

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Wednesday, July 22nd, 2020

Zoom

<https://cccconfer.zoom.us/j/91477440621>

1:00 - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

___ Giancarlo Fernandez (chair) ___ Makayla Propst ___ Haseeb Khan ___ Faith Adams ___ Sarah Marble ___ Katherine Bonilla ___ Andrea Fernandez Cruz ___ Karina Ramirez ___ Lucia Ordonez ___ Ana Souto

Alternate Voting Members

___ Pretty Abraham ___ Eduardo Ramos ___ Natalia Moreno ___ Bryan Vela ___ Alberto Ramirez ___ Jamisyn Williams

Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 E-Tickets

The Executive Cabinet will consider and approve partnering with an E-tickets seller to add to the ASO Sticker discount program.

7.2 ASO Sticker and SRF Fee Promotion

The Executive Cabinet will discuss how to promote the ASO Sticker and SRF Fee.

7.3 How to Get Involved Orientation

The Executive Cabinet will discuss an event to engage more students through an informative orientation about co curricular and leadership opportunities.

7.4 How to Co-Chair

The Executive Cabinet will be informed on how to co chair a standing committee, what it means to be a co chair, and tentatively assign roles.

7.5 Goal Setting

The Executive Cabinet will further discuss goal setting and visionary plans for the 2020/2021 Academic Year.

7.6 Roles & Introductions

The Executive Cabinet will discuss roles and introductions to El Camino College Administration.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Wednesday, August 5th, 2020

Zoom

<https://cccconfer.zoom.us/j/91477440621>

1:00 - 2:00 p.m.

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II. Roll Call

Voting Members of Executive Cabinet (10)

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 How to Get Involved Orientation

The Executive Cabinet will provide updates on an event to engage more students through an informative orientation about co curricular and leadership opportunities.

6.2 How to Co-Chair

The Executive Cabinet will be informed on how to co chair a standing committee, what it means to be a co chair, and possibly assign roles.

6.3 Goal Setting

The Executive Cabinet will further discuss goal setting and visionary plans for the 2020/2021 Academic Year.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Leadership Retreat Days

The Executive Cabinet will discuss about Leadership Retreat days.

7.2 Everytable

The Executive Cabinet will discuss and assign co chairs to look into a partnership with Everytable.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Wednesday, August 19th, 2020

Zoom

<https://cccconfer.zoom.us/j/91477440621>

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

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Alternate Voting Members

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 Leadership Retreat Days

The Executive Cabinet will discuss Leadership Retreat days.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 ASO Community Guidelines

The Executive Cabinet will consider and approve ASO Community Guidelines for the 2020-2021 Academic Year.

7.2 ASO Website

The Executive Cabinet will brainstorm and discuss ways to make information more accessible on the El Camino ASO Website.

7.3 Club Rush & Expo

The Executive Cabinet will discuss ways to prepare for the club rush and expo.

- VIII. Reports**
- 8.1 ASO Member Reports**
- 8.2 Finance Reports**
- 8.3 SEAC Reports**
- 8.4 Adviser Reports**
- IX. Public Comment on Non-Agenda Items**
- X. Adjournment**

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, September 3rd, 2020

Zoom

<https://cccconfer.zoom.us/j/91477440621>

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 ASO Website

The Executive Cabinet will brainstorm and discuss ways to make information more accessible on the El Camino ASO Website.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Leadership Training Days

The Executive Cabinet will consider and approve Vice President Propst and Trustee Adams as Co-Chairs for Leadership Training Days.

7.2 ECC Cadet Academy

The Executive Cabinet will discuss looking into the ECC's Cadet Academy curriculum.

7.3 Office Hours

The Executive Cabinet will discuss Office Hours for the Fall Semester.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, September 17th, 2020

Zoom

<https://cccconfer.zoom.us/j/91477440621>

1:00 - 2:00 p.m.

