



**NOTES – AREA COUNCIL**  
**April 26, 2022**

Present: K. Bonilla (ASO), Y. Chu (designee for R. Galbavy), S. Cook, R. Galbavy, B. Giles, J. Hurd, M. Jacobson, L. Marquez, E. Matykiewicz, M. McMillan, A. Minasian, J. Sims, D. Thompson

**I. INFORMATION**

- A. Notes of November 23, 2021: Reviewed and approved as written.
- B. Introductions: Y. Chu (BSSC designee for R. Galbavy) and M. Jacobson (HSA) were introduced.

**II. DISCUSSION/ACTION**

- A. Scheduling Plans for Summer and Fall: (J. Sims)  
The summer and fall schedule of classes have been planned and organized by the deans. Summer registration begins May 16 and class assignments should have been received. Based on spring 2022 enrollment, deans have been advised to create similar schedules for summer and fall, 50% online and 50% on-campus/hybrid. If the demand for online or on-campus classes increases, then more classes will be opened in that modality.
- B. Early College: (J. Sims)  
Starting this summer, ECC has partnered with Torrance Unified School District and North Torrance High School to offer Early College to 75 students. ECC has been working with the deans and faculty to get things in place for faculty to teach at the North High campus. This four-year plan will allow students, starting as early as 9<sup>th</sup> grade, to begin taking dual enrollment classes where they will receive credit for both high school and college courses. College credit earned is transferable to most two-year colleges and four-year universities.
- C. Academic Affairs Updates: (J. Sims)
  - 1. Enrollment Management: Academic Affairs plan for creating schedules and building overall enrollment across campus. The process starts with student recruitment, retention, and finally, completion. Current enrollment is down 20%. Enrollment Management is looking at strategies to increase enrollment.
  - 2. Guided Pathways: Looking at ways to institutionalize Guided Pathways and get more campus involvement.
  - 3. Noncredit: Noncredit is on hold until ECC hires a dean or director to manage the noncredit adult program. The Strategic Enrollment Management Committee has been meeting and is working on plans for adult credit and non-credit pathways. Grant funding was received for embedding adult pathways within the Enrollment

Management Plan. Offering more non-credit courses is an opportunity to increase enrollment. ECC is looking at converting some Community Education classes to noncredit, such as basic computer classes, phlebotomy, etc. Converting these classes to noncredit with a career pathway will allow the community to attend classes for free, resulting in certificates of completion or competency and leading to improved employability, job placement, and academic skills.

4. Strong Workforce: Significant funds are received that help Career Education programs with faculty training, equipment, and marketing.
5. Dual Enrollment: ECC has a number of partnerships with area high schools and Early College will begin this summer with North Torrance High School.
6. Faculty Hiring: ECC is hiring 14 new faculty for next year. Interviews are currently in progress.

D. Division Reports:

ASO Report: K. Bonilla provided an update:

ASO is currently preparing for elections for students who wish to be a part of ASO next year. Starting this week, ASO will be having their Krispy Kreme fundraiser for ASO member scholarships. The event runs until May 8, donuts are \$10/dz. and can be purchased using Zelle or Venmo. More information can be found on the ASO Instagram page. Open Mic Night will take place on 5/19 in the library from 4p-530p, where students can have fun and share their talents.

Behavioral & Social Sciences: Y. Chu provided an update:

The Anthropology Museum has a part-time clerk, with a master's degree in Museum Studies, and two student workers who are busy organizing and preparing for the move to the new Arts Complex. They are also conducting research into the repatriation of human remains back to Native American peoples and recently identified two shrunken heads in the exhibit, and are working on digitizing a film of a talk that Jane Goodall delivered at the museum. The Childhood Education Department had a resignation and a retirement and are currently in the process of interviewing for a replacement position that will include reassign time to assist with several grants, practicum and other projects.

The division is sponsoring a series of events, "A Celebration of Chicano Culture." The first event on April 18 featured Chicano activist and speaker Jose Angel Gutierrez. The next events are on May 3 at 11:30-1pm in DE 166 - Mexican Indigenous Expression in the Artwork of Gabriela Malinalxochitl Zapata, and on May 4, Luis Valdez will be speaking at the Haag from 7-9:30pm. The division also sponsored a presentation by Dr. Alison Rose Jefferson on the history of African Americans in the South Bay, and is also developing an exhibit for the library foyer called the "History We Stand On," which chronicles the history of the land from its earliest Tongva/Gabrielino inhabitants through Mexican ranchos, Japanese tenant farmers, and Gordon Manor - a proposed housing development for African American residents. The exhibit opening will be on May 12 at 1:15 pm.

Business: B. Giles provided an update:

Computer Information Systems is hiring a new faculty member and was awarded a \$125k innovation grant. Work continues with the library on the Innovation Lab/Makerspace area. Robert Half, job placement company specializing in accounting & finance, is assisting with an apprenticeship program, and the department is also looking into a future apprenticeship program for Cyber Security. The division continues to offer career and job readiness fairs. Paralegal Professor Nic McGrue was recently accepted into the Forbes Business Council, as a contributing member.

