

Counseling and Student Success
Division Council Meeting Minutes
February 24, 2016

Review of meeting minutes – Dr. Patel

1. November 25th meeting – Page 2, number 7 changed to 95%
2. January 27th meeting – no edits.

Introductions – Dr. Patel

1. Joseph Taylor is the new ASO representative

Prioritizations – Dr. Patel

1. Recommendations for the respective program plans have been worked on since last October. The Division Council members reviewed the results of the program plan voting prioritization, to determine which items will be included in the unit plan and the items to be forwarded to the area plan.
2. The 2016-2017 Program Plan Recommendation results consist of all the program plan recommendations that were inputted and organized into four categories; personnel recommendations, faculty recommendations, one-time and ongoing funding. A total of 32 out of 40 people submitted a vote which was a good response rate. SurveyMonkey was the tool used to collect the voting.
3. Division council reviewed the ranking and made sure the appropriate items were in the unit plan. They will vote to select the items to be listed in the area plan.
4. C. Mosqueda requested her faculty position recommendation be removed and Dr. Patel confirmed that it was not included in the unit plan.
5. Faculty recommendations results for full-time and part-time positions were reviewed and discussed.
6. One-time and ongoing needs survey results were reviewed and discussed. The survey included a two parts to the voting. The first vote showed the number of people that selected an item in the top ten priorities. The second vote showed the ranking of the same recommendations as the top five priorities. The higher the score the greater the ranking.
7. The ranking document was distributed for prioritizing the ongoing and staffing recommendations. This prioritization will list the top 5 items to be forward to the area unit plan. The prioritizations are due by Friday, February 26th.

Meeting adjourned.