

Minutes of Librarians' Meeting 25th April 2014

Present: Don Brown (DB), Alice Cornelio (AC), Seth Daugherty (SD), Alice Grigsby (AG), Moon Ichinaga (MI), Noreth Men (NM), Claudia Striepe (CS)

Absent: Mary McMillan (MM)

AGENDA

The minutes of the last meeting (11th April) were approved and will be sent to the Unit.

AG thanked the librarians for moving the last meeting to the CEC, and noted it was interesting to see the new models and practices.

SAOs

Training Update: CS reminded the SAO teams to meet and look at the survey data/comments that might be applicable to their SAOs and send in a brief report to CS.

R. Dreizler and R. Klier had mentioned the possibility of previewing the proposed Services Area version of Tracdat, and they had said we could attend and give input. CS will keep interested staff in the loop on this. Formal training would probably only be available later in the next semester.

CS also mentioned the teams adapting their posters from the last "Get to Know your LRU" Day into PowerPoint slides for the lobby display. DB will also work on a slide for the Music Library.

RESOURCES

Reference Weeding/Buying: CS noted that SD and NM have been weeding the Reference area, the slimmed down collection has revealed some gaps and the money we may still have in the accounts could be used to buy Reference materials. Students are also asking for materials on newer topics in media, technology, the military, and education. Please funnel requests for Reference books in these, or other, areas to SD, who will then work with AC.

DATABASES/TECHNOLOGY

EBooks Update: MI reported that the 640 Marc records for Credo books have been downloaded to the catalog. It was noted however that books are, at times, added to or "retired" from the collection. One is kept abreast of this via a monthly newsletter. MI will receive the newsletter and work with AC and LP to keep up with/remove the new /retired titles.

MI pointed out another Credo anomaly in the publication field of the records, whereby one screen will show the original publishing information, and another screen will show the item as having been published by Credo. We will need to make students aware of this for their citations.

The print process is also unnecessarily complicated and MI is in discussion with the vendor about this. While working on the Periodicals SAO MI also found a customizable poster from Gale, detailing in a brief and colorful format, the advantages of periodicals databases over general Web searching. Please give MI feedback on the poster ASAP.

SIERRA ILS Installation Issues & Collection Codes: NM summarized the timeline as follows:

In-house cataloging clean-up in May.

During the first week of June, Innovative will establish the Sierra server.

In the second week of June, the data files will be copied from Millennium to the new server.

During the third and fourth weeks of June, we preview Sierra and look for bugs, and request changes. NM will be the liaison during this process. Millennium will still be running in parallel.

The first week in July will see Millennium cut off and the change-over made. There will be a 6hour downtime for staff and a 24 hour non-access period for the public.

We will be live in July.

As part of the in-house clean up NM has been looking at the current codes. NM asked to dismantle the Tritle collection as it is older and has not been added to in a while. AG felt she would have to contact Humanities, as the collection was originally set up to honor a deceased faculty member. One possibility would be to make Tritle a searchable field by putting it in the Note field. DB also suggested appending a descriptor to the word Tritle – like Tritle Developmental Readers, or similar, so that users could understand the scope of the collection. AG asked NM for statistics on usage before she speaks to Humanities.

Collection “Basement West” will be eliminated. Faculty Collection West Wing will be eliminated. A proposal was made to also change the name of the McNaughton Collection, as it was also not understood by students, to something like “Best Sellers”, or “Popular Reading”. It was also noted that the digital version of the library map should be located so that these changes can be noted.

AG proposed a retreat for the librarians as there is much to discuss. We have decisions to make on the library mission re: bound periodicals, indexes, microfilm and Reference service approaches, including the counter vs desks issue.

Proposal to transition to an all-proxy approach: MI noted that as we are transitioning to Sierra, it might be a good time to move away from the MYECC access to a proxy access to databases. AG noted that our first priority is to get the Sierra move completed, but that the proxy issue is another concern that we can address at the proposed retreat.

PROFESSIONAL DEVELOPMENT

Campus Technology Forum Highlights: MI noted that the keynote speaker was Mimi Eto from UC Irvine who advocates “Connected learning” and sees social media as a learning tool and a way of finding mentors and peer learning groups, and felt academia should recognize the se media as legitimate communities for education

STAFFING

Student Worker Responsibilities: CS noted, and most agreed, that the shelving is very poor. AG acknowledged the Circ, challenges now that Kathy no longer works the Circ. Desk, and it is hoped that the hiring of a new staff person for the area will alleviate these issues.

PROGRAM PROGRESS

Recommendations for National Library Week 2015: This item was tabled as MM was out, but AG asked that all begin thinking about programs for next year. Money Smart will be back, as will the READ poster. AG read a Thank You card from Lauralee Welsh – a 2014 READ poster honoree. AG will put the card in the staff area for all to read.

OTHER

LDC 10 and 102 Heat Issues: CS noted the lack of air and air conditioning in these rooms makes the sessions difficult for staff and students...and it will get worse as the hot months approach. AG recommended putting in a Facilities work order for 102. We may need to get more fans for LDC10

Thin Client OPACS: NM noted that the Reference area thin client OPACs is not functioning properly. It is not Millennium, but may be a server issue. This has just surfaced in the last week, and NM has a work order in to IT. The client "black boxes" in Reference were not upgraded like those in LDC10.

Santa Barbara "Unconference": DB noted that he and MM were presenting at the Un-conference.

The Library and Access Rights: AG referred to documents sent to her by D. Patel re: UC Berkeley accommodations for disabled students to obtain information resources. AG noted we should put something in our policy or procedures that showed an awareness of the issue, and describing our plan to help students get access to materials, even if in a co-operative sense. This will be addressed at a meeting in the new academic year. AG will begin researching some processes.

Support Services Hours: MI noted that many support services previously closed on Fridays, are now open Friday mornings but are not advertising the fact, and leaving the erroneous hours up on the websites.

Cs/2014April.