

**ACCESSING
OFFICE 365**



Accessing Office 365 from the Browser

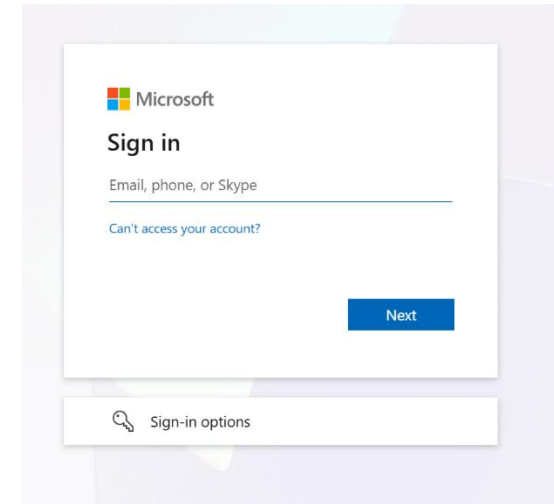
1.) Click on MyECC

2.) Click on Access MyECC

The screenshot displays the El Camino College website. At the top, the El Camino College logo is on the left, and navigation links for 'Explore Programs', 'Apply/Register', 'Find Support', and 'Discover Campus' are on the right. Below this, a secondary navigation bar includes 'Apply', 'MyECC', 'Canvas', 'Translate', and 'Directory'. A red circle highlights the 'MyECC' link, with a red arrow labeled '1' pointing to it. Below the navigation is a large banner with the text 'MyECC' and a background image of a campus building. Underneath the banner is a blue 'Section Menu' button with a hamburger icon and a breadcrumb trail 'Home / MyECC - El Camino College Portal'. A yellow informational box contains the text: 'If you have not taken classes in two consecutive semesters in a row then you will need to reactivate your MyECC account by submitting a new **admissions application**.' Below this is a paragraph: 'MyECC is El Camino's portal to access digital campus services for students and employees.' At the bottom, a blue button labeled 'Access MyECC' is circled in red, with a red arrow labeled '2' pointing to it.

