

EL CAMINO COLLEGE
PARKING AND TRAFFIC ADVISORY COUNCIL
Minutes
May 27, 2026

Matthew Vander Horck
 Stephanie Bennett
 Amy Hanoa
 Tom Hazell
 Jonelle Jones-Morrison

Mitchell Kekauoha
 Gary Robertson
 Fernando Vicente
 Jwan Wageman
 Kian Woudwijk (ASO)

The meeting started at 1:05 pm.

The minutes from March 25, 2026 were approved.

Signage for Non-operable Parking Permit Machines – *Mitchell K.*

There are 31 pay stations and only 6 are operational. Mitch had tightly covered 3 with large trash bags and placed a sign on it. A couple weeks later, the coverings weren't on the machines anymore. He is working with Facilities to cover the non-operable machines and also to move the newer machines in Lot C to 6 new locations. The non-operable machines will be removed. He is trying to work with Facilities on the electrical parts of the project, as it is cheaper than going with the company. We may be able to get a credit from Pacific Parking if we do some of the work ourselves, before returning the machines. There is no current timeline for the removal.

Cones in Lot C & D Exit - *Mitchell K.*

Mitchell spoke to our Sergeants and they said that the cones that were preventing vehicles from turning left onto Manhattan Beach Boulevard were removed because they had made the area more dangerous. People were following the cones to make a right at the exit then where the cones ended, they would make a left turn. The cones were causing many close calls. It was more dangerous having them up, so the cones were removed. More traffic control and citing are being done in that area.

Formstack Parking Permit Request – *Mitchell K.*

Mitch is working to modify the Formstack request to coincide with the virtual parking system. The request is more for events and groups rather than daily permits. He still has some adjustments to make before going live.

Students Parking in Staff Lots – *Mitchell K.*

A couple of weeks ago, Mitch had received many phone calls regarding more students and family members of students parking in staff lots, especially in lots B & C. We have increased parking enforcement in that area. After a week and a half, he has received less phone calls regarding the issue.

Chief mentioned that Commencement and high school graduations are coming up. Lot C will accommodate those participating in our commencement and visitors will be directed to the other structures. Mitch is working with Events but has not heard anything different regarding parking.

Roundtable

Amy H. – She had a question from an employee regarding the EV charging stations. Is it possible to expand the stations to other lots in the future? Is there any other information on the current EV stations?

The ChargePoint contract has expired. Facilities is exploring if it is better to repair the current models or to go to a different model and company. They are looking into a company that does more revenue sharing, as ChargePoint did not have that feature and would only offset the college's electric bill. There is no known timeline. There was no representative from Facilities at the meeting for further input.

Chief Vander Horck mentioned that for a future meeting, when there are more attendees, he would like to ask members how frequent we should have the meetings.

Stephanie suggested to send it out as an agenda topic with the minutes so that the members can be aware that it is a topic we need to discuss.

The meeting ended at 1:15 pm.