Academic Technology Committee
Agenda Sheet

Facilitators: Stephanie Burnham (Co-Chair)   **Date**: 9/9/2022
Marlow Lemons (Co-Chair)   **Time**: 9:00am - 10:00am

Notetaker: Janet Quezada   **Location**:   Zoom

Attendees:

X	Loic Audusseau		Briita Halonen	X	Janice Pon-Ishikawa
X	Elana Azose		Brian Krause		Jenny Simon
	Nzita Bell		Tiffanie Lau		Hiep D. Tran
X	Johnathan Bryant	X	Marlow Lemons	X	Claudio Vilchis
X	Stephanie Burnham		Mark Malonzo	X	Oscar Villareal
	Ryan Carey	X	Andrea Micallef	X	Moses Wolfenstein
	Joyce Dallal	X	Kristine Numrich		Michael Wynne
	Nancy Freeman	X	Richard Perkins	X	William Carter
X	Ryan Gan	X	Carolyn Pineda		

Agenda:
1. Scheduling Future Meetings
    a. In person, as required by the Brown Act since ATC is a subcommittee of the Academic Senate; can use Hyflex as an option.
    b. Date and Time for our Monthly Meetings
        i. Friday, 9:00am
        ii. 2nd Friday of the month
2. Subcommittee's Purpose
    a. Drafted the purpose; will do a final reading in the next meeting
3. Discussion: Hyflex Instruction
    a. Tabled for the next meeting
    b. Send thoughts to Stephanie
4. Themes/Topics for 2023 Educational Technology Conference
    a. Theme: Hyflex instruction?
    b. Where hyflex in the array of instructional experiences? Where it might be fitting in the future?

> The Academic Technology Committee is a sub-committee of the
> College Technology Committee and the Academic Senate that
> focuses on the academic technology needs of the college.

Scheduling Future Meetings

- Meetings need to be in person, as required by the Brown Act, since ATC is a subcommittee of the Academic Senate; Hyflex as an option.

- Date and Time for our Monthly Meetings
    i. Friday, 9:00am
    ii. 2nd Friday of the month

Subcommittee's Purpose

S. Burnham confirmed that the Academic Senate is asking for the Subcommittee's purpose.

No deadline for submission of subcommittee's purpose but prefer to revisit this next month.

Drafted the purpose; will do a final reading in the next meeting.

Draft below:

As a subcommittee of the Academic Senate, The Academic Technology Committee's purpose is:

- *To serve as a lens to focus increasing on ways in which technologies, affect teaching and learning. Meet routinely to consider issues and to advise academic offers (such as and other institutional leaders.*

- *To investigate emerging technologies and recommend the academic technologies, processes, and tools to be integrated into educational practices.*

- *To bring together diverse and informed voices for the purpose of…ensure the adaption of academic technologies…equity…*

- *To educate…bring awareness…latest technologies and innovated instructional practices…teaching strategies/practices using technology in an academic physical and virtual classrooms….*

S. Burnham will format it and will have it ready for the next meeting to review final draft.

<u>Discussion: Hyflex Instruction</u>
Tabled for the next meeting

It was briefly mentioned that the classrooms that will be equipped with the new technology is unknown.

M. Lemons included the link to Hyflex instructions in the chat box if anyone is interested in reading more about it.

Send thoughts to Stephanie Burnham at Sburnham@elcamino.edu.

<u>Themes/Topics for 2023 Educational Technology Conference</u>
- Theme: Hyflex instruction was an option

Discussion points:
- Have some workshops or some presentations, on Hyflex for a technology conference.
- Should key note discuss ways to enhance Hyflex or discuss Hyflex instruction.
- It was mentioned that from a keynote standpoint, it would be great for somebody who could talk about where hyflex fits kind of in the array of instructional experiences, and where it might be fitting in the future.
- Have a breakout session of "What is Hyflex?"
- General session can focus on "where is this going" or "what are the technologies that will support or enhance Hyflex?"