

EL CAMINO COLLEGE**FACULTY SABBATICAL LEAVE APPLICATION**NAME Kelsey K. Iino DIVISION Counseling PHONE EXT. 3404 DATE 10/21/23SEMESTER/YEAR FIRST EMPLOYED FULL-TIME AT ECC Fall 2010

(Semester) (Year)

PREVIOUS FACULTY SABBATICAL AT EL CAMINO COLLEGE? Yes ___ No X If yes, date of leave _____PREVIOUS LEAVES OTHER THAN SABBATICAL AT EL CAMINO COLLEGE? Yes ___ No X

If yes, what type of leave? _____

HAVE YOU EVER BEEN ON A REDUCED LOAD? Yes ___ No X If yes, dates and what percentage _____**PERIOD OF TIME REQUESTED:**Full Year 2024-25* ___ Half Year**—Semester: Fall 2024 ___ Spring 2025 X ___

(*full year, half-pay) (**half year, full-pay)

If you do not have enough seniority to qualify for the traditional sabbatical leave, would you be interested in a one-semester, half-pay sabbatical? Yes ___ No X

TYPE OF SABBATICAL REQUESTED:

- ___ A. Formal class work in pursuance of an advanced degree or to increase the applicant's proficiency in the applicant's teaching field to be six (6) graduate semester units or twelve (12) undergraduate semester units or an equivalent measured in quarter units. A summer sabbatical for the purpose of study will be four (4) graduate units or eight (8) undergraduate units or the equivalent in quarter units per summer. (Note: Type of classes to be taken and institution of study **MUST BE ATTACHED** to this application.)
- ___ B. A foreign language instructor's extended visit to the country in which the language the instructor normally teaches, or will soon teach, is universally used; or an ESL Instructor's extended visit to a country in which the dominant language is also the native language of a substantial number of students in the College's ESL program.
- ___ C. The writing of a textbook for which there is a commitment to publish extended by a recognized publisher. (Note: The commitment to publish **MUST BE ATTACHED** to this application.)
- ___ D. The writing of computer software for instructional use. A description of the proposed software and its intended use shall be submitted in writing. (Note: See note on page 5 of Information Re Application for Sabbatical Leave.)
- ___ E. Formal class work in pursuance of proficiency in a discipline other than the Faculty Member's instructional discipline provided that the Vice President-Academic Affairs determines in advance that there is need for such supplemental study and approves the study program submitted by the Faculty Member. (Note: Approval must first be granted from the Vice President-Academic Affairs, and such approval **MUST BE ATTACHED** to the application.)
- X F. A program of independent study in the applicant's teaching field other than formal class work as described in subsection (a). Such program shall be arranged through an educational or research foundation, government agency, or an accredited institution of higher education, or a technical or business entity. It shall be submitted in writing and shall be evaluated on the basis that it is designed to increase the applicant's proficiencies in the applicant's field. (Note: El Camino College can serve as the accredited institution of higher education with an appropriate ECC employee serving as advisor.)
- ___ G. A program of independent study for Instructors in fine arts, which program shall be submitted in writing and shall be evaluated on the basis that it is designed to increase the applicant's proficiencies in the applicant's field.

SUMMARY OF SABBATICAL PLAN: (attach separate sheet)

Will you receive any kind of grant or additional compensation aside from your District salary during this sabbatical leave?

Yes ___ No X ___

If yes, specify _____

(See Agreement, Article 13, Section 4(h).)

If sabbatical leave is approved, I understand that any variance or change in this application and plan must be approved by the Sabbatical Leave Committee at least 90 days prior to the effective date of the leave.

I also understand that I must submit a written sabbatical leave report upon completion of my sabbatical leave.

Faculty Signature: Kelsey K. IinoDivision Dean's Signature: [Signature]

NAME: Kelsey K. Iino

TYPE OF SABBATICAL REQUESTED:

F. A program of independent study in the applicant's teaching field other than formal class work as described in subsection (a). Such programs shall be arranged through an educational or research foundation, government agency, or an accredited institution of higher education, or a technical or business entity. It shall be submitted in writing and shall be evaluated on the basis that it is designed to increase the applicant's proficiencies in the applicant's field. (Note: El Camino College can serve as the accredited institution of higher education with an appropriate ECC employee serving as advisor.)

DESCRIPTION OF STUDY:

In 2025-2026, the California Community College system will transition from the "held harmless" funding model from the COVID pandemic to an unknown funding formula. Although student FTES will continue to be a primary metric in the new funding formula, student services, especially those services provided by counseling programs, will also be part of the new funding formula.

My sabbatical project is to be a direct participant in this transition and research how counselors and counseling programs can best use the post-hold harmless funding formula to optimize Supplemental Allocations to districts and best serve students, especially in the areas of student recruitment, retention, and academic success.

This sabbatical work will focus on evaluating legislation and data at the state and federal level and comparing ECC data and practices with state trends. The research will also evaluate best practices in the field of counseling services. This evaluation will include how current and new legislation helps and hinders students in the community college system.

I plan to research best practices for student services, specifically the way counseling programs can support student success and retention and supplemental allocation legislation as community colleges prepare to move out of hold harmless in 2025-2026. I will research best practices to increase enrollment and retention while optimizing Supplemental Allocations funding. While also researching potential changes to the Student Centered Funding Formula (SCFF) as the State moves away from hold harmless to the new unknown budget mechanism for 2025-2026.

