

Date Approved: \_\_\_\_\_

## **CONSTITUTION OF SCENE ONE**

### **Article I**

#### **Name of the Organization**

Section I. The name of the organization shall be Scene One.

### **Article II**

#### **Purpose of the Organization**

Section II. The purpose of the organization is to create an environment in which individuals seeking advancement and practice in the area of film can come together and learn from one another, as well as understand the dedication and effort required to create and produce film.

### **Article III**

#### **Membership**

Section I: Voting Membership shall be open to any student of El Camino College. Members shall be expected to attend each club meeting.

Section II: The officers of the organization shall grant Honorary Membership to any individual that has greatly contributed to the development or completion, either through labor or finances, of a project that pertains to the club.

### **Article IV**

#### **Officers of the Organization**

Section I: The elected officers of this Organization shall be President, Vice President, Financial Director, Inter-Club Council Representative, Director of Outreach and Director of Activities.

Section II: Duties of the elected officers:

1. It shall be the duty of the President to organize, attend, and preside over club meetings and activities, and to appoint all committees.
2. It shall be the duty of the Vice President to organize communication within the club and serve as President in the event the President is unable to show.
3. It shall be the duty of the Financial Director to provide budget materials for club activities and oversee all fundraising events.

4. It shall be the duty of the Inter-Club Council Representative to attend all I.C.C. meetings and report progress to both committees.
5. It shall be the duty of the Director of Outreach to assist in the recruitment and orientation of new members.
6. It shall be the duty of the Director of Activities to oversee and help organize any activities outside club meetings.

Section III: The term of office shall be two semesters, not including summer and winter sessions.

Section IV: Elections are to be held during the last meeting of each semester. The candidate must have good attendance, a nomination of at least three club members, and have actively participated in club events.

Section V: Elections are to be held one week after an office has become vacant. Vacancies must be filled by election.

#### **Article V**

##### **Meetings**

Section I: Meetings shall take place twice a week unless stated otherwise at the previous meeting.

Section II: Special Meetings can be called by any authorized member of the cabinet. Three days notice must be given in order for a Special Meeting to occur.

#### **Article VI**

##### **Quorum**

Section I: To establish quorum, at least six or one-third of the members must be present.

#### **Article VII**

##### **Amendments**

Section I: This constitution may be amended by three-fifths vote of the membership at which quorum is present.

Section II: Notification must be given to the membership regarding a proposed amendment to the constitution at least one meeting prior to the actual vote.

Section III: A copy of the club's constitution must be filed in the Student Development Office along with a copy of the minutes of the club meeting at which the approval of amendments occurred.

**Article VII**  
**Ratification**

Section I: This constitution shall become effective upon approval of the El Camino College Inter-Club Council, Inter-Club Council Adviser, and Student Development Director.

\_\_\_\_\_

\_\_\_\_\_

CLUB REPRESENTATIVE'S SIGNATURE: \_\_\_\_\_

CLUB FACULTY ADVISER'S SIGNATURE: \_\_\_\_\_

Second Adviser's signature: \_\_\_\_\_

DATE OF INET-CLUB COUNCIL APPROVAL: \_\_\_\_\_

APPROVAL SIGNATURES:

\_\_\_\_\_  
Student Development Director

\_\_\_\_\_  
Inter-Club Council Adviser