



## EL CAMINO COLLEGE

Office of the Vice President – Academic Affairs

### NOTES – Council of Deans

August 7, 2025

Present: J. Anaya, J. Baumunk, C. Dao, R. Dietz, A. Francisco, C. Gold, R. Gonzalez, A. Hernandez, , K. Iino, L. Justice, S. Kushigemachi, M. Ledesma, M. Lemons, C. Lopez, K. Martinez, M. Miller, S. Nilles, D. Patel, A. Sala, B. Sedor, K. Watson, I. Zugic

#### I. INFORMATION

Notes of July 10, 2025 - Approved as written.

#### II. CHAIR'S REPORT

No report.

#### III. DISCUSSION/ACTION

A. AFT Update: (K. Iino)

The Council of Deans representative will be determined at the next Board Retreat. Faculty contract negotiations are ongoing, as the contract expired on June 30.

B. ECCE Update: (R. Dietz)

Classified contract negotiations are expected to resume within the next month, as the current contract expires at the end of the year. A Memorandum of Understanding (MOU) regarding District restructuring was signed a few days ago.

C. Facilities Update: No report.

D. PBC Report: (C. Lopez)

The Budget Strategies Workgroup has been merged into PBC, as most members were already serving on the committee.

E. ASO Report:

No report.

F. Academic Senate Report:

No report.

G. ECC Evolve Update: (C. Martin)

A new series of Evolve Summits will begin this fall, aligning with the Caring Campus initiative. Significant progress has been made on program map updates. Program Map 2.0 migration is underway, with new features being turned on to connect with CSU campuses using the same system. Program pages will be reviewed to ensure consistency with the recommended 17-question template from CCRC, helping prospective and current students easily compare programs.

H. Budget Strategies Leadership Update: (C. Lopez)

This standing item will be removed from future agendas.

I. Strategic Enrollment Management (SEM) Reports:

(A complete SEM monthly Board of Trustees Report is available for viewing on BoardDocs)

1. Academic Affairs: (C. Lopez)

Summer enrollment increased by 7% compared to last year. Fall 2025 enrollment is currently lagging due to fraudulent applications being flagged. As of today, enrollment stands at 6,097 FTES, compared to 6,149 FTES at the same time last year. Deans will begin canceling classes with fewer than 10 students enrolled; a watch list maintained by Deans will be shared. Academic Affairs is prepared to support Student Services colleagues.

2. Student Services: (C. Lopez)

The State Chancellor's Office has announced a partnership with Lightleap AI. The work will focus on the front-end application, but ECC will continue to work in alignment with this initiative.

3. Marketing/Communications:

No report.

IV. **OTHER – Announcements**

- A. J. Barquero: ECC has received a \$500,000 Industry Driven Regional Collaboratives (IDRC) Grant over two years to develop a 4-track pre-apprenticeship model, beginning in October.

-Jobspeaker will be phased out and replaced with Handshake, officially launching this fall.

- B. E. Gutierrez: The one-page student quick guide will continue to be updated each primary term to support enrollment and student connection.

- C. D. Patel: Next week is the final week for First Semester Planning sessions. Starting next week, meta-major counseling and general counseling will be available on a drop-in basis.

- D. C. Lopez: The Colleague User Group continues to meet regularly to implement system improvements. Recent corrections include prerequisite clearances for Child Development and Psychology.

- E. C. Martin: If faculty notice that they can't find their class in the bookstore, Barnes and Noble is still waiting for stock to come in. If they get an incorrect edition, contact C. Martin.

- Professional Development Day is scheduled for August 21—managers are encouraged to attend to show support for staff and faculty.

- F. B. Sedor: New dance modules will be relocated to the new El Camino College Commons.

**NEXT MEETING**

Council of Deans – October 2, 2025; 9:15-10:30 a.m.; DE 166/Zoom