Timeline of research Spring Semester 2025:

January-

- Attend and lobby at the California State Legislative Lobby Day for California Community Colleges.

- Meet regularly with Federal, State, and Local lobbyist to prepare for the upcoming 2025-2026 elimination of hold harmless.

February-

- Attend and lobby in Washington DC for the Federal Legislative Lobby Day for Community Colleges.
- Review Governor's Proposed Budget for State and California Community Colleges.
- Work with Dr. Patel and IRP to evaluate ECC counseling data reported to state for Student Centered Funding Formula (SCFF).

March-

- Review and compare ECC Supplemental Allocation data with the California Community College Chancellor's Office data submitted by other Districts.
- Identify best practices in surrounding counseling programs.
- Tour and interview campus' that report high "Supplemental Allocation Metrics."

April-

- Continue to tour and interview campus' that receive high "Supplemental Allocation Metrics."
- Research proposed SCFF changes and scenarios for 2025-2026.

May-

- Review Legislative Analyst Office (LAO) California Community College budget predictions, California College League of California (CCLC) California Community College budget predictions, California Federation of Teachers (CFT) budget predictions, and the Governors May Revise of the California 2025-2026 budget.
- Identify how ECC can optimize SCFF "Supplemental Allocations."

June-

- Write up findings and recommendations specifically for ECC Counseling and Student Success as we move out of hold harmless.

California State Governor's 2025-2026 Budget Timeline

January- Governor's Proposed Budget

May- Governor's May Revise to Proposed Budget

June-July-Enacted Budget-The Budget passed by the Legislature and signed by the Governor

Sources

Legislative Analyst Office (LAO), The 2023-2024 Budget, California Community Colleges-
<https://lao.ca.gov/Publications/Report/4695#:~:text=Through%202024%E2%80%91125%2C%20districts%20funded,COLA%20provided%20by%20the%20state.>

<https://www.cccco.edu/-/media/CCCCO-Website/docs/funding-formula/2023-24-scff-faq-july2023.pdf?la=en&hash=B1BFA0ED5EA36827A6B45FB9BBCFDCFC535C681E>

https://ccleague.org/sites/default/files/pdf/events/ce_-_funding_formula.pdf

<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/scff-dashboard/phase-2>

PROJECT TO BE COMPLETED UNDER THE DIRECTION OF:

Dr. Dipte Patel, Dean of Counseling and Student Success

(Attach letter of approval/commitment with sponsoring agency)

PURPOSE OF THE PROJECT:

Evaluate current and upcoming SCFF funding and counseling program best practices. Then, share my findings with ECC counseling program and BOT.

Exploration of evolution of the SCFF as it relates to the work Counselors provide and how ECC can best maximize funding.

Evaluate the evolution of SCFF (the good the bad the ugly), gather local statewide data from single and multi-campus districts, and look at formula funding, focusing on practices of counseling and student services.

Developing best practices in Student Services in an era of formula funding reform coming out of held harmless.

How has the SCFF helped students and harmed them. How does it reward students the high functioning/traditional and the underrepresented/non-traditional.

To improve overall conditions of the California Community College System as we move out of the Governors held harmless funding structure, as traditional enrollments decline, and as ensure that the community colleges are seen as the great equalizer and the main pipeline for industry, education, and upward mobility for all.

DESCRIBE HOW IT WILL INCREASE PROFICIENCY IN APPLICANT'S FIELD:

The revised funding formula may place even more emphasis on student services and the services counselors provide. My sabbatical project will be at the forefront of advocating and

lobbying with state and federal politicians to support the work of the California community college system.

My sabbatical work will focus on evaluating legislation and data at the state and federal level and comparing ECC data and practices with state trends. The research will evaluate best practices in the field of counseling services. This evaluation will include how current and new legislation helps and hinders students in the community college system. In all these areas, after my sabbatical, I will be able to better advise students, participate in ECC student services planning, and contribute to the discussions at ECC in how to move forward after hold harmless.

COMMENTS:



El Camino College

Counseling & Student Success

November 2, 2023

RE: Kelsey lino – Sabbatical Proposal

Dear Sabbatical Committee,

I agree to serve as the Advisor for the proposed sabbatical project by Kelsey lino.

Our college system has been and continues to be in a state of rapid changes due to the pandemic resulting in changes in service modality and magnified realization of the health and wellness and basic needs of our students. Further Vision 2030 and continued recognition of disproportional impacted populations requires our colleges to rethink and reframe student services. This sabbatical project of independent study is to be a direct participant in this transition and research how counselors and student support efforts may adjust to address and optimize Supplemental Allocations to districts and best serve students, especially in the areas of student recruitment, retention, and academic success.

As we are continuing to operate with often conflicting regulations or policies, this sabbatical work will focus on evaluating legislation and data at the state and federal level and comparing ECC data and practices with state trends. The research will also evaluate best practices in the field of counseling services. This evaluation will include how current and new legislation helps and hinders students in the community college system.

I agree to serve as an advisor of Dr. Kelsey lino during this sabbatical project if approved. If you have any questions, please feel free to contact me at x3444 or dpatel@elcamino.edu.

Sincerely,

Dipte Patel, Ed.D.

Dean, Counseling and Student Success