

agenda

Division Council

Library 202

March 28, 2019

2:30 pm – 3:30 pm

Voting Members:

- | | |
|--|------------------------------------|
| <input type="checkbox"/> C. Cain | <input type="checkbox"/> G. Medina |
| <input type="checkbox"/> A. Josephides | <input type="checkbox"/> A. Palmer |
| <input type="checkbox"/> S. Kunisaki | <input type="checkbox"/> G. Perez |
| <input type="checkbox"/> C. Martin | <input type="checkbox"/> E. Yates |

Agenda Item	Responsible	Action
1. Approval of Minutes (December 2018)	Martin	
2. Foundation	Martin	
3. ECCE Request	Martin	
4. Friends of the Library privileges	Palmer	
5. Moving Lobby Painting	Martin	
6. Place for test furniture	Martin	
7. Student Discipline	Josephides	
8. Children in the Library Policy	Jenkin	
9.		
10.		
11.		
12. Others		
13. Topics for Future Agenda		

agenda

Voting members present: C. Cain (CC), A. Josephides (AJ), Dr. C. Martin (CM), S. Kunisaki (SK), G. Medina (GM), G. Perez (GP), A. Palmer (AP), E. Yates (EY)

Guests: C. Striepe (CS), C. Lopez (CL), C. Jenkin (CJ)

1. **Approval of Minutes** - Minutes from December 2018 were approved. Motion by GP and second by AJ.
2. **Foundation** - CM talked to the Foundation about the Friends of the Library and naming of rooms. CJ and CM will work on a naming list with amounts for the Foundation.
3. **ECCE Request** - CM was approached by the ECCE who is in search of new office space because their current space is in the Student Activities Building which is slated to be demolished. A.J. brings a motion to offer ECCE use of Room 66 for the time being. GP seconds. Motion passes
4. **Friends of the Library Privileges** - AP describes how in the Music Library it has been common practice to allow those with Friends of the Library - Library Cards to use the Music Practice Rooms. GM says that it is not stated in the materials that using the practice rooms is a benefit of being a Friend of the Library. GM says he and CJ are working to reformulate Friends of the Library. Recommendations were made for creating a tiered system that charges more for more privileges. In the new system make sure cards have annual expiration date.
5. **Moving the Lobby Painting** - CM proposes to move the large painting that is being damaged near the elevator. The consensus is to move the painting.
6. **Place for Test Furniture** - CM brings a request from Dr. Shankweiler to put test classroom furniture in the library for students to try out. CM suggests putting it in the North Reading Room, SK says that some could also go in the Basic Skills Study Center
7. **Student Discipline** - AJ brings an update about the Student Discipline policy for the Academic Senate. A discussion occurred about procedures when interacting with students who have to be talked to multiple times or have a pattern of chronic misbehavior. It was recommended that basic procedural guidelines be drafted. CM will work on Guidelines for the June meetings, and talk to Greg Toya, Janie Ishikawa, Chief Trevis, Men of Color Support Group, Yamonte Cooper, and Brian Simms to come speak to the Division Council.
8. **Children in the Library Policy** - CJ gives an update on the Children in the Library policy. Time was limited so it was tabled to the next meeting.
9. **Adjournment**