

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
September 5th, 2019
ASO Executive Office
1:00 - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

___ Urwa Kainat (chair) ___ Victoria Aguilar ___ Ruben Sagastume ___ Lindsey Lee ___ Jennifer Lopez ___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1. ASO Promotion

7.1.1. The Executive Cabinet will discuss what to say in front of classes to promote ASO.

7.1.2. The Executive Cabinet will discuss and confirm what branded ASO items should be ordered for promoting ASO.

7.2. Attendance

The Executive Cabinet will discuss methods to ensure ASO Members will participate in events.

7.3. New Office

The Executive Cabinet will discuss items to take into ASO's new office, MBBM 135.

7.4. Constitution Changes.

The Executive Cabinet will discuss Constitution Changes.

7.5. Meditation Room

The Executive Cabinet will discuss what to include in the Meditation Room Concept Plan.

7.6. Parking Permit

The Executive Cabinet will discuss steps to receive better parking permits for the executive cabinet.

VIII. Reports

8.1 -- ASO Member Reports

8.2 -- Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
September 19th, 2019
ASO Executive Office
1:00 - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

___ Urwa Kainat (chair) ___ Victoria Aguilar ___ Ruben Sagastume ___ Lindsey Lee ___ Jennifer Lopez ___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1. ASO Promotion

President Kainat will share the form made for professors to sign that an ASO Member presented in their classes.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1. Attendance

Director Tovar will share a draft of a By-Law made for ASO Members for providing proof of attending a campus committee.

7.2. Technology

The Executive Cabinet will discuss what technology items to purchase.

7.3. Special Elections

The Executive Cabinet will discuss the process and likelihood of holding a special election.

7.4. ASO Polos and Business Cards

Director of Finance and Director of Publicity will update Cabinet about ASO polos and business cards.

7.5 ASO Fair

The Executive Cabinet will begin to plan for the ASO Fair, held on October 2nd.

7.6 E-Tickets

The Executive Cabinet will discuss the process of using E-tickets instead of paper tickets.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
October 2nd, 2019
ASO Executive Office
1:00 - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

___ Urwa Kainat (chair) ___ Victoria Aguilar ___ Ruben Sagastume ___ Lindsey Lee ___ Jennifer Lopez ___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1. MBBM Move

The Executive Cabinet will discuss scheduling and times that ASO Members can mark what to take from the offices.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1. Demolition Plan

Guest Speakers will review the Demolition Plan with the Executive Cabinet.

7.2. Future Office Relocation

Guest Speakers will speak about prospective offices for ASO in the future.

7.3. Painting and Name for MBBM 135

The Executive Cabinet will discuss what to paint outside the new office.

7.4. Name for Student Activities Center

The Executive Cabinet will discuss names for the new Student Activities Center.

7.5. National Food Holidays

The Executive Cabinet will plan for the next Food Holiday.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, October 17th, 2019
ASO Executive Office
1:00 - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

___Urwa Kainat (chair) ___Victoria Aguilar___ Ruben Sagastume ___Lindsey Lee___ Jennifer Lopez ___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena___Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 - MBBM Move

The Executive Cabinet will make sure all items that need to be taken from Executive Office have been tagged.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 - Communications Building

The Executive Cabinet will discuss if a survey is needed for determining space in the Communications Building.

7.2 - Painting and Name for MBBM 135

The Executive Cabinet will discuss what to paint outside the new office.

7.3 - Name for the Student Activities Center

The Executive Cabinet will discuss names for the new Student Activities Center.

7.4 - National Food Holidays

The Executive Cabinet will plan for the future Food Holiday's.

VIII. Reports

8.1 -- ASO Member Reports

8.2 -- Finance Reports

8.3 -- Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Agenda
Thursday, October 31st, 2019
MBBM 135

1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

___ Urwa Kainat (chair) ___ Victoria Aguilar ___ Ruben Sagastume ___ Lindsey Lee ___ Jennifer Lopez
___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Public Comment on Non-Agenda Items

IV. Approval of the Minutes

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 - ASO Survey

The Executive Cabinet will discuss if a survey is needed for the new space in Communications Building and how it shall be conducted.

6.2 - Mental Health Session

The Executive Cabinet will discuss the most convenient times and days for members to attend the Mental Health Session.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 - Technology

The Executive Cabinet will discuss what technology items shall be purchased and what their purpose would be.

7.2 - Flowater

The Executive Cabinet will decide if Flowater is something ASO will continue to support and if a new water filtration system should be funded by ASO.

