



NOTES – AREA COUNCIL
November 10, 2020

Present: P. Abraham (ASO), R. Galbavy, B. Giles, E. Matykiewicz, M. McMillan, A. Minasian, Z. Murdock, L. Pelayo, J. Rapoza, J. Shankweiler, D. Thompson

I. INFORMATION

- A. Notes of May 12, 2020: Reviewed and approved as written.
- B. Introductions

II. DISCUSSION/ACTION

A. Online Classes:

- J. Shankweiler opened up a discussion on what's working and what's needed concerning online classes. She noted that ECC will continue online through spring 2021.
 - ◆ E. Matykiewicz: Experience has been good; biggest challenge was recording lectures online, closed captioning, and inserting questions throughout the lecture.
 - ◆ A. Minasian: Issues with students returning materials back to instructor. Some students do not have computers, printers or scanners; gave option to send picture of work with phone.
 - ◆ J. Shankweiler: Shared onscreen information found on the ECC COVID-19 Updates link under Information for Students – Student Support and Resources – Printing Services, where the L.A. County Library offers free wireless printing services to Library card holders. Students can also apply for a Warrior Emergency Grant and receive funds to purchase a home printer.
 - ◆ D. Thompson: Instructors are frustrated with cameras off during online Zoom lectures and lack of interaction with students.
 - ◆ A. Minasian: Suggestion to use breakout rooms to split class into smaller group activities.
 - ◆ E. Matykiewicz: Uses polling during online classes to gain better interaction with students.
 - ◆ R. Galbavy: Experiencing a large number of drops with asynchronous instruction; Using open discussions to engage students and encourage interaction.
 - ◆ Z. Murdock: Online instruction difficult with lab courses; problems with cheating and exams being posted on Chegg. J. Shankweiler noted that the Student Development Office is working with Chegg to resolve this issue. Using chat feature to encourage student interaction.
 - ◆ M. McMillan: LLR helping students by offering live workshops on literacy and research, as well as modules customized with class assignments.
 - ◆ J. Rapoza: Initial challenges with recording exercise videos, but moving forward, will be easier to offer online option or in-person option.

- ◆ E. Matykiewicz: Noted that Panopto is a very useful video platform to record instructional videos that includes accessibility and integrates well with Canvas.
- ◆ P. Abraham: Schedule this semester is fully asynchronous and finds self-discipline difficult. She, as well as other students, have a tendency to skip modules and recorded lectures and go directly to completing the assignments. She shared that she experienced technology issues and took advantage of the library's Laptop Loan & Internet Hotspot Program.
- ◆ J. Shankweiler: Working with Senate to coordinate a drive-thru pickup for students to pick-up printer packets.

B. Online Proctoring/Proctorio:

J. Shankweiler reported that due to budget constraints, platforms such as Cranium Café, Campus Calibrate, and Proctorio will not be supported by the Chancellor's Office after December; ODEAC is looking at other options. She also announced that the College will soon be transitioning their plagiarism prevention software from Turnitin to Unicheck.

C. Lab/Lecture Parity Deadline:

J. Shankweiler announced that the Lab/Lecture Parity proposals are due by November 16. She requested that the proposals and supporting documents be sent to her by PDF or zip file. The Lab/Lecture Parity Committee (LPC) will look at the proposals submitted and determine if they are considered extensive laboratories. An extensive laboratory is a course in which laboratory components require extensive work and are equivalent to workload efforts in a lecture course. If found to be extensive, lab will be the same pay as lecture, and will need to go through negotiations for funding. The LPC will be ongoing and meet yearly to evaluate proposals submitted.

D. Division Reports:

ASO Report: P. Abraham provided an update:

ASO hosted a town hall meeting covering the propositions in the weeks prior to the election. Another town hall is planned for the spring semester to address students' concerns and answer questions. ASO is working to acquire Engage, a student engagement platform that will create a central virtual hub for all clubs and activities and track student's commitments. It is being presented to the Board for approval on 11/16. ASO Senators have office hours and are available for ECC students who have questions or concerns. An initiative is in the works to help support small businesses, both local and student led.

