

**Division of Behavioral and Social Sciences
Anthropology Department Meeting
September 8, 2008**

NOTES

Present: B. Gibson, A. Mannen, R. Otero, M. Waters

Meeting began at: 3:00 p.m.

Fall Enrollment Update

The department's enrollment reached 1,439 by the end of the second week of the semester. This total exceeded the maximum seat limit for all classes, or a 106% fill-rate. With the exception of one cancelled class (Anthropology 6 (Native Peoples of North America), the specialty classes had good enrollments. Anthropology 8 (Ancient Civilizations of the Americas) had increased to 35 students. Anthropology 5 (Physical Anthropology Lab) enrolled 20 students (out of a maximum seat count of 25). This is a good beginning for the course given the fact that it is yet to be articulated.

Future Scheduling Patterns

The dean will consider increasing the number of online section offerings in future semesters. She also asked the department to develop a rotation system for offering the native peoples courses and received recommendations on other courses that could be offered in winter and summer sessions.

Curriculum

B. Gibson continues to update Anthropology 8. He also has completed initial drafts of two new courses—one on the Celtic world and on ancient world civilizations. The faculty also discussed ongoing interest in developing a forensic anthropology course, global perspectives in anthropology, and a course on Chicano or Mexican American culture.

Program Review

The department is reviewing comments made at last week's program review meeting. An appointment will set up for R. Otero and A. Mannen to meet with the dean. B. Gibson will add information on the museum to the self-study.

SLOs

The department continues to develop Student Learning Outcomes for Anthropology 1 and other courses. A second department meeting will be scheduled soon in order to discuss SLOs with J. Simon and L. Kjeseth.

Anthropology Museum

This year's exhibit theme is body modification. Eleven students are enrolled in Anthropology 20A (Introduction to Museum Studies) and are working on the exhibit concept. In addition to the exhibit which should be installed in December, the annual Dia de los Muertos display will be prepared for early November.

Anthropology Club

The club is participating in this week's club rush. Officers will be installed at the Thursday meeting. One of the major activities for this year will be to organize the annual Spring Symposium.

Department Activities

A. Mannen and R. Otero will continue to host the "Anthropology Chats" which were very successful last year. The plan is to host two this semester.

B. Gibson plans to attend 2-3 conferences this year. R. Otero and M. Waters are also considering attending local and national conferences.

Supply/Equipment Needs

M. Waters requested 9 volt batteries for use in her Anthropology 5 lab class. She also requested the purchase of five additional chairs for the lab since she has had to borrow chairs from other classrooms. M. Waters will also submit a request to M. Cortez for the purchase of pathology bones for the lab. A DVD/VCR combo unit as well as a monitor are also necessary for use in ArtB 322. Also, more storage cabinets will be needed in the lab classroom.

A. Mannen recommended that ArtB 334 or 338 be converted into smart classrooms. She indicated that a ceiling mounted LCD projector is desperately needed in 334.

B. Gibson made several equipment purchase requests including a CD player/tuner and band saw for the museum. He indicated that some of the floor tiles are damaged in the museum and need to be repaired. B. Gibson also reported that the alarm system needs to be hooked up to the phone system in the museum. It was disconnected when the new phones were installed. Also the Ethernet connection in ArtB 305 is dangling from the wall.

The lock on the door to the men's faculty bathroom is broken. Two LCD projectors need bulbs and the light fixtures in the hallway outside of the museum are not working.

B. Gibson also stated that there is a broken pot in the museum artifact collection that needs to be repaired. He estimated the cost for repair should be about \$200. In addition, he would like to have a model outrigger canoe from Marshall Island be restored as well. The dean will inquire about funding sources for these repairs.

Accreditation

The dean advised the department of the visit by the accreditation team.

Meeting adjourned at: 3:25 p.m.

cc: T. Fallo
F. Arce (electronic version)
Anthropology Department Faculty
Division Counselors—Bill Cooper and G. Castro