7.3 - ASO Winter/Spring Retreat

The Executive Cabinet will discuss the details of the ASO Winter/Spring Retreat.

7.4 -New Office Items

The Executive Cabinet will decide what items need to be purchased for the new office.

7.5 - ASO Merch

The Executive Cabinet will decide what items to purchase for ASO Merch from specific vendors.

7.6 - Executive Cabinet Roles

The Executive Cabinet will review the roles of Cabinet Members.

7.7 - Slack

The Executive Cabinet will review the purpose of Slack and the organization of the current channels.

VIII. Reports

8.1 -- ASO Member Reports

8.2 -- Finance Reports

8.3 -- Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Agenda
Thursday, November 14th, 2019
MBBM 135
1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

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Jennifer Lopez ___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Public Comment on Non-Agenda Items

IV. Approval of the Minutes

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 - ASO Survey

The Executive Cabinet will review and make edits to the ASO Survey that students will complete for a space in the Communication Building.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 - Technology

The Executive Cabinet will receive an update about new technology for ASO.

7.3 - ASO Winter/Spring Retreat

Co-Chairs of retreat planning will give updates and members will provide updates.

7.4 -New Office Organization

The Executive Cabinet will plan for a way to keep the office clean and organized.

7.5 - ASO Merchandise

The Executive Cabinet will receive an update on ASO Merchandise.

7.6 - ASO Executive Drive Organization

The Executive Cabinet will discuss the organization of minutes and agendas on the ASO Google Drive and how to better systemize the documents.

VIII. Reports

8.1 -- ASO Member Reports

8.2 -- Finance Reports

8.3 -- Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Agenda
Tuesday, November 26th, 2019
MBBM 135
1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (9)

___ Urwa Kainat (chair) ___ Victoria Aguilar ___ Ruben Sagastume ___ Lindsey Lee ___
Jennifer Lopez ___ Ariel Alexander ___ Daniel Villanueva ___ Julio Tena ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Public Comment on Non-Agenda Items

IV. Approval of the Minutes

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 - ASO Survey

The Executive Cabinet will make final edits to the ASO Survey and will move to Senate.

6.2 - ASO Winter/Spring Retreat

Co-Chairs of retreat planning will give updates and the Executive Cabinet will provide ideas for activities.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 - ASO Roles

The Executive Cabinet will discuss the communication between cabinet and senate members.

7.2 - Finals Madness

The Executive Cabinet will discuss ideas for what items to purchase for Finals Madness meditation area.

VIII. Reports

8.1 -- ASO Member Reports

8.2 -- Finance Reports

8.3 -- Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
January 13th, 2020
MBBM 135
4:00 p.m. - 5:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (9)

___ Urwa Kainat (chair) ___ Giancarlo Fernandez ___ Ruben Sagastume ___ Lindsey Lee

___ Julio Tena ___ Jackie Iniguez ___ Jenni Lopez ___ Daniel Villanueva ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Public Comment on Non-Agenda Items

IV. Approval of the Minutes

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 Communication

7.1.1 Cabinet will discuss methods to improve communication between members.

7.2 Meditation Room

7.2.1 Cabinet will review the Meditation Plan and will provide feedback.

7.3 Spring Semester Outreach

7.3.1 Cabinet will discuss a plan for the first two weeks of the semester outreach.

7.3.2 Cabinet will get an update on the ASO Promotional Items.

7.4 Position Review

7.4.1 Cabinet members will review their position description in the ASO Constitution and will reflect on their performance.

7.5 Campus Committees

7.5.1 Cabinet will discuss the ASO Executive Cabinet involvement on Campus Committees.

7.6 New Ideas

7.6.1 Cabinet members will discuss goals for themselves and ASO for the Spring Semester.

VIII. Reports

8.1 -- ASO Member Reports

8.2 -- Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
January 30th, 2020
MBBM 135
4:00 p.m. - 5:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (9)

___ Giancarlo Fernandez (chair) ___ Urwa Kainat ___ Ruben Sagastume ___ Lindsey Lee ___ Julio Tena

___ Jacquelyn Iniguez ___ Jennifer Lopez ___ Daniel Villanueva ___ Bruno Tovar

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Public Comment on Non-Agenda Items

