



NOTES – AREA COUNCIL
April 27, 2021

Present: P. Abraham (ASO), R. Galbavy, B. Giles, E. Matykiewicz, M. McMillan, A. Minasian, Z. Murdock, L. Pelayo, J. Shankweiler, D. Thompson

I. INFORMATION

A. Notes of November 10, 2020: Reviewed and approved as written.

II. DISCUSSION/ACTION

A. Interim VPAA:

J. Shankweiler stated that the job announcement for Interim VP of Academic Affairs was sent out and applications have been received. A hiring committee has been assembled and interviews will be conducted by the end of the month. The candidate selected will go on the May Board Agenda for a one-year interim position and the candidate will start in June.

B. Annual Planning:

J. Shankweiler noted that the annual planning process has begun. She explained the process starts with all departments reviewing their programs and making recommendations for items needed that may include staffing, instructional materials/equipment and technology. A division plan is created, area plans are reviewed and prioritized based on need with some items funded by Strong Workforce or Perkins funding. Deans will be notified next month regarding the Academic Affairs priority rankings and a final budget is developed by the Superintendent/President and adopted by the Board of Trustees at its September meeting.

C. Return to Campus:

J. Shankweiler announced that air purification units will be placed in all offices and classrooms on campus. The units are equipped with UV lights that will be changed yearly and HEPA filters that will be changed every 6 months. Ventilation systems are scheduled to be retrofitted in order to improve indoor air quality. She noted that \$6 million will be spent on safety improvements for returning to campus. The general plan for returning to campus is being updated to reflect recent changes regarding the return of academics and essential work forces. ECC is working with two companies in preparation for returning to campus. Forensic Analytics will meet with the deans and tour rooms on campus to determine what safety measures need to be in place before returning to campus and a contact tracing company will trace and monitor positive cases on campus. The majority of the fall schedule will be online with 20% on campus. The Governor has announced that on June 15 he will lift the Stay-at-Home Order and retire the county tier system; however, what that means for ECC is uncertain.

D. Division Reports:

ASO Report: P. Abraham provided an update:

ASO is working on projects that include the Social Justice Center, a space on campus to further social justice initiatives and provide a home away from home for students, and Career Roundtables, a panel of speakers hosted by ASO Senators for their meta-major/division. ASO's weekly standing committee meeting is on 4/30 from 9a-2p. ASO elections for 2021-22 are coming up; 4/30 - Candidates meeting; 5/3 – Candidates Forum.

Behavioral & Social Sciences: R. Galbavy provided an update:

Art History joined the Behavioral & Social Sciences division. The Success Team has been active focusing on zero cost textbooks, decreasing equity gaps, ECC connect, and getting information out to the meta-major students. This spring, approximately 25 sections are included in myPATH, which includes regular classes, as well as Social Science 101, and 27-28 sections are planned for fall. BSS added a new department called, Ethnic and Social Justice, and will offer a new course called, Introduction to Social Justice Studies. This new department was created as a result of the CSU's now requiring an ethnic studies class in order to graduate. ECC is working to determine which courses will meet the CSU requirement. J. Shankweiler noted that results from the CSU's review of the ethnic studies courses are finding they are not accepting everything.

Business: B. Giles provided an update:

Some CIS labs are returning to campus and Cyber Security and Cloud Computing has a new hire.

Classified: L. Pelayo provided an update:

Replacing faculty and staff laptops. Renewal for 3 years. Receiving books. Library Lobby Area. Added novel, new voices. LGBTQ, racial equity, poetry.

Fine Arts: J. Hurd provided an update:

No report

Industry & Technology: E. Matykiewicz provided an update:

ITEC has had a very successful spring semester with essential programs returning to campus. They include: Auto Collision, Welding, Construction Tech, Automotive and EMT. Limited summer courses will also be offered, and all programs (essential & nonessential) are expected back in the fall with an enrollment cap. Automotive, Welding and Construction Tech are tentatively scheduled for the Guided Pathways rollout in fall.

Health Sciences & Athletics: No report

Humanities: D. Thompson provided an update:

This semester, English is piloting a new program with embedded counselors for all English 1A and 1AS classes in order to target equity groups that need more support and to close equity gaps. The Journalism program received a \$100k grant and will use the funds

to provide Journalism students with scholarships. ECC's Warrior Life magazine won first place for "Best Print Magazine" for 2020. Two Journalism students, Jeniffer Torres and Juan Miranda, won first place for "Best News Series" for their team-coverage of a missing El Camino student in 2020. The English Department has voted to place an equity statement on their syllabi, reflecting their desire to close equity gaps and improve student experiences. Humanities is increasing myPATH offerings for fall 2021.

Library Learning Resources: M. McMillan provided an update:

ECC alumni and daughter of L. Pelayo, Lessa Pelayo-Lozada, was elected as the next president of the American Library Association. J. Shankweiler noted that the Textbook Requisition form was revised regarding OER and ZTC and can be found on Formstack. Claudia Striepe was recently named ECC's 2021 Distinguished Faculty honoree and will be retiring this semester. Reminder for faculty to share with students the online resources that are available to them which include Online Chat and Canvas Assist. LLR is assisting with laptop replacements for faculty and staff; renewals will be for three years. New titles are being added to the library collection. A plan to open the Library with limited capacity is being discussed.

Mathematical Sciences: A. Minasian provided an update:

Three new pilot classes will be offered in fall with limited capacity for 35 students. The Mathematical Sciences Division is expanding the Engineering Department and will be offering in-person Circuit Analysis for fall. Students will be able to check out lab materials for use at home. Mathematics Division will have many retirees.

Natural Sciences: Z. Murdock provided an update:

Natural Sciences will be doing a pilot program in which ITS will wire up the Microbiology Lab for simultaneous in-person and remote learning. Chemistry is running virtual study rooms for students, which has not been well attended. As a result, some of the rooms are going to be repurposed for Anatomy students. We just got a grant to start a new biotechnology certificate. In Fall, two anatomy instructors will run their lab in two rooms simultaneously, with an adjunct keeping an eye on the second room. The two rooms are both outfitted for anatomy and are adjacent to each other. In Physics, Susan Stolovy will attempt to run some Phys-1A labs outdoors. Looking forward to using the new virtual dissection table, Anatomage, when back on campus.

III. OTHER/ANNOUNCEMENTS

- A. Faculty Appreciation Week – May 5; Drive-thru box lunches provided by ECC Foundation
- B. Classified Staff Appreciation Week – May 24-28
- C. Retiree Reception – June 11 at 11:00 a.m.

IV. Next Meeting:

November 9, 2021; 1:15 - 2:15 p.m.