

Unit Council Meeting Minutes – April 16th, 2013

LEARNING RESOURCES UNIT COUNCIL

April 16, 2013

3:01 p.m.

Present: Director Grigsby (AG), Sheryl Kunisaki (SK), Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Lisa George (LG), Moon Ichinaga (MI), Ed Martinez (EM), Noreth Men (NM), Howard Story (HS), Claudia Striepe (CS), Susan Djokic (sd)

Approval of Minutes

Correction to the previous meeting minutes: The Ask El Camino Task Force reviewed the *Ask El Camino* search tool not the *Ask-A-Librarian* service. Correction will be made to minutes prior to posting.

Program Review Overview

Dean of Enrollment Services, William Garcia, spoke to Unit Council presenting an overview of El Camino College's Program Review. Dean Garcia distributed Program Review Timeline, Template, and Matrix handouts. To note: Program Reviews can be submitted as word document(s). The Library is on track to be ready for review this fall.

Program Review Recommendations

Update on Program Review Recommendations presented. A subcommittee, under the direction of D.B. and C.S., will meet to narrow down recommendations and then forward list to Wilma. From list, Wilma will create prioritization form for council members to prioritize recommendations. Prioritization due prior to next meeting. Program Review Recommendations scheduled for approval next meeting.

2013 Library/Learning Resource Unit (LRU) Survey

Survey will be distributed first part of May. Results will be tabulated and made available soon after.

SLOs vs. SAOs

The Library will use SAOs – Service Area Outcomes. The Library's SAO grid has been posted online. The Library may opt to include some historic data in grid as well.

Unit Open House Fall 2013

C.S. has volunteered as a co-chair for this fall's Unit Open House. Another volunteer co-chair is needed. Interested members please let Director Grigsby know.

Unit/Campus Updates

Read Poster Unveiling: In celebration of National Library Week (April 14-20), and *reading*, the Library will hold a Read Poster(s) Unveiling on Thursday, April 18, 1:00-1:30 p.m., Library Lobby. Dr. Janet Madden, English professor, Humanities Division, and Donna Manno, Professional Development Coordinator, are both being honored this year.

Friends of the Library

Discussion held on ideas for future planned Friends of the Library webpage. Please submit further ideas to EM.

Meeting adjourned 4:28 p.m.