IV. Approval of the Minutes

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1 Spring Semester Outreach

6.1.1 Cabinet will continue to discuss plans for the first two weeks of the semester outreach.

6.1.2 Cabinet will get an update on the ASO Promotional Items.

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 Census Plan

7.1.1 Cabinet will discuss ways to encourage students to take the 2020 Censu.

7.2 ASO Supplies

7.2.1 Cabinet will discuss items that ASO will need in preparation for Spring Semester.

7.3 Cabinet Position Preparation

7.3.1 Cabinet members will review their cabinet position preparation document.

7.4 Card Swipers

7.4.1 Cabinet will provide an update and discuss card swiper initiative.

VIII. Reports

8.1 ASO Member Reports

8.2 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
February 27th, 2020
MBBM 135
1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (8)

___ Urwa Kainat (chair) ___ Giancarlo Fernandez ___ Ruben Sagastume ___ Lindsey Lee
___ Julio Tena ___ Jackie Iniguez ___ Jennifer Lopez ___ Makayla Propst

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1 Spring Semester Outreach

6.1.1 Cabinet will discuss results from the first two weeks of tabling and will provide feedback and suggestions for the future.

6.2 ASO Supplies

6.2.1 Cabinet will assign a member to find supplies that are needed for the ASO office.

6.3 ASO Sticker Promotion in Class

6.3.1 Cabinet will review the document that professors will sign to allow members to present in front of their class about the ASO sticker.

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 Parking & Traffic Committee Update

7.1.1 Members of the Executive Cabinet that attended the Parking & Traffic Advisory Council will provide updates.

7.2 ASO Merchandise

7.2.1 Cabinet will discuss ASO Merchandise being sold in the bookstore.

7.3 ASO Funded Programs

7.3.1 Director Sagastume will update Cabinet on the process of the ASO Funded Programs.

7.4 Menstrual Hygiene Products

7.4.1 Cabinet will discuss methods to speak with Administration about adding menstrual hygiene stations in bathrooms on campus.

7.5 ECC Union

7.5.1 Director Propst will explain to Cabinet the communication between ASO and The ECC Union.

VIII. Reports

8.1 ASO Member Reports

8.2 ASO Committee Reports

8.3 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
March 12th, 2020
MBBM 135
1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (7)

___ Giancarlo Fernandez (chair) ___ Ruben Sagastume ___ Lindsey Lee ___ Julio Tena
___ Jackie Iniguez ___ Jennifer Lopez ___ Makayla Propst

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1 ASO Supplies

6.1.1 Cabinet will review the excel sheet made to discuss supplies needed for the office.

6.2 ASO Sticker Promotion in Class

6.2.1 Cabinet will discuss updates on the ASO Sticker Promotion in class.

6.3 ASO Merchandise Bookstore

6.3.1 Cabinet will receive updates from Vice President Fernandez and Director Propst on their meeting with the bookstore.

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 ASO Funded Programs

7.1.1 Director Sagastume will update Cabinet on the outcome of the presentation that took place on March 5th.

7.2 Technology Items

7.2.1 Cabinet will be presented with a selection of technology items that can be purchased for the office.

7.3 Guided Pathways

7.3.1 Cabinet will discuss the possibility of assigning ASO members to each meta-major success team.

7.4 Parking Permit

7.4.1 Cabinet will discuss the new parking permit initiative that was presented to the Senate.

VIII. Reports

8.1 ASO Member Reports

8.2 ASO Committee Reports

8.3 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Special Cabinet Meeting Agenda
March 23rd, 2020
MBBM 135 (Zoom)
3:30 p.m. - 4:30 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (7)

___ Urwa Kainat (chair) ___ Giancarlo Fernandez ___ Ruben Sagastume ___ Lindsey Lee
___ Julio Tena ___ Jackie Iniguez ___ Jennifer Lopez ___ Makayla Propst

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 ASO Funding

7.1.1 The Executive Cabinet will discuss the possibility of funding initiatives on campus that support students.

7.2 Discord

7.2.1 The Executive Cabinet will discuss the possibility of ASO using Discord.

7.3 Remote Student Activity

7.3.1 The Executive Cabinet will discuss ideas to engage students through remote activities.

7.4 Social Media Statement

7.4.1 The Executive Cabinet will work on a statement to release on social media concerning ASO's future plans for the semester.

