Learning Resource Unit Council Meeting
Minutes
April 22, 2014

Members present were: Brown, Don; Daugherty Seth; Hall, Lisa; Ichinaga, Moon; Kunisaki, Sheryl; Lopez Cindy; McMillan Mary; Men, Noreth; Stewart, Rebecca; Story, Howard; Striepe, Claudia

The minutes of the last meeting were approved as presented.

1. SAO and Training Update (C. Striepe)
   The distinction was made between the SLO and SAO portions of the outcomes that the members of the Unit complete. SLO will still be needed for the orientation classes, reference desk interactions and workshops, because of the teaching and learning aspects of the service. SAO's are needed for the other operations of the Unit. Training has not been scheduled on TracDat for the SAO users.

   Teams are urged to use the results of the recently completed LRU Awareness survey to access progress made in meeting their stated SAO's.

2. LRU Survey Comments (N. Men)
   The comments from the survey were shared with members of the Council. Since a number of comments were related to services provided by ITS, it was agreed to send the Director a copy of the results.

3. Updates on Initiatives

   - Proposed Digital Sign Policy (M. McMillan)
     The policy was discussed and will be scheduled for a vote at the next council meeting. Extended discussed ensured regarding the operational procedures.

     The following agreements were reached:

     - A power point based template will be developed by Daugherty and McMillan that will be a model for most announcements. It will be sent to all unit members.
     - Types of signage could include FAQ's, orientation schedule, hours of operation, etc. The service will be coordinated by the Public Access Department with the support of Media Service.

4. Results of the Vote on Renaming (A. Grigsby)

The results are attached. It was moved and seconded that the proposed name be Library Learning Resources. This was unanimously approved by all members present.

The subcommittee will now work on a unifying term to describe the services of the Learning Center, Tutoring, Basic Skills Center and LMTC Computer Lab.

5.   PlanBuild Update (A. Grigsby)
The LRU items currently on the list being discussed by the Administration for possible funding in 2014-2015 were distributed for information.

6.   Area Council Update (A. Cornelio/D. Brown)
Don Brown made the report from the meeting which was attended by A. Cornelio in Don's absence. Two issues discussed related to LRU services were e-books and the possibility of wi-fi printing availability in various campus locations.

7. Other

- Read Poster. Accolades were given to M. McMillian for the smoothly executed program that honored faculty members Daniel Burney and Laurelee Walsh.

- Photo from the Money Smart Week in early April were shared with the members. Compliments were given to all staff members who help to plan and execute the successful activity.

- CHROME is now the vehicle for OMNI updates and most certified members now have access to the webpage updating tool.

The meeting adjourned at 3:48PM.