

Library and Learning Resources-Unit Council Meeting Minutes

10/14/15

Present: John Ayala (JA), Seth Daugherty (SD), Claudia Striepe (CS), Don Brown (DB), Cindy Lopez (CL), Howard Story (HS), Moon Ichinaga (MI), Gema Perez (GP).

Approval of Minutes (JA)

The minutes for the 9/23/2015 Unit Council meeting were approved.

Letter to VP re Recommendations for LRU (JA)

JA reported that he had met with the Vice President regarding the letter (see attachment) he wrote with suggestions for improvements in Library Learning Resources. He was informed that most of his suggestions were denied by the President's Council.

There are currently no plans for a renovation of the Library. JA will be leaving November 12, 2015 and the college is going back out for a Director level position. The administration is considering asking Ms. Kunisaki or Mr. Story to serve in an interim capacity until a new director is hired.

Positions Approved (JA)

A new Media Support Technician and a replacement for Rebecca Stewart have been approved. The process has started for the Media Support Technician and JA and Sheryl Kunisaki are meeting with the Vice President at 3:00pm today to finalize approval of the second position.

Computers/Printers Ordered – Update (JA)

Noreth is moving the purchase process forward using Foundation money.

Food & Drink in the Library (JA)

Moon had not arrived. CL wanted clarification on the policies regarding food in the Library.

SD informed the committee that the Librarians had discussed the issue of food and drinks and came to consensus that students could have covered drinks but not food. The item will be moved to the next Unit Council meeting.

Disruptive Users in Library – Update (MI)

MI updated the council on her discussion with Police chief Trevis concerning a recent incident in the Library and how a student's password may have still been valid because he owed money.

SK pointed out that students may be able to activate themselves. JA felt that this was not just a Library concern but an institutional problem.

Other

CL asked “do we have a policy on service dogs in the library”. She gave an example of a patron with a Pitt Bull that was not on a leash. CS said that this issue had come up before and the policy had not been finalized. GP said that Alice Grigsby had sent out a memo for the Unit Council to look at some of these policies on April 26. Discussion also followed regarding the policy for children in the library. CS pointed out that children can’t be in classrooms. HS suggested that a committee be formulated to research the various library policies for discussion at the next Council meeting. CL (Circulation), SD (Public), GP (LMTC) and Sheryl Kunisaki (LRC) were appointed to the committee.

Next Meeting

The next meeting will be scheduled for Thursday, November 12, 2015 at 2:00pm