Behavioral & Social Sciences: R. Galbavy provided an update:

CSU's are now requiring students to take an Ethnic Studies course. Division is revising some of the Ethnic Studies courses on campus in order to fit within the CSU transfer guidelines. Division is submitting a number of lab/lecture parity applications from various departments and the Division Load Committee is looking to change caps in a number of courses. Child Development Club and TEACH Program are still meeting weekly and holding events.

Business: B. Giles provided an update:

CIS Cloud Computing had a virtual event for students; LinkedIn Learning, Career Ladders, and Job Development all presented. A second virtual event for students interested in Cyber Security will be held on 11/20. Business Management is presenting a virtual event on 11/17 & 11/19 for students and anyone interested in Entrepreneurial Studies, a new program. A panel discussion of industry experts will speak and a panel of faculty will also present. Two retirements in CIS; looking to replace one retiring faculty member to teach the advanced classes.

Classified: L. Pelayo provided an update:

Working on special projects on campus and helping with the laptop loan and internet program for students.

Fine Arts: No report

Industry & Technology: E. Matykiewicz provided an update:

ITEC division is restructuring their academic programs. Administration of Justice, Emergency Medical Technician, and Fire Academy are moving to Health Sciences & Athletics. Some academic programs deemed essential by the State of California have returned to campus, such as Automotive, Welding, Auto Collision, and Machine Tool Technology. The ITEC website and department webpages were updated to coincide with MyPath. ITEC is looking into renaming the Start Center and adding short outreach videos to the website to foster enrollment. Two webinar events were held in the fall which highlighted ITEC majors and enrolled students who might be interested in pursuing a degree or certificate.

Health Sciences & Athletics: J. Rapoza provided an update:

Kinesiology had record setting classes fill for 8-week classes; Fire Tech had a huge fire but have been able to continue without missing a day. Nursing had accreditation and did great! Respiratory Care received a notice from their accreditation and was commended! SRC continues to offer support to students and the Sign Language Department has adapted well to online learning.

Humanities: D. Thompson provided an update:

Dean Breckheimer (Humanities) and Dean Lemons (Math) will be meeting with the Board on 11/16 to present an update on AB 705. All departments in Humanities are working on equity issues and closing equity gaps. The English Department has formed an equity committee. 90% of faculty are online certified. In fall 2021, MyPath designated courses will be offered linking two cohorts with English and History 101 & 102.

Library Learning Resources: M. McMillan provided an update:

Permission was granted to use some remaining print book budget to purchase streaming licenses and additional online content that includes: Oxford Art Online, Art Full Text, PsycARTICLES, Statistical Abstract of the U.S., Ferguson's Career Guidance Center, and

Academic Video Online. LLR is working to create a greater awareness of OER materials and zero cost resources to students through the webpage and promotional materials.

Mathematical Sciences: A. Minasian provided an update:

Division is working to create a course called Circuit Analysis that includes a lab. Discussions taking place regarding how to provide the necessary lab equipment to students. Division has many retirees this year.

Natural Sciences: Z. Murdock provided an update:

A virtual dissection tool, called Anatomage Table, is being installed in the Life Sciences Building. It offers a 3D interactive depiction of four human cadavers where students can learn and explore. Division is submitting a number of lab/lecture parity applications.

J. Shankweiler:

Started work on updating the printable PDF for the schedule of classes; however, the process is tedious and requires a lot of manual work. As a result, may work on improving the searchable schedule instead. Students can now search for classes listed in the following categories: Online = Asynchronous; Live Online = Synchronous; Flexible = Online, with some live, synchronous class meetings; Dual Enrollment (high school); and Hybrid = Partially online/campus (not currently offered).

III. Next Meeting:

April 27, 2021; 1:00 - 2:00 p.m.; ZOOM