

El Camino College
Police Advisory Committee Minutes
March 12, 2003

Rocky Bonura Michael D'Amico Steve Fasteau Patricia Gebert
 Barbara Grover Kirk Johnston Gloria Miranda Leo Middleton
 Terry Newman James Rozolis Sean Ray Angie Snider
 Dal Toruno Harold Tyler ASO Student Representative
 Beverly Knapp for G. Miranda

The meeting was called to order at 1:37 p.m. The minutes of the January 22, 2003 meeting were approved as submitted.

Mr. Johnston welcomed Dr. Steve Fasteau, Dean of Enrollment Services to the Police Advisory Committee.

Update on LA County Fire Dept. Fire Hydrant Requirement

The fencing at Lot A peripheral road should be down by the third week of March which will open staff parking again. Disabled parking at the Planetarium will also be reopened. One stall at the disabled parking at the Planetarium is designated as a 20-minute loading/unloading zone for faculty/staff. About 25 parking stalls at the south side of the soccer field have been temporarily converted from student parking to staff parking. These stalls will be reverted back to student parking after the Lot A peripheral road project is completed.

Update on Disabled Parking Signage

There are several old signs around campus which still say handicap parking. The proper term is disabled parking. Kirk Johnston is in the process of ordering new signage. When the new signs are received, the old signs will be replaced.

Update on Directional Arrows @ Administration Bldg. & Crenshaw Blvd.

Sean Ray met with Tom Brown, Facilities Supervisor and gave him a diagram of the placement of directional arrows at Crenshaw Blvd. and Administration Way. A solid line will be painted to divide in-bound/out-bound traffic and directional arrows for out-bound traffic turning left and right from Administration Way to Crenshaw Blvd. The work is anticipated to be done by this Friday. The crosswalk going north/south at this location will also be repainted.

The following suggestions were made:

- Have the bus bench shelters lighted - Sean Ray and Kirk Johnston will look into this.
- Post a "Use the Crosswalk" sign at the 2nd bus stop on the west side at Crenshaw Blvd. This will encourage passengers who disembark at this stop to use the north/south crosswalk at Crenshaw Blvd. instead of walking directly into traffic at Administration Way and the Administration building.

Spring 2003 Parking Situation

At the beginning of the spring semester, parking during the day reached complete gridlock in the student lots. Faculty had some problems due to the Lot A closure. Students were allowed to park out of marked stalls the first two weeks of school. At night, parking never reached gridlock. Officers and cadets do directional control during the first few weeks of school.

EL Camino Police Department Law Enforcement Activities

Two individuals were arrested for car burglaries. The dispatch center received a call from a student who observed someone who appeared to be burglarizing a vehicle. The victim identified stolen items, and an arrest was made. The suspects were not El Camino College students.

An inquiry was made regarding surveillance equipment for the parking lots. Kirk Johnston will discuss this with Bob Gann, Director of Facilities, Planning and Services.

Four bikes were lost within one week. Flyers have been placed on bikes advising owners of bike thefts and information on the type of locks to use. One major problem with bike thefts is that 95% of the time the owner does not know the serial number of the bike, and they use locks and cables that are easily cut.

There was a traffic collision on March 10 at Lot L. A student was crossing Lot L pie from the north side to the middle of Lot L and was hit. The pedestrian didn't appear to have suffered serious injuries. The El Camino College Union student newspaper will be doing an article on pedestrian safety. A pedestrian awareness operation is being planned at Manhattan Beach Blvd. The ECC Union staff will be invited to come observe how vehicles fail to yield to pedestrians at this location.

There have been some problems at the Student Development Center relating to disruptive behavior, i.e., fights, and noise. Mr. Harold Tyler received approval to hire a non-student to supervise and oversee the activities in the activities center. The police department will participate in the selection of this person.

Round Table

Sean Ray – An issue was brought to the police department's attention where on several occasions, a cashier in the cafeteria has seen a female, who is not a student, eat or take items. Because the cashier cannot leave the register, she has no way of notifying the police department at the time the incident takes place. A suggestion was made to have a radio or an emergency telephone at the cashier's register that will give the cashier immediate contact with the police department. Mr. Ray will look into this.

Barbara Grover – When graffiti is found, when should campus police be contacted and when should facilities be contacted? If the graffiti is written in pen or pencil and can be easily removed Facilities, Planning and Services should be contacted. If the graffiti is painted, marked

or caused property damage, the police department should be contacted. A police report will be completed at that time, and they will report to it Facilities.

Gloria Miranda – Is there a process for getting a refund when the vending machines fail? There is no information posted on the machine advising people who to contact when problems arise. Kirk Johnston will discuss this with Lynnda Nelson. The bookstore issues coupons that work in the machines when someone loses their money.

The next meeting is scheduled for Wednesday, May 14, 2003.
The meeting ended at 1:47 p.m.