Accessing Office 365 from the Browser

- Log in using your El Camino email
- Enter the password to sign into the portal



 EL CAMINO COLLEGE

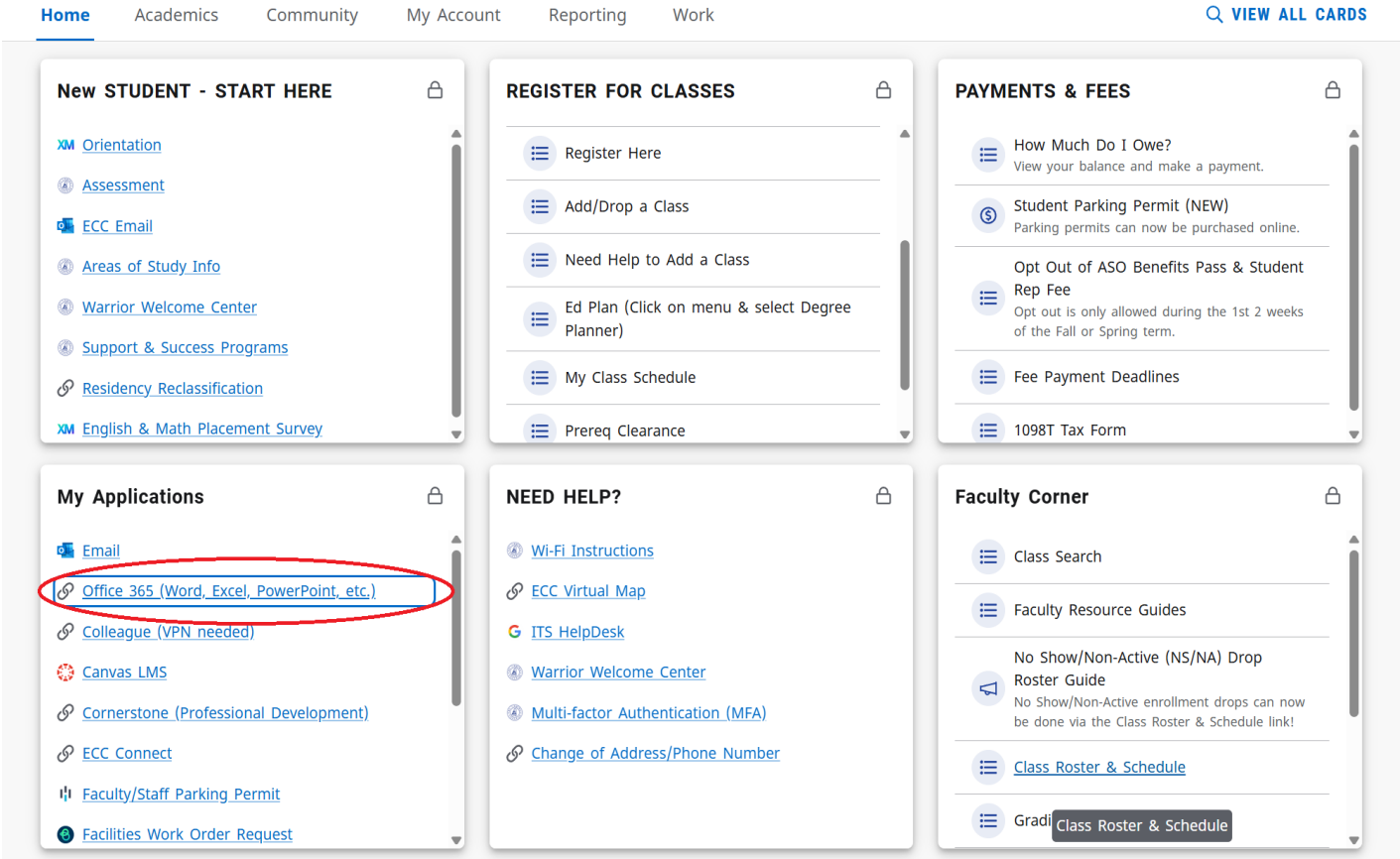
Sign in with your ECC email account

[Sign in](#)

- [How-To Setup Multi-Factor Authentication \(MFA\)](#)
- [Forgot My Password](#)
- [Change My Password](#)
- [What's My Username?](#)
- [Troubleshooting MyECC](#)
- [Login and password help](#)
- [Chat with us Live](#)

