



# PLANNING & BUDGETING COMMITTEE

October 21, 2021

1:00 -2:30 P.M.

Via Zoom : <https://cccconfer.zoom.us/j/97860226227?pwd=aGd0eHAwUkROZkx1VW9FOXdlISWV5Zz09>

Password: 333392

Facilitator: Ann Tomlinson & Viviana Unda

Notes: Shobhana Warriar

## STATEMENT OF PURPOSE

The Planning and Budgeting Committee serves as the consultation committee for campus-wide planning and budgeting. The PBC assures that planning and budgeting are integrated and evaluated while driven by the mission and strategic initiatives set forth in the Strategic Plan. The PBC makes recommendations to the President on all planning and budgeting issues and reports committee activities to campus constituencies.

### Strategic Initiative – C – Collaboration

Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

## Members

<input type="checkbox"/>	Ann Tomlinson – Co-Chair (non-voting)	<input type="checkbox"/>	Gary Robertson - Campus Police
<input type="checkbox"/>	Viviana Unda – Co-Chair (non-voting)	<input type="checkbox"/>	Kelsey Iino - ECCFT
<input type="checkbox"/>	Amy Grant - Management	<input type="checkbox"/>	Grace Clendenin - ASO, Student Rep
<input type="checkbox"/>	Debra Breckheimer - Management	<input type="checkbox"/>	Shobhana Warriar – Confidential
<input type="checkbox"/>	Darcie McClelland – Academic Senate	<input type="checkbox"/>	Lisette Marquez – Classified Staff
<input type="checkbox"/>	Josh Troesh – Academic Senate	<input type="checkbox"/>	David Mussaw– Classified Staff
<input type="checkbox"/>	Roy Dietz - ECCE		

## Alternate Members /Support Staff

<input type="checkbox"/>	Sidney Porter - Alt., Academic Senate	<input type="checkbox"/>	Breeanna Bond – Alt., Classified Staff
<input type="checkbox"/>	Evan Hess– Alt., Academic Senate	<input type="checkbox"/>	vacant – Alt., Classified Staff
<input type="checkbox"/>	Dalyan Johnston - Alt., ASO	<input type="checkbox"/>	Grace Ou, Planning - Support
<input type="checkbox"/>	Ruben Lopez - Alt., Campus Police	<input type="checkbox"/>	Carolyn Pineda, Support-IR
<input type="checkbox"/>	vacant - Alt., ECCE	<input type="checkbox"/>	Melissa Guess - Accounting - Support
<input type="checkbox"/>	Brizset Giles - Alt., ECCFT	<input type="checkbox"/>	Jeffrey Hinshaw – Fiscal - Support
<input type="checkbox"/>	Jose Anaya – Alt., Management	<input type="checkbox"/>	
<input type="checkbox"/>	Julie Bourlier – Alt., Management	<input type="checkbox"/>	
<input type="checkbox"/>	Rose Mahowald – Alt., Confidential	<input type="checkbox"/>	

## AGENDA

- |   |             |
|---|-------------|
| 1. Agenda Review  | Ann         |
| 2. Approval of <a href="#">Minutes</a> – September 16, 2021                                 | Ann         |
| 3. Welcome to new management representative (Debra Breckheimer, Dean Humanities)            | Viviana     |
| 4. <a href="#">2022-23 College-wide annual goals and annual planning kick-off</a>           | Viviana     |
| 5. <a href="#">2021-22 PBC goals</a> : second reading                                       | Viviana     |
| 6. Clarification of how to include topics in the PBC agenda ( <a href="#">PBC Charter</a> ) | Viviana     |
| 7. <a href="#">Number of funded requests</a> vs total requests requiring funding            | Viviana     |
| 8. Operational budgets vs annual augmentation of funds                                      | Ann/Jeff    |
| 9. Budget workshop for Deans  | Ann         |
| 10. <a href="#">Academic Program Review Calendar</a>  | Viviana     |
| 11. Other Discussion  |             |
| a. Wrap Up  | Ann/Viviana |
| 12. Adjournment   |             |

Next meeting: November 18, 2021

## Committee Funds and Financial Terms Glossary

General Unrestricted	Fund 11
General Restricted	Fund 12
STRS/PERS	Fund 16
Student Financial Aid	Fund 74
Workers Comp.	Fund 61
Capital Outlay Projects	Fund 41
General Obligation Bond	Fund 42
Property & Liability Self-Insurance	Fund 62
Dental Self-Insurance	Fund 63
Post-Employment Benefits Irrevocable Trust	Fund 69
Bookstore	Fund 51

WSCH =	Weekly Student Contact Hours
BOGFW =	Board of Governors Fee Waiver
FTES =	Full Time Equivalent Students
FTEF =	Full Time Equivalent Faculty
COLA =	Cost of Living Adjustment
OPEB =	Other Post-Employment Benefits
FON =	Faculty Obligation Number

\* A complete list is available in the annual final budget book.

## **Planning and Budgeting Committee 2020-21 Goals**

1. Committee members review role and responsibilities of the Planning and Budget Committee.
2. Strengthen PBC members' level of understanding and engagement in the college planning and budgeting processes to help in their performance or their role.
3. Engage the campus community in discussions around funding priorities and available resources