Classified: L. Marquez provided an update:

The Special Resource Center is open on campus and virtually, Monday-Thursday 9a-5p and Friday 9a-1p. When any department or faculty wishes to change the way it administers exams, it is highly recommended to include SRC in conversations before the changes are made. This will allow the SRC to be prepared with sufficient staff and equipment for proctoring the exams. Classified Appreciation Week is May 16-20, with events and activities to take place.

Fine Arts: J. Hurd provided an update:

The new Music Building is now scheduled to be completed in 2026. It has been an adjustment since the Music Library moved to the main library. The area is now utilized as music practice rooms for students. Faculty hire for Fine Arts will most likely be the replacement for Photography.

Industry & Technology: E. Matykiewicz provided an update:

ITEC is rewriting the contract for classified positions needed for lab program facilities and hiring instructors for Electronics, Architecture, and CAD. Cosmetology is restructuring curriculum to include 1000 hours of instruction (down from 1600), as per the California State Licensing Board. Auto Collision & Repair (ACRP) instructor Patricia Fairchild is working with the TV docuseries "Garage Dreams" (MotorTrend Network) to showcase her work, as well as student projects. ACRP students have been working on customizing an Oldsmobile Jetstar that will be featured at the 2022 SEMA Car Show in Las Vegas.

Health Sciences & Athletics: M. Jacobson provided an update:

The ACCJC approved the baccalaureate application for Respiratory Care and is currently pending Chancellor's Office approval; classes are scheduled to begin in fall 2023. Rad Tech has a 100% pass rate for students taking the JRCERT exam. Public Safety is moving forward with plans for the new Fire Academy on campus and is hoping to break ground in summer 2022. Nursing has submitted the application for national accreditation, and 100% of nursing students have passed the NCLEX and graduated. For PE/Kinesiology, new facilities are now being utilized by students and staff. The Fitness Center is now open, with designated hours for employees. Come by and check out the workout facilities and equipment. In Athletics, the women's tennis team won the state championship, the first state title in program history. Men's volleyball advanced to the final four, but lost in the semifinals to Long Beach. Men's baseball will make the playoffs and women's softball close to making playoffs. 6/3 - Hall of Fame Banquet.

Humanities: D. Thompson provided an update:

The AB 705 Team created a survey for math and English faculty to get feedback regarding the effects since AB 705 was implemented and ideas for best practices and professional development. The Writing Center is now hosting a “Conversation Corner” for ESL students, as well as offering a traveling tutor series, where faculty can invite tutors into their classrooms to help with writing assignments. In fall 2022, Spanish will partner with Public Safety, Spanish I for the first 8-weeks; Spanish 10 for the second 8-weeks. English and foreign languages are rapidly increasing dual enrollment offerings and attendance.

Library Learning Resources: M. McMillan provided an update:

LLR has four new noncredit classes launching in the fall, and more are in development. They will each run four weeks and will start at intervals throughout the semester. Classes include: NPAS 105 - Study Skills for College; NPAS 107 - Overcoming Academic Anxiety; NPAS 109 - Technology Skills for College; and NPAS 115 - Succeeding in Online & Hybrid Classes. Carpeting is scheduled to be installed in various areas of the library building starting in May, which will cause some temporary space closures. Also, in May, LLR will be opening the new Makerspace and eSports areas. LLR and ASO will host Finals Madness Week once again. Due to the pandemic, it has not been offered since fall 2019.

Mathematical Sciences: A. Minasian provided an update:

Division is working on SLOs, annual planning, and preparing budget for 2022-23. Some confusion occurred with the annual planning process and its structure. A. Minasian expressed concern with the proposed assembly bill, AB 1705. J. Sims explained that AB 1705 would try to eliminate remedial courses and require that students take transfer level math and English, regardless of whether the program requires it, or if their goal is to transfer.

Natural Sciences: S. Cook provided an update:

Onizuka Day was a success, over 600 children attended. Presentations were given by the U.S. Space Force, Jet Propulsion Lab, and Columbia Memorial Space Museum. Faculty member Mia Dobbs will be facilitating the Biotechnology program. \$60,000 worth of equipment has been ordered, which is funded by the Strong Workforce regional grant. The program hopes to create a curriculum with two stackable certificates and an AS degree. An advisory board has been created that includes local biotech companies and high school teachers. The program hopes to hire a full-time biotechnology instructor next year. Geography began their second 8-week courses. Astronomy had their first indoor planetarium show since the pandemic started. Chemistry was able to purchase gas chromatographs, which are desktop models that don't require an air source.

### **III. Next Meeting:**

November 30, 2022; 1:15 - 2:15 p.m.