Accessing Office 365 from the Browser

- Click on Office 365 under My Application

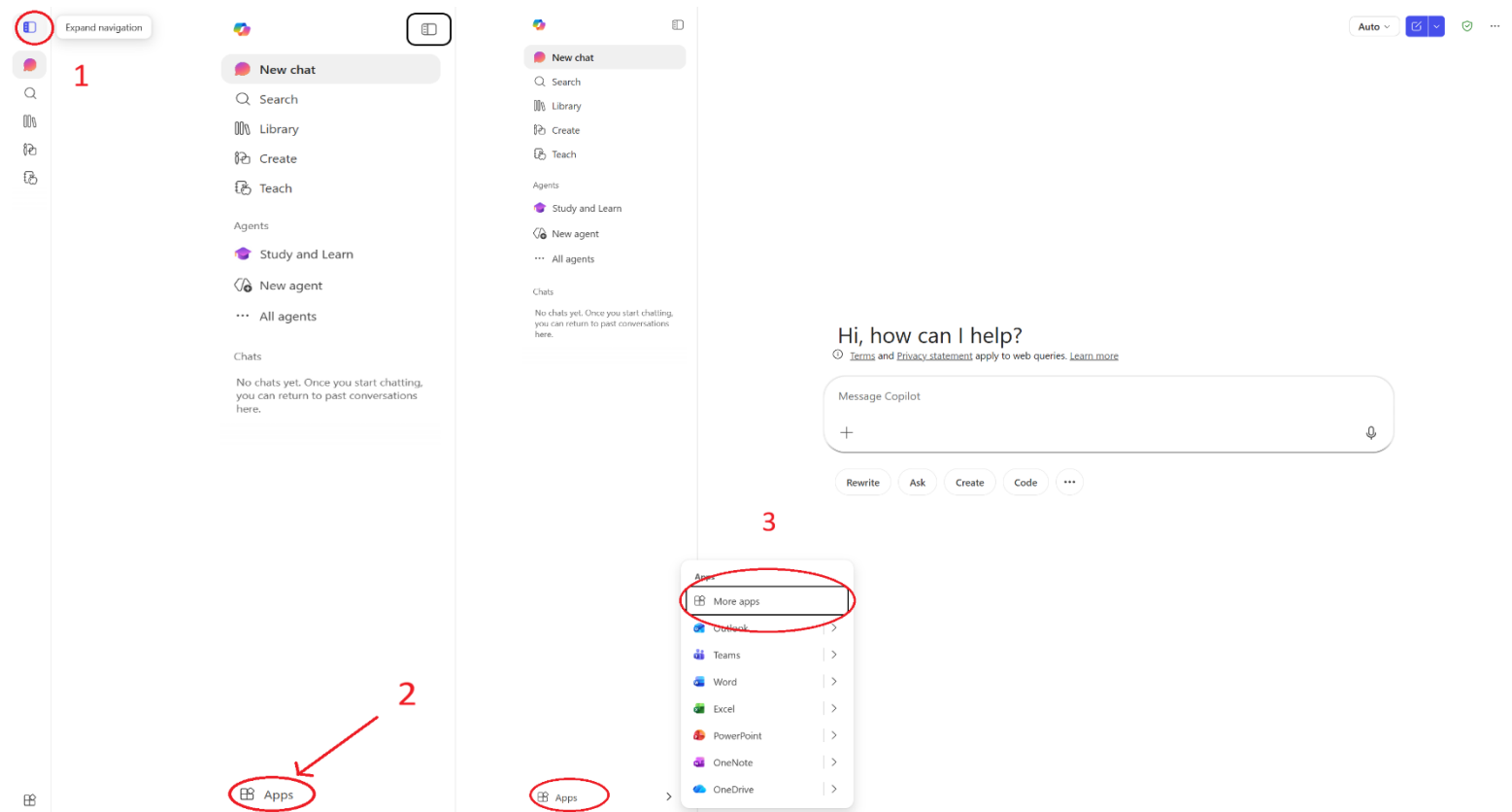


Accessing Office 365 from the Browser

1.) Expand the navigation menu if necessary

2.) Click on Apps -> More apps

3.) Office 365 apps can be accessed and used directly in a web browser.

