

November 28, 2023

Colleagues,

The Executive Cabinet has reviewed the resource allocation requests for the 2023-24 academic year submitted through the annual planning process. After an extensive review of general fund resources and fiscal projections an approved list of general funded resource allocation requests for the current fiscal year has been developed. We thank you for your understanding and patience with the delayed timeline as we have worked through this process. Fiscal services will work with the appropriate budget managers to allocate the funds into the proper accounts in order to complete the approved statements of work.

The attached spreadsheet reflects the items that were approved for funding from Fund 11 or a combination of funding that includes general fund and other funding sources. We remain very cognizant of making prudent investments required to adequately maintain and support new and existing facilities; campus grounds and/or infrastructure; or that will increase enrollment and retention.

As has been the practice in past years, regular expenditure reports will be sent to your area vice president that will show the annual appropriation for your respective unit/department/division, along with expenditures, and encumbrances.

Questions should be directed to Jeff Hinshaw, Business Manager, Fiscal Services x. 3109, or to Bob Suppelsa, Vice President, Administrative Services x. 6425.

Sincerely,



Brenda Thames, Ph.D.
President

2023-2024 Funding Requests

GENERAL FUND 11

Area	Division	Program	Funding Category	Funding Request	Amount Requested	Amount Approved	Funding Source
Academic Affairs	Health Sciences & Athletics	Public Safety Education Program	Staffing	Transition salary for the Director of Public Safety Education Program for compliance	\$200,000	\$200,000	Fund 11
Academic Affairs	Humanities	English	Staffing	Expand Writing Center Embedded Tutoring to include courses that do not currently benefit from the program	\$ 40,000	\$15,000 (50%) Fund 11 \$15,000 (50%) SB85	Fund 11 & Fund 12/SB85
Administrative Services	Information Technology	Information Technology	Software/ Hardware	Backup Systems Replacement Year 1-Fund 11	\$150,000	\$88,000	Fund 11
Administrative Services	Area-level	Area-level	Contracts/ Services/ Memberships/ Travel and Conferences	Administrative Services Training	\$100,000	\$80,000	Fund 11
Administrative Services	Facilities	Facilities	Staffing	Approved-Hiring (1) Evening custodian	\$300,000	\$100,000	Fund 11
Administrative Services	Facilities	Facilities	Non-instructional equipment	Custodial small tools & equipment- to replace broken and worn equipment	\$50,000	\$25,000	Fund 11
Administrative Services	Facilities	Facilities	Non-instructional equipment	Approved to purchase (1) cart	\$75,000	\$25,000	Fund 11
Administrative Services	Facilities	Facilities	Staffing	Approved- Hiring (1) Day custodian	\$200,000	\$100,000	Fund 11
Administrative Services	Facilities	Facilities	Staffing	Approved to backfill vacant Landscaping position	\$100,000	\$100,000	Fund 11
Administrative Services	Facilities	Facilities	Non-instructional equipment	Facilities - emergency repair and maintenance	\$500,000	\$200,000	Fund 11
Administrative Services	Facilities	Facilities	Non-instructional equipment	Approved replacement of (1) truck	\$100,000	\$50,000	Fund 11
Student Services	Campus Police	Campus Police	Contracts/ Services/ Memberships/ Travel and Conferences	Interoperability of The South Bay (INSB) Public Safety Radio System - "Member/Subscriber Agency"	\$15,000	\$7,500 (50%) Fund 11 \$7,500 (50%) Foundation	Fund 11 & Foundation