Public Participation: Members of the Public are invited to speak concerning any item of business on this agenda prior to or during the Committee's discussion of the item, and always prior to the Committee taking action on the item. For matters not listed on the agenda that are under the Committee's jurisdiction, members of the public are invited to address the Committee during Public Comment. Please limit your comments to no more than 2 minutes.

I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

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Alternate Voting Members

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Anthology/ Engage

The Executive Cabinet will discuss a potential partnership with Anthology and their Engage platform.

7.2 ASO Member of the Month

The Executive Cabinet will consider and approve ASO Member of the Month.

7.3 Feedback for How to get involved Orientation

The Executive Cabinet will provide feedback on the How To Get Involved Orientation.

7.4 Executive Cabinet Office Hours

The Executive Cabinet will consider and approve Executive Cabinet Office Hours for the Fall Semester.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, October 1st, 2020

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

___ Giancarlo Fernandez (chair) ___ Makayla Propst ___ Haseeb Khan ___ Faith Adams ___ Sarah Marble ___ Katherine Bonilla ___ Andrea Fernandez Cruz ___ Karina Ramirez ___ Lucia Ordonez ___ Ana Souto

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 NSO Handbook

The Executive Cabinet will discuss and provide feedback on the NSO Handbook.

7.2 Standing Committees Objectives

The Executive Cabinet will discuss objectives and progress for all standing committees.

7.3 Reform and Dismantle Webinar Debrief

The Executive Cabinet will discuss and debrief the committee on the Reform and Dismantle Webinar.

VIII. Reports

- 8.1 ASO Member Reports**
- 8.2 Finance Reports**
- 8.3 SEAC Reports**
- 8.4 Adviser Reports**
- IX. Public Comment on Non-Agenda Items**
- X. Adjournment**

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, October 29th, 2020

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

___ Giancarlo Fernandez (chair) ___ Makayla Propst ___ Haseeb Khan ___ Faith Adams ___ Sarah Marble ___ Katherine Bonilla ___ Andrea Fernandez Cruz ___ Karina Ramirez ___ Lucia Ordonez ___ Ana Souto

Alternate Voting Members

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 ASO Events

The Executive Cabinet will discuss and reevaluate ASO sanctioned events.

7.2 Student Town Hall

The Executive Cabinet will consider and approve a Student Town Hall.

7.3 Project Tracker

The Executive Cabinet will discuss the Project Tracker.

7.4 Member of the Month

The Executive Cabinet will discuss and hear the nomination for the member of the month for October

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

**El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, November 12th, 2020**

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

___ Giancarlo Fernandez (chair) ___ Makayla Propst ___ Haseeb Khan ___ Faith Adams ___ Sarah Marble ___ Katherine Bonilla ___ Andrea Fernandez Cruz ___ Karina Ramirez ___ Lucia Ordonez ___ Ana Souto

Alternate Voting Members

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Fall Reflections

The Executive Cabinet will discuss and reflect upon the Fall Semester.

7.2 Winter & Spring Priorities

The Executive Cabinet will consider and discuss Winter/Spring Priorities.

7.3 Post Election Discussion

The Executive Cabinet will discuss Post Elections.

VIII. Reports

8.1 ASO Member Reports

- 8.2 Finance Reports**
- 8.3 SEAC Reports**
- 8.4 Adviser Reports**
- IX. Public Comment on Non-Agenda Items**
- X. Adjournment**

El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Wednesday, February 10th, 2020

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

3:00 - 4:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

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Alternate Voting Members

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Event Updates

The Executive Cabinet will discuss and provide updates on events.

7.2 Spring Priorities

The Executive Cabinet will consider and discuss Spring Priorities.

7.3 Standing Committees

The Executive Cabinet will discuss standing committee co chairs for the rest of Spring Semester.