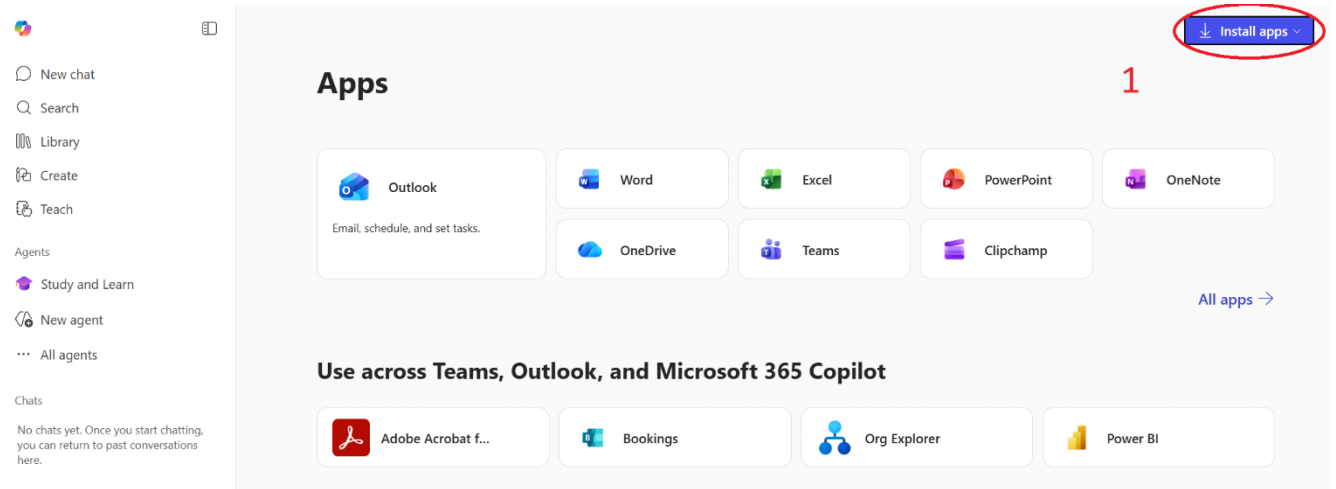


**INSTALLING
OFFICE 365 ON
YOUR PERSONAL
DEVICE**

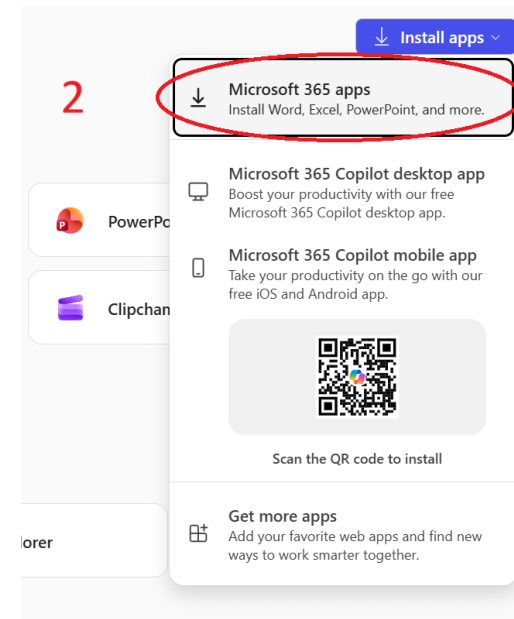


Installing Office 365 on your personal device

1.) Click on Install apps



2.) Click on Microsoft 365 apps

