

**El Camino College
Associated Students Organization
Finance Committee Agenda
July 5th, 2018
ASO Executive Office
2:00 - 4:00 p.m.**

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane ___

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

V. Old Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

VI. New Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1. The Finance Committee will consider and approve \$4200 from AS Leadership Training account 71-55001-00-836190-7670 for the ASO/ICC/SEAC Retreat.

6.3 The Finance Committee will consider and approve funds from Public Relations account 71-55001-00-836412-7670 for highlighters, lanyards, and wristbands for student outreach.

6.4 The Finance Committee will consider and approve funds from Public Relations account 71-55001-00-836412-7670 for ASO business cards.

VII. Public Comment on Non Agenda Items

VIII. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
July 19th, 2018
ASO Executive Office
3:00 - 4:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane ___

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

VI. New Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1. The Finance Committee will consider and approve \$4200 from AS Leadership Training account 71-55001-00-836190-7670 for the ASO/ICC/SEAC Retreat.

6.2 The Finance Committee will consider and approve \$500 from Public Relations account 71-55001-00-836412-7670 for ASO, ASB stickers and Metro U Pass color flyers

6.3 The Finance Committee will consider and approve up to \$500 from Public Relations account 71-55001-00-836412-7670 for ASO business cards.

VII. Public Comment on Non Agenda Items

VIII. Adjournment

**El Camino College
Associated Students Organization
Finance Committee Agenda
August 9th, 2018
ASO Executive Office
3:00 - 4:00 p.m.**

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane ___

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Public Comment on Non Agenda Items

IV. Approval of the Minutes

V. Approval of the Agenda

Old Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

5.1. The Finance Committee will consider and approve \$500 from Public Relations account 71-55001-00-836412-7670 for a Blank Purchase Order from the Copy Center.

VI. New Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

6.1. The Finance Committee will consider and withdraw 1,170.00 from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.

6.2. The Finance Committee will consider and approve \$20,000.00 from Supplies account 71-55001-00-836101-7670 for a Blank Purchase Order for Magic Mountain.

6.3. The Finance Committee will consider and approve to allocate \$300.00 from Supplies account 71-55001-00-836101-7670 for banner paper roll.

6.4. Please consider to approve \$2,036.14 from Supplies account 71-55001-00-836101-7670 for 3 high quality canopies (2 for ASO and 1 for ASB/SDO).

VII. Public Comment on Non Agenda Items

VIII. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
September 10th, 2018
ASO Executive Office
11:00a.m. - 12:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASO Shadow Budget

VI. Old Business

6.1. The Finance Committee will consider and withdraw 1,170.00 from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.

6.2. The Finance Committee will consider and approve \$20,000.00 from Magic Mountain account 71-55001-00-836121-7670 for a Blanket Purchase Order for Magic Mountain.

VII. New Business: (10 minutes per item, 1 minute per comment, 2 comments per person maximum)

7.1. The Finance Committee will consider and approve \$200 from AS Campus Enrichment account 71-55001-00-836409-7670 for Constitution Day snacks.

7.2. The Finance Committee will consider and approve \$25.00 from AS Supplies account 71-55001-00-836101-7670 for two (2) VGA adapters for the ASO Office.

7.3. The Finance Committee will consider and approve up to \$2,000.00 from AS Secretary account 71-55001-00-836106-7670 for 2018-2019 ASO Administrative Assistant salary.

7.4. The Finance Committee will consider and approve up to \$200.00 from AS Supplies account 71-55001-00-836101-7670 for both Executive and Senate office supplies (pens, ink, clipboards, etc.).

7.5. The Finance Committee will consider and approve \$97.61 from AS Campus Enrichment account 71-55001-00-836409-7670 to reimburse Sean Min for Home Depot paint and boards for cornhole game.

7.6. The Finance Committee will consider and approve up to \$11.99 from AS Campus Enrichment account 71-55001-00-836409-7670 for bean bags for cornhole game.

7.7. The Finance Committee will consider and approve up to \$4200 from AS Conference account 71-55001-836190-7670 for CCCSAA Leadership Conference.

VII. Public Comment on Non Agenda Items

VIII. Adjournment

**El Camino College
Associated Students Organization
Finance Committee Agenda
September 21th, 2018
ASO Executive Office
1:00 - 2:00 p.m.**

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASO Shadow Budget

VI. Old Business

VII. New Business

7.1. The Finance Committee will consider and approve \$6000 from AS Campus Enrichment account 71-55001-00-836409-7670 for Metro U-Pass Subsidy.

