

Mandatory: -"Geology Laboratory Manual" (*not the Geology 6 lab manual*)

Class Hours: 6:00 - 9:10 pm Wednesdays (Sept. 2 to Oct. 7) in NATS 206
and **one long (4-day) weekend (October 9 - 12)**

I. OBJECTIVE

At the end of this course, you should be able to recognize the various components of earth
(such as rocks, sediments, water, glaciers, deserts, lakes, mountains, faults, and volcanoes)
and how they interact with each other in the real world.

II. COURSE CONTENT

<u>Week of</u>	<u>Topics</u>	<u>Reading to done before lab (* = read only)</u>
Sept. 9	Geologic Time Minerals	p. 99, 107-110 p. 48 - 52
Sept. 16	Faults Igneous Rocks	p. 29, 110 bottom p. 59 – 63, 65 - 66
Sept. 23	EXAM 1 on previous labs Stream Features Sedimentary Rocks	p. 122 p. 88 - 91, 93
Sept. 30	Metamorphic Rocks Shorelines	p. 94 – 95, 97 Handout
Oct. 7	EXAM 2 on previous two weeks Lecture: Geology of Coastal California Area Topographic Maps	p. 18 – 19, 21 – 24

October 9 - 12 Central California Coast Field Trip

Oct. 21	Required Help & Hints Session and Photograph Exchange
Oct. 28	First half of report due (check out any time this week)
Nov. 4	Final Report Due (turn in any time this week before 7:00 Wed)

III. GRADING: Grades will be based on the following:

Attendance/Participation	30%
Exams	40%
Report	30%

EXAMS:

If you cannot be at the exam, CALL ME AT (310)-532-3670 ext 3371(office) before the exam. Although there will be long answer questions, please bring a scantron (882ES) to the exam for the multiple choice questions.

READING:

The reading is to be done BEFORE lab, in order to ensure that we get out on time.

NOTEBOOKS:

The notebooks are handwritten notes from the field trip, with labeled photographs, drawings, and notes. They are to be organized in order of the numbered locations that we will stop at during the trip (one page per stop). This mandatory assignment is required for passing course and will be graded off for lateness.

IV. INSTRUCTOR-STUDENT MEETINGS:

My office is room NATS 212C. My office phone number is (310)-532-3670 ext 3371.

My office hours are held in my office or NATS classrooms NS206 or NS218.

Feel free to email me, since I often check my email at JoeWHolliday@yahoo.com.

Monday 12:30 – 1:00, 4:15 – 4:45

Tuesday 9:00 - 9:30

Wednesday 12:30 - 1:00, **5:30 – 6:00 in NATS 206**

Thursday 9:00 – 9:30

V. ATTENDANCE and PARTICIPATION:

College students are responsible for class attendance. Attendance accounting will be taken at each class meeting, and any unexcused absences will have a negative affect on the student's grade. Since we cover two labs in every class, I suggest you don't miss any.

Withdrawals:

The last day to add and withdraw with a W is on September 4.

(Since this is an 8-week course, all add and drop deadlines are earlier than for other courses).

I look forward to a fun, exciting, and educational semester with you in this exciting class. This class is one of the most unique learning environments you will ever experience in college. We are going to prove that a science course can be enjoyable, interesting, and full of practical information you will use the rest of your lives as you travel around California.

ATTENDANCE

Attendance at First Class

Students who enroll in class but do not attend the first scheduled class meeting may be dropped from the roster and their places given to waiting students who were unable to enroll at the time of registration.

Attendance Without Official Enrollment

Students will not be permitted to attend classes in which they are not enrolled. Exceptions may be allowed by the instructor for bonafide visitors.

Attendance During Semester

Regular attendance is expected of every student. A student may be dropped from class when absences from class exceed the number of units assigned to the course. This rule also applies to excessive absences due to illness or medical treatment. The student who has been absent due to illness or medical appointment must explain the absence directly to the instructor. The student who has been absent due to a communicable disease or quarantine must report directly to the Health Center for clearance before returning to classes.

Adding a Class

If space is available, students who have completed registration may add a class by going to the first meeting of the class and securing permission of the instructor. Students must follow all college and procedures by the published deadline.

Withdrawal from Class

Official withdrawal from class may be processed through the online system, telephone, or in the Admissions Office. Failure to complete this process may result in the assignment of a letter grade of A through F.

Standards of Conduct

General Policy

Conduct at El Camino College must conform to the laws of the State of California, District policies, and campus rules and regulations. The El Camino College faculty, staff and administration are dedicated to maintaining an optimal learning environment; the standards of behavior as outlined in this policy are essential to the maintenance of a quality college environment. These standards will apply to all students on campus, other college property or while attending any college-sponsored event. Violation of such laws, policies, rules and regulations or behavior adversely affecting suitability as a student, will lead to disciplinary action. Disciplinary actions as noted in Section II may be taken against any person who engages in behavior defined as misconduct as listed.

Misconduct

Dishonesty, including but not limited to cheating, plagiarism or knowingly furnishing false information to the College.

Forgery, alteration, or misuse of college documents, records, or identification.

Continued disruptive behavior, continued willful disobedience, profanity or vulgarity, or continued defiance of the authority of, or abuse of, college personnel or to anyone on campus.

Participation in hazing or commitment of any act that tends to injure, degrade or disgrace a student or college personnel.

Obstruction or disruption of teaching, research, administration, disciplinary proceedings, or other authorized college