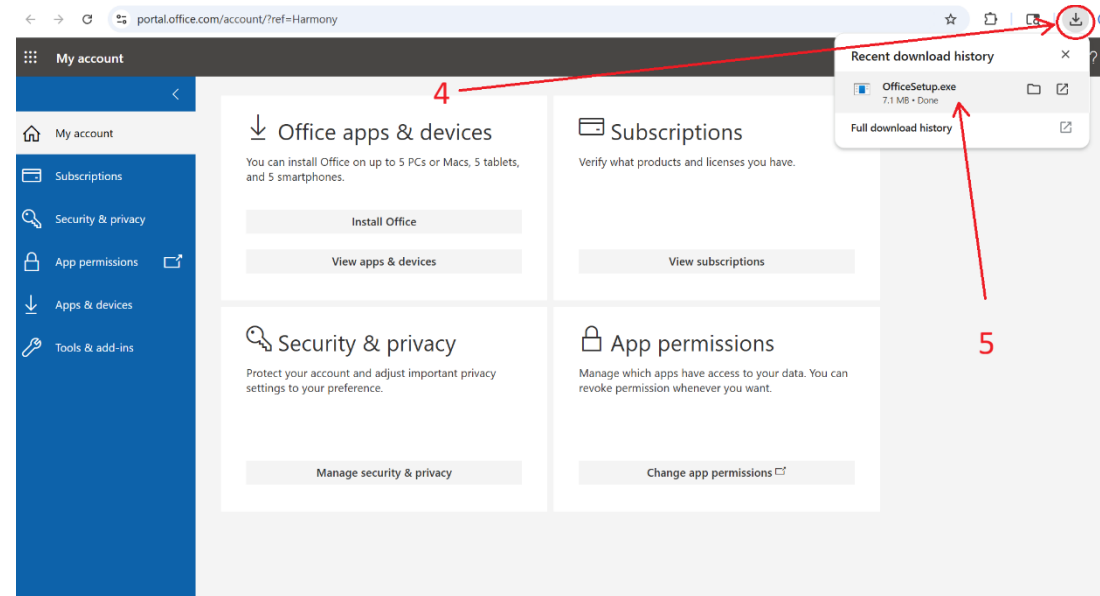
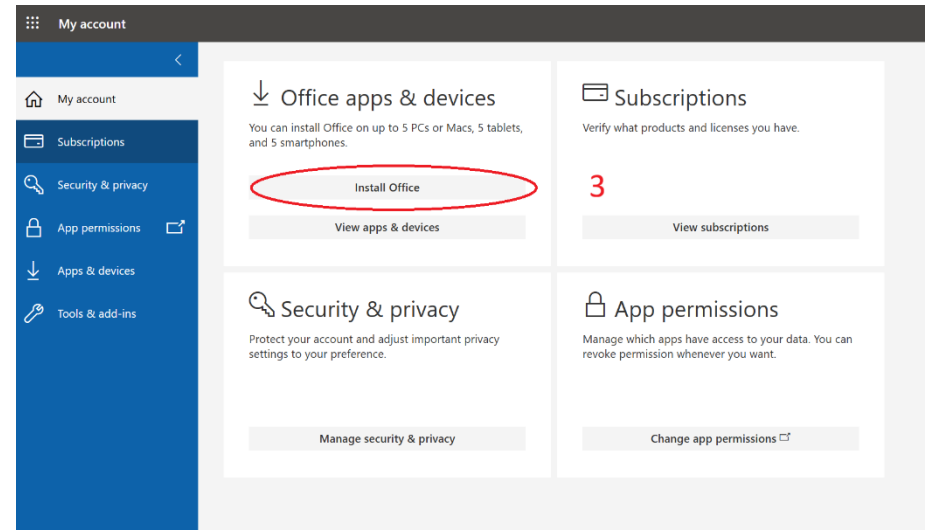


Installing Office 365 on your personal device

3.) Click on Install Office

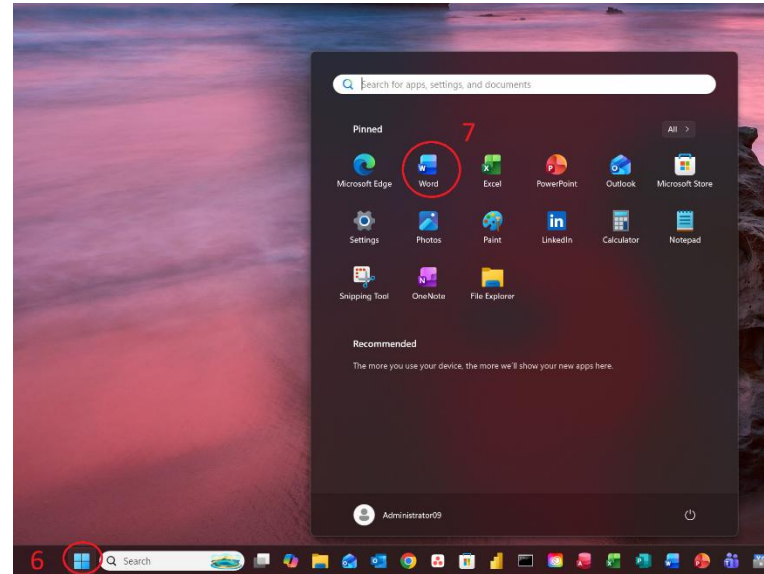
4.) Click on Recent Download History icon to view downloaded file.