VII. Public Comment on Non Agenda Items

VIII. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
October 4th, 2018
ASO Executive Office
3:00 - 4:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASO Shadow Budget

VI. Old Business

VII. New Business

7.1- The Finance Committee will discuss selecting 3 workshop attendees for ECC.

7.2- The Finance Committee will approve \$100 from ASO Conference Account 71-55001-00-836106-7670 for workshop expenses.

7.3- The Finance Committee will approve \$6000 from ASO Conference Account 71-55001-00-836106-7670 for workshop expenses.

7.4- The Finance Committee will consider and approve \$90.00 for a 3 drawer file cabinet for the ASO Executive office from AS Supplies account 71-55001-00-836101-7670.

VII. Public Comment on Non Agenda Items

VIII. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
October 18th, 2018
ASO Executive Office
3:00 p.m. - 4:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please, limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Alexandria Rocha ___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASO Shadow Budget

VI. Old Business

VII. New Business

7.1. The Finance Committee will consider and approve \$360.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for Recycling Bins.

7.2. The Finance Committee will consider and approve \$15.00 from AS Supplies account 71-55001-836101-7670 for a Gavel for meetings.

VII. Public Comment on Non Agenda Items

VIII. Adjournment

**El Camino College
Associated Students Organization
Finance Committee Agenda
November 1st, 2018
ASO Executive Office
3:00 p.m. - 4:00 p.m.**

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Joseph Mardesich ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Alexandria Rocha ___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes (10/18/18)

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASB Reports

5.2. ASO Shadow Budget

VI. Old Business

6.1. *The Finance Committee will consider and withdraw 1,170.00 from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.*

VII. New Business

7.1. *The Finance Committee will consider and approve \$3000.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for meals for Holiday Feast.*

7.2. *The Finance Committee will consider and approve \$300.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for for decorations for Holiday Feast.*

7.3. *The Finance Committee will consider and approve \$400.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for Cardboard Recycle Bins.*

7.4. *The Finance Committee will consider and approve \$1000.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for Supplies on Campus Clean Up Day.*

7.5. *The Finance Committee will consider and approve \$200.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for community gaming.*

7.6. *The Finance Committee will consider and approve \$180.00 from AS Supplies account 71-55001-00-836101-7670 for file cabinet.*

VIII. Member Reports

IX. Public Comment on Non Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
November 19th, 2018
ASO Executive Office
10:00 a.m. - 11:00 a.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Joseph Mardesich ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Alexandria Rocha ___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes (11/1/18)

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASB Reports

5.2. ASO Shadow Budget

VI. Old Business

6.1. *The Finance Committee will consider and withdraw 1,170.00 from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.*

VII. New Business

7.1. Finance Items

7.1.1. *The Finance Committee will consider and approve \$20.00 from AS Supplies account 71-55001-00-836101-7670 for meals for Type C to VGA Adapter.*

7.1.2. *The Finance Committee will consider and approve \$5000.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for for Finals Madness.*

7.1.3. *The Finance Committee will consider and approve \$20.00 from AS Supplies account 71-55001-00-836101-7670 for Ethernet Cable.*

7.1.4. *The Finance Committee will consider and approve \$75.00 from AS Public Relations account 71-5501-00-836412-7670 for SD Card.*

7.1.5. *The Finance Committee will consider and approve \$1200.00 from AS Public Relations account 71-5501-00-836412-7670 for business cards.*

7.1.6. *The Finance Committee will consider and approve \$7000.00 from AS Campus Enrichment account 71-55001-00-836109-7670 for Spring Metro U-Pass.*

7.2. Finance Committee Email Decision

7.3. FCMAT Training Discussion

7.4. Student-At-Large Discussion

VIII. Member Reports

IX. Public Comment on Non Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
November 30th, 2018
ASO Executive Office
11:00 a.m. - 12:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Joseph Mardesich ___ Greg Toya ___ Babatunde Atane

Alternates:

___ Alexandria Rocha ___ Chris Dela Cruz ___ Sophie Dao ___ Mari Baquir

Guests:

___ Hong Tran

III. Approval of the Minutes (11/19/18)

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASB Reports

5.2. ASO Shadow Budget

VI. Old Business

6.1. *The Finance Committee will consider and withdraw \$1,170.00 from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.*

VII. New Business

7.1. Finance Items

7.1.1. *The Finance Committee will consider and approve \$6,800.00 from SR Conference Account 72-55229-00-836115-7670 for ASACC.*

7.1.2. *The Finance Committee will consider and approve \$5000.00 from AS Campus Enrichment account 71-5501-00-836409-7670 for for Finals Madness.*

