

Earth Science Department Meeting Minutes 9/30/10

Attendance

Sara Di Fiori, Jean Shankweiler, Jim Noyes, Gary Booher, Lynn Fielding, Joe Holliday, Robin Bouse, Rebecca Donegan, Patti Neumann, Stephan Koletty, Leonard Clark (CEC), Chuck Herzig

NAGT – 2012

Lynn Fielding reported that even though the ECC Earth Science Department had volunteered to host the NAGT conference for spring 2011, Caltech requested to host and was given the responsibility. El Camino will be hosting for spring 2012. Lynn clarified that the conference is held offsite, but the ECC members will organize, invite speakers and arrange field trips. It is generally agreed that all members will pay the registration fees and those that take on responsibilities will get their fees reimbursed by NAGT.

Science Club

Sara Di Fiori and Dan Wright are the co-advisors for the Science Club. They will be camping the weekend of November 5-7. The meetings are Tuesdays from 1-1:50pm in room Nats 206. Jean reminded Sara that the rooms need to be scheduled through the Student Development Office. They need to know when all clubs are meeting.

Winter/Summer Earth Science Classes

Winter classes are set. Chuck is teaching 2 Geology 1 sections. One section will be for HTP. Summer scheduling was discussed. Jean suggested adding geology sections and maybe removing some geography, since Jerry is gone. There was discussion of what changes could be made. Matt needs to be consulted first. One suggestion is to move the evening oceanography section to the afternoon. It is unlikely many working students are being accommodated with a 4-night 4.5 hours class in summer. General agreement was reached to move the class to the afternoon.

Department Goals – Map Case, Display Case

Lynn still has her notes from flex day with the list of department goals. There was some discussion of obtaining more globes for the classrooms and also display cases for geography and oceanography displays. One suggestion was to ask Katie Gleason to if there are still funds from our anonymous donor. In addition, everyone will send written requests to Cha for any items they want for the classrooms. He will categorize the lists and see what can be purchased from the department supply budget and what will need to be included with the department plan. Items need to be sent to Cha by Friday, October 8.

Equipment

The lamp from the LCD projector in Nats 205 seems dim. Jean will send a request to AV to see if it can be adjusted. Also, it was agreed Cha should purchase a lamp as a back-up replacement in case one burns out.

Vehicle Insurance

Joe informed everyone that the vehicles rented for any field trips must now include the comprehensive insurance coverage. This can be expensive, so it needs to be budgeted into the field trip funds.

Hiring

The department needs to request a replacement for Jerry Brothen. Gary Booher asked if the department would be consulted for the emphasis when hiring-cultural or physical geographer. Jean said they would be consulted when the time came, but first we need to go through the process to request an replacement and then get the replacement approved.

Future Meeting Dates

It was decided that the department will meet on October 28, November 11 and December 9. Jean will be present on November 11 for an official department meeting.

Update Websites for Kiosk

Chuck asked for suggestions for new websites or pictures for the hallway kiosk. It has been close to one-year that we have had the kiosk and it is time to update. Cha has the directions in his office. Bring suggestions to the October 28 meeting.

Other

- Leonard Clark asked about the Core Competency Summit. Jim Noyes described the 2 dates and times and subject matter for the summit. Jim will be presenting on October 14.
- Jean has updated the Natural Science Portal page. There is a document library that can be used to store lab experiments and other documents that the department is updating. Then they don't get lost when someone's computer crashes or they leave the school. Minutes will be posted there as well.

Meeting adjourned at 1:58 pm.