5.) Click on Officesetup.exe to run the installation.



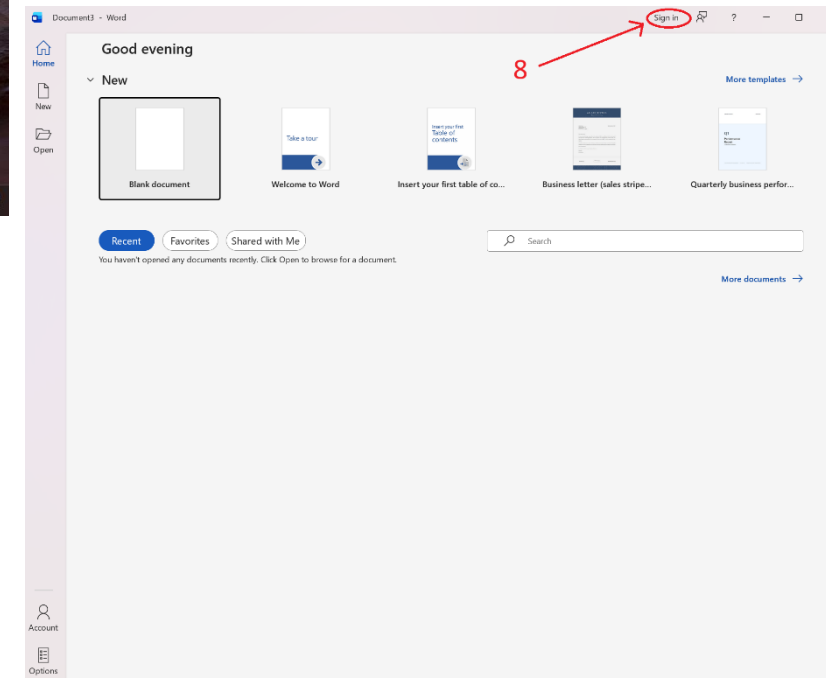
Installing Office 365 on your personal device

6.) After the installation is complete, click on the Windows icon to find the installed apps.