7.1.3. *The Finance Committee will consider and approve \$7000.00 from AS Campus Enrichment account 71-55001-00-836109-7670 for Spring Metro U-Pass.*

7.1.4/ *The Finance Committee will consider and approve 119.40 from AS Public Relations Account 77-55001-00-836412-7670 for ASO Premium Canva account.*

7.2. Student-At-Large Discussion

7.3. Purchasing Methods Discussion

VIII. Member Reports

IX. Public Comment on Non Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
December 5th, 2018
ASO Executive Office
9:15 a.m. - 10:00 a.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

II. Roll Call

__ Chinua Taylor-Pearce (chair) __ Joseph Mardesich __ Greg Toya __ Babatunde Atane

Alternates:

__ Alexandria Rocha __ Chris Dela Cruz __ Sophie Dao __ Mari Baquir

Guests:

__ Hong Tran

III. Approval of the Minutes (11/30/18)

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASB Reports

5.3. ASO Shadow Budget

VI. Old Business

6.1. *The Finance Committee will consider and withdraw \$1,170.00 from the Corona Del Camino saving for fund 81 in Chase bank to deposit and keep it in LACOE.*

VII. New Business

7.1.1. *The Finance Committee will consider and approve \$10,000.00 from SR Advocacy Account 72-55714-00-836115-7670 for ASACC.*

7.1.2. *The Finance Committee will consider and approve \$119.40 from AS Public Relations Account 71-55001-00-836412-7670 for ASO Premium Canva account.*

7.3. Finance Committee Composition Discussion

7.4. P-Card Discussion

VII. Public Comment on Non Agenda Items

VIII. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
March 29th, 2019
ASO Executive Office
11:00 a.m.-12:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Joseph Mardesich ___ Greg Toya ___ Babatunde Atane ___
Sasha Iman Anderson

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Debbie Allison ___ Ruben Sagastume

Guests:

___ Hong Tran

III. Approval of the Minutes (3/22/19)

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASB Reports

5.3. ASO Shadow Budget

VI. Old Business

VII. New Business

7.1. ASO Program Funding Request Discussion

7.2. Finance Committee Membership Discussion

7.3. ASO Representative Signature for Student Activities Fee Expenses

*The Committee will discuss and vote for the ASO Director of Finance to be designated as
the ASO representative signature of approval for the 2019-2020 fiscal year.*

7.4. Review of Administrative Policy 5420 (AP 5420)

VIII. Member Reports

IX. Public Comment on Non Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Finance Committee Agenda
May 3th, 2019
ASO Executive Office
11:00 a.m. - 12:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The Committee may briefly respond to statements made for questions posed, however, for further information, please contact the Chair for the item of discussion to be placed on a future agenda. Brown Act §54954

I. Call to Order

II. Roll Call

___ Chinua Taylor-Pearce (chair) ___ Joseph Mardesich ___ Greg Toya ___ Babatunde Atane ___
Sasha Iman Anderson

Alternates:

___ Chris Dela Cruz ___ Sophie Dao ___ Debbie Allison ___ Ruben Sagastume

Guests:

___ Hong Tran

III. Approval of the Minutes

IV. Approval of the Agenda

V. Reports

5.1. PBC Reports

5.2. ASB Reports

5.3. ASO Shadow Budget

VI. Old Business

VII. New Business

7.1. ASO Program Funding Budget Discussion

7.2. Metro U-Pass Subsidy for Spring 2019 Discussion

7.3. Finance Items

7.3.1. The Finance Committee will consider and approve \$3000 from AS Campus Enrichment 71-55001-00-836409-7670 for Women's Day Excellence Event.

7.3.2. The Finance Committee will consider and approve \$550 from AS Campus Enrichment account 71-55001-00-836409-7670 for Coffee with your Representatives.

7.3.3. The Finance Committee will consider and approve \$330 from AS Campus Enrichment account 71-55001-00-836409-7670 for Advertising Space.

7.3.4. The Finance Committee will consider and approve \$300 from AS Sustainability Account 71-55001-00-836382-7670 for Awarding Club Funds to I.C.A.R.E. Campaign.

7.3.5. The Finance Committee will consider and approve \$225 from AS Campus Enrichment account 71-55001-00-836409-7670 for therapeutic puppies from Paws to Share for Meet you Senator Day.

7.3.6. The Finance Committee will consider and approve \$500 from AS Campus Enrichment account 71-55001-00-836409-7670 for East Lounge Diversity Plaque.

VIII. Member Reports

IX. Public Comment on Non Agenda Items

X. Adjournment