7.4 Cabinet Check-Ins

The Executive Cabinet will do Round Table Check Ins

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

**El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, March 11th, 2020**

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Engage Updates

The Executive Cabinet will discuss and provide updates on the implementation and onboarding of Engage

7.2 ASO Banquet Updates

The Executive Cabinet will discuss and give feedback for the ASO Banquet.

7.3 Social Justice Center

The Executive Cabinet will discuss updates on the Social Justice Center.

7.4 Student Activities Center

The Executive Cabinet will discuss updates on the Student Activities Center.

7.5 Cabinet Updates

The Executive Cabinet will do Round Table updates on Priorities and Project tracker updates

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

**El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, March 25th, 2020**

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

1:00 - 2:00 p.m.

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II. Roll Call

Voting Members of Executive Cabinet (10)

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Advisers

___ Dr. Gregory Toya ___ Chris Dela Cruz ___ Debbie Allison

III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 ASO Presentation for College Council

The Executive Cabinet will discuss an ASO Presentation for College Council.

7.2 Transitional Documents

The Executive Cabinet will discuss transitional documents.

7.3 ASO Orientation

The Executive Cabinet will discuss and provide feedback on an ASO Orientation to ECC Employees.

7.4 Cabinet Update

The Executive Cabinet will do round table updates on priorities and project updates.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

8.4 Adviser Reports

IX. Public Comment on Non-Agenda Items

X. Adjournment

**El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Thursday, April 8th, 2020**

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz>

09

Password:ASOcabinet

1:00 - 2:00 p.m.

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I. Call to Order

II. Roll Call

Voting Members of Executive Cabinet (10)

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Advisers

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III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 Cabinet Update

The Executive Cabinet will do round table updates on priorities and project updates.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 ASO Brand Awareness

The Executive Cabinet will discuss ways to increase ASO brand awareness.

7.2 Social Justice Center Support

The Executive Cabinet will discuss and provide ways we can support the Social Justice Center initiative.

7.3 Cabinet Responsibilities

The Executive Cabinet will discuss updating cabinet responsibilities.

- VIII. Reports**
- 8.1 ASO Member Reports**
- 8.2 Finance Reports**
- 8.3 SEAC Reports**
- 8.4 Adviser Reports**
- IX. Public Comment on Non-Agenda Items**
- X. Adjournment**

**El Camino College
Associated Students Organization
Executive Cabinet Meeting Agenda
Wednesday, April 28th, 2020**

<https://cccconfer.zoom.us/j/97971076419?pwd=aEp0OFhaUFJOanJWSHo2OUM5Mkc0dz09>

Password:ASOcabinet

2:00 - 3:00 p.m.

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II. Roll Call

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___ Katherine Bonilla ___ Andrea Fernandez Cruz ___ Karina Ramirez ___ Lucia Ordonez ___ Fine
Tuitupou

Alternate Voting Members

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Ramirez ___ Jamisyn Williams ___ Gehna Patel ___ Edwin Lopez ___ Arianna Willert

Advisers

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III. Approval of the Minutes

IV. Public Comment on Non-Agenda Items

V. Approval of the Agenda

VI. Unfinished Business (10 minutes per item, 2 minutes per comment, 2 comments per person)

6.1 Cabinet Update

The Executive Cabinet will do round table updates on priorities and project updates.

6.2 Social Justice Center Support

The Executive Cabinet will discuss and provide ways we can support the Social Justice Center initiative.

VII. New Business (10 minutes per item, 3 minutes per comment, 2 comments per person)

7.1 Guided Pathways

The Executive Cabinet will hear and discuss more ways we can support Guided Pathways.

7.2 FT Clerical Assistant & PT Promotions Specialist

The Executive Cabinet will consider and discuss supporting a FT Clerical Assistant and PT Promotions Specialist.

VIII. Reports

8.1 ASO Member Reports

8.2 Finance Reports

8.3 SEAC Reports

- 8.4 Adviser Reports**
- IX. Public Comment on Non-Agenda Items**
- X. Adjournment**