7.) Click on an icon of any installed app

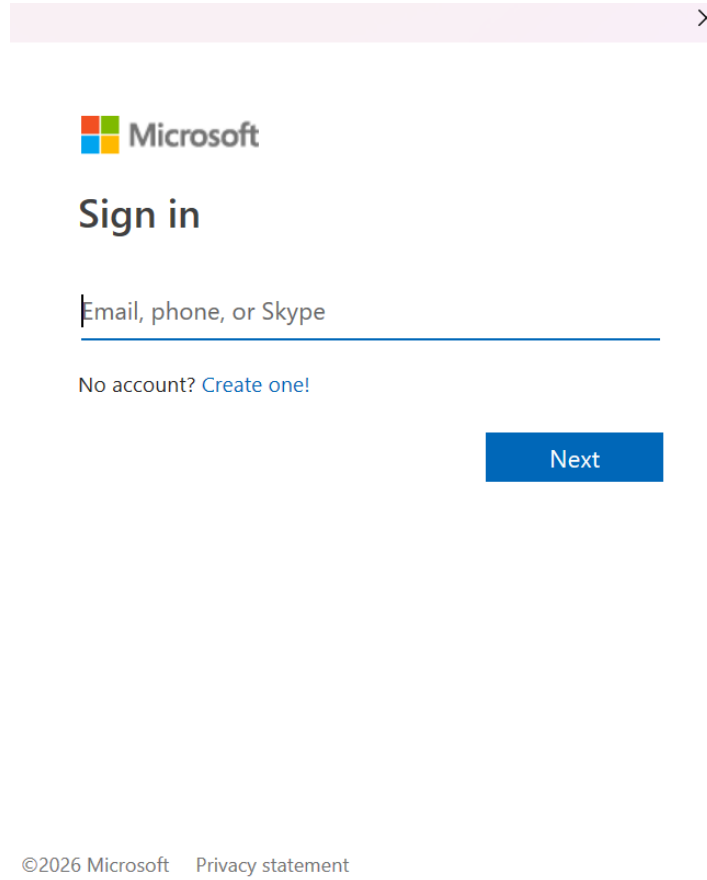
8.) Click Sign in



Installing Office 365 on your personal device

9.) Sign in using your El Camino email

10.) Enter the password.



Microsoft

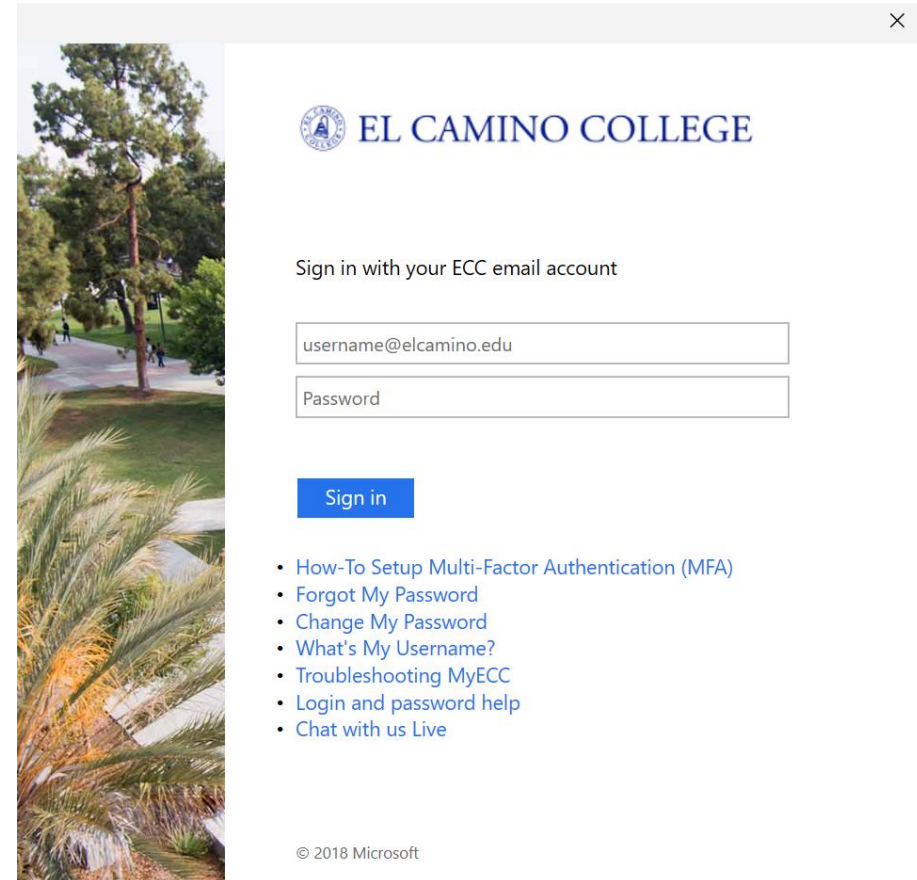
Sign in

Email, phone, or Skype

No account? [Create one!](#)

Next

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EL CAMINO COLLEGE

Sign in with your ECC email account

username@elcamino.edu

Password

Sign in

- [How-To Setup Multi-Factor Authentication \(MFA\)](#)
- [Forgot My Password](#)
- [Change My Password](#)
- [What's My Username?](#)
- [Troubleshooting MyECC](#)
- [Login and password help](#)
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**VISIT THE FRONT DESK AT THE
LIBRARY & LEARNING CENTER
FOR ADDITIONAL SUPPORT
WITH OFFICE 365.**