VIII. Reports

8.1 ASO Member Reports

8.2 ASO Committee Reports

8.3 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
April 9th, 2020

Zoom

<https://zoom.us/j/431622186>

1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (7)

___ Urwa Kainat (chair) ___ Giancarlo Fernandez ___ Ruben Sagastume ___ Lindsey Lee
___ Julio Tena ___ Jackie Iniguez ___ Makayla Propst

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 Discord

7.1.1 Vice President Fernandez will provide a tutorial on how to use Discord.

7.2 MyQuiz

7.2.1 The Executive Cabinet will participate in a MyQuiz activity and will provide feedback.

7.3 ASO Kits

7.3.1 The Executive Cabinet will discuss the materials and distribution of ASO Kits.

7.4 ASO Virtual Team Bonding

7.4.1 The Executive Cabinet will brainstorm ideas for ASO Members to participate in virtual hangouts.

7.5 Committee Updates

7.5.1 Committee Co-Chairs will give updates on ideas that are being discussed in their committees.

VIII. Reports

8.1 ASO Member Reports

8.2 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
April 30th, 2020
Zoom

<https://zoom.us/j/91810530917>

1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (8)

___ Urwa Kainat (chair) ___ Giancarlo Fernandez ___ Ruben Sagastume ___ Lindsey Lee
___ Julio Tena ___ Jackie Iniguez ___ Makayla Propst ___ Izack Saucedo

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 ASO Banquet

7.1.1 The Executive Cabinet will discuss the possibility of hosting a virtual year-end banquet.

7.2 Cabinet Roles

7.2.1 The Executive Cabinet will review the documents that each cabinet member has prepared for the student who assumes the role next year.

7.3 ASO Sticker Refund

7.3.1 The Executive Cabinet will discuss and vote on an emergency refund policy during the COVID-19 pandemic.

7.4 SEAC Support Resolution

7.4.1 The Executive Cabinet will consider and approve a SEAC Resolution to propose a physical space on campus that holds cross cultural programming that promotes equity, diversity, and inclusion.

7.5 ASO Promotions

7.5.1 The Executive Cabinet will discuss and define the relationship between the ASO Promotions position and the Associated Students Organization.

7.6 Committee Updates

7.6.1 Committee Co-Chairs will give updates on ideas that are being discussed in their committees.

VIII. Reports

8.1 ASO Member Reports

8.2 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
May 14th, 2020
Zoom
Meeting ID: 940 4037 5334

1:00 p.m. - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

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Voting Members (8)

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1 ASO Banquet

6.1.1 The Banquet Committee will provide Cabinet with updates on the details of the end of the year banquet.

6.2 Cabinet Roles

6.2.1 The Executive Cabinet will review the Director of Finance document that Director Sagastume has prepared.

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 ASO Position Memorandum

7.1.1 The Executive Cabinet will discuss and agree on a Memorandum of Understanding for the ASO Promotions position.

7.2 AB 1504

7.2.1 The Executive Cabinet will discuss the implementation of AB 1504.

7.3 E-Ticket

7.3.1 The Executive Cabinet will discuss and vote on partnering with an E-Ticket Company.

7.4 SEAC Support Resolution

7.4.1 The Executive Cabinet will read, consider, and approve a SEAC Resolution to propose a physical space on campus that holds cross-cultural programming that promotes equity, diversity, and inclusion.

7.5 Self Care Check-in

7.5.1 The Executive Cabinet will list out what they have been doing to maintain their self-care.

VIII. Reports

8.1 ASO Member Reports

8.2 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Cabinet Meeting Agenda
May 28th, 2020

<https://cccconfer.zoom.us/j/92322438235>

12:00 p.m. - 1:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members (8)

___ Urwa Kainat (chair) ___ Giancarlo Fernandez ___ Ruben Sagastume ___ Lindsey Lee
___ Julio Tena ___ Jackie Iniguez ___ Makayla Propst ___ Izack Saucedo

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1 ASO Banquet

6.1.1 The Banquet Committee will provide cabinet with an update on the planning process.

6.2 SEAC Support Resolution

6.2.1 The Executive Cabinet will consider and approve a SEAC Resolution to propose a physical space on campus that holds cross-cultural programming that promotes equity, diversity, and inclusion.

6.3 Cabinet Roles

6.3.1 The Executive Cabinet will review the revised documents that each cabinet member has prepared for the student who assumes the role next year.

VII. New Business (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1 ASO Sticker Refund

7.1.1 The Executive Cabinet will review and vote on the emergency refund form created to allow students to receive a refund on the ASO Sticker.

7.2 ASO Promotions

7.2.1 The Executive Cabinet will review and vote on the document created to define the relationship between the ASO Promotions position and the Associated Students Organization.

7.3 Committee Updates

7.3.1 Committee Co-Chairs will give updates on ideas that are being discussed in their committees.

7.4 Self Care Check-in

7.4.1 The Executive Cabinet will list out what they have been doing to maintain their self-care.

VIII. Reports

8.1 ASO Member Reports

8.2 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment