

Minutes of the Librarians' Meeting of December 5, 2019

Present: Ryan Gan (RG), Camila Jenkin (CJ), Mary McMillan (MM), Gary Medina (GM), Claudia Striepe (CS), Dr. Crystal Martin (CM)

Absent: Analu Josephides (AJ) and Myra Ochoa (MO)

The meeting was chaired by MM and GM took minutes.

AGENDA ITEMS

1. Approval of Minutes:

GM motioned to approve, RG seconded. Minutes approved.

2. Status of Past Action Items:

No pending items noted for status of past action items.

3. Signage Committee Update:

CJ provided an update as to the progress with signage. A discussion was had about designating areas of the library with custom, vinyl signage as:

- Quiet
- Silent
- Group Study

MM stated that “quiet” designations would be difficult to enforce. CS asked about funding for signage. CJ stated that Library Director, CM has provided a budget to support these signage efforts. MM emphasized the importance of keeping the approved signage consistent to support LLR policies.

CS highlighted the need to ensure that “study” be emphasized for those areas designated for groups. GM and MM suggested that there was no need for this type of signage in the Reference Room. There will be some level of noise in the latter area due to the collaborative research assistance efforts led by librarians.

Action Item: *CJ will continue working on LLR signage with the Signage Committee.*

4. Academic Senate:

CS provided an update, including Dr. Shankweiler notifying faculty of the upcoming changes with the new Library Service Platform (LSP).

5. Librarians Meeting Schedule:

CJ read a statement provided by AJ, stating that he proposed to keep librarian meetings to one time per month. AJ would be approve of two meetings per month, but would only attend the required one per month. AJ has confirmed this requirement with LLR Director, Dr. Crystal Martin.

A discussion was had about the librarian meeting schedules. GM proposed a motion to discuss this item during the first librarians meeting in spring 2020 semester, with all librarians present. RG seconded.

6. Library Archive:

GM provided an update as to the current platform of the library's archive being several versions outdated. GM has made contact with the archive service provider (PTSF), requesting to be upgraded to the current version. The new version (Knowvation) is scheduled to be converted on January 7, 2020.

GM will test the new version to ensure data has transferred in Winter term.

7. Primo Search vs. EDS (for e-resources):

MM provided a comparison for the group. Ideal would be to get Primo Search to work, but there are issues noted with it. Some frustrations with Primo from other schools, like Fullerton, has been the amount of clicking required to locate resources. Mira Costa has a step-by-step guide to integrate EDS with Primo. Another option may be to create on EBSCO search box and have two search boxes.

MM reminded the librarians that EDS is available until June 2020 as this issue is explored further in winter and spring semesters.

8. LSP:

RG presented updates to the LSP process. The live LSP environment was received on 12/9.

GM and RG will be conducting training sessions for Classified Staff on utilizing Alma for circulation functions.

All librarians have been provided with Salesforce accounts to report issues that may be encountered with the new LSP. RG will be provided a copy for all issues reported.

9. Music Library

CM informed the librarians that an add/value station has been installed in the Music Library. CJ is working with the Music Library staff on providing signage consistent with the LLR.

10. Space:

A discussion was had about space usage in the LLR.

11. Federation - Negotiations:

CS provided an update. CS mentioned the LAC lawsuit and its implications for future academic libraries.

12. Other Items:

CJ proposed a spring flex day session presented by the librarians on One Search.

Action Item: CJ to submit workshop proposal.

Action Item: CJ will continue working on LLR signage with the Signage Committee.

Meeting adjourned at 4:00pm

Action Item: None