

Accessing the Online Orientation through Google Chrome

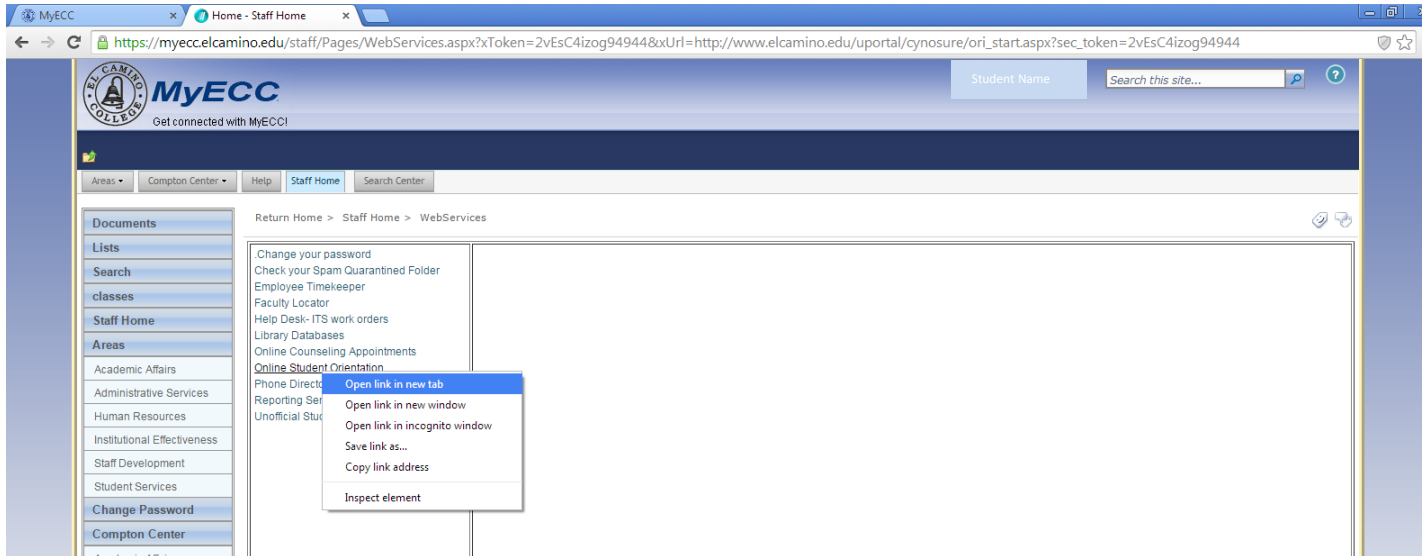
Step 1: Log in to your MyECC portal and click on the *Online Student Orientation* link

The screenshot shows the MyECC portal staff home page. The URL is <https://myecc.elcamino.edu/staff/Pages/default.aspx>. The page has a navigation bar with 'Areas', 'Compton Center', 'Help', 'Staff Home', and 'Search Center'. Below the navigation bar, there is a calendar for November 2014. The calendar shows the dates from 26 to 6. The date 24 is highlighted. Below the calendar, there is a section for 'Monday, November 24' and 'Tuesday, November 25'. The 'Tuesday, November 25' section shows 'No events'. Below the calendar, there is a section for 'Wednesday, November 26', 'Thursday, November 27', and 'Friday, November 28'. The 'Friday, November 28' section shows 'No events'. To the right of the calendar, there is a section for 'Email - Outlook' and 'Email - Outlook'. Below this, there is a section for 'Additional Divisions and Documents' with a list of links: 'Additional Divisions and Committees', 'Academic Affairs', 'Campus Committee Minutes', 'Facilities and Planning', 'Human Resources', 'Purchasing', 'Research', 'SLOs', and 'ITS Division'. Below this, there is a section for 'ECC Announcements' with a link to 'Click here to see messages. Point on an item to stop.' To the right of the main content area, there is a sidebar with 'ECC Links' and 'External Links'. The 'ECC Links' section includes 'ECC Online Bookstore', 'ECC Email', 'ECC Copy Center Direct', and 'ECC Board Policies'. The 'External Links' section includes 'Web Services Const' and 'Applications'. The 'Web Services Const' section includes 'Change your password', 'Check your Spam Quarantined Folder', 'Employee Timekeeper', 'Faculty Locator', 'Help Desk- ITS work orders', 'Library Databases', 'Online Counseling Appointments', 'Online Student Orientation' (circled in red), 'Phone Directory', 'Reporting Services', and 'Unofficial Student Transcript - Personal'. The 'Applications' section includes 'WebAdvisor for Prospective Students', 'WebAdvisor for Students', and 'WebAdvisor for Employees'.

Step 2: After you log in you will be directed, in a new tab, to a page that looks like this:

The screenshot shows the MyECC portal web services page. The URL is https://myecc.elcamino.edu/staff/Pages/WebServices.aspx?Token=2vEsC4izog94944&Url=http://www.elcamino.edu/uportal/cynosure/ori_start.aspx?sec_token=2vEsC4izog94944. The page has a navigation bar with 'Areas', 'Compton Center', 'Help', 'Staff Home', and 'Search Center'. Below the navigation bar, there is a section for 'Documents' with a list of links: 'Change your password', 'Check your Spam Quarantined Folder', 'Employee Timekeeper', 'Faculty Locator', 'Help Desk- ITS work orders', 'Library Databases', 'Online Counseling Appointments', 'Online Student Orientation', 'Phone Directory', 'Reporting Services', and 'Unofficial Student Transcript - Personal'.

Step 3: Right Click the *Online Student Orientation* link and open in a new tab



Step 4: The *Online Student Orientation* should open in a new tab; follow instructions on the page to begin the orientation.

