

**Division of Behavioral and Social Sciences
Sociology Department Meeting**

October 20, 2009

Minutes

Present: S. Allen, E. Cannon, S. Dowden

Meeting began at: 1:05 p.m.

Enrollment Update

The department's fill rate averaged 106% by first census. Only one class was below the normal class size; all others were slightly above the 50 seat maximum. The department discussed ways to keep enrollments to the maximum seat size next semester given the excess FTES that the college generated this term.

Future Scheduling/Rotation of Department Courses

The dean discussed the reduction in sections for the spring semester which included the criminology course. The faculty were concerned that new courses not be cancelled and the dean recommended a rotation schedule be developed by the faculty to insure that all courses would be offered within a two semester- two year cycle.

Curriculum

The department will need to revise and update the major to include recent additions to the curriculum. In order to insure that the revisions are in the catalog next year, the major must be submitted to the DCC and CCC for approval this semester.

SLOs—Assessments

The department is working on completing SLOs for several courses which must be submitted before the end of the semester. S. Dowden will work on an SLO for Global Studies and S. Allen will work on the one for Women's Studies. In addition, Sociology 101 and 104 have been assessed.

Planning Process

G. Miranda asked the department to submit any edits or changes to last year's department plan to her by early December. The department has almost completed their revisions.

Department Activities

E. Cannon distributed copies of the Metro Health Academies literature she received as part of her participation this summer in a workshop hosted in San Francisco; and, she discussed some of the proposed activities to take place in the southern California area.

S. Allen gave an overview of the Sociology Club's recent activities. A transfer workshop hosted by Sue Oda Omori was quite successful and at the next club meeting there will be an internship presentation.

S. Dowden and G. Miranda met with a representative from San Jose State University last Friday who discussed the university's recently developed online Global Studies degree.

Impact of SOCS Remodel on ARTB 3rd Floor

G. Miranda gave a brief overview of the relocation plans to the 3rd floor by the division office including the temporary mailroom and conference room for department meetings.

Equipment Needs

The faculty reported that they have had electrical problems in ArtB 317 and 354 ever since the smart classroom modules were installed. It is possibly a wiring problem but it has made using technology for instruction difficult when the equipment does not function smoothly during class presentations.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic version)
Department Faculty/Compton Center Faculty
Division Counselors
Deans: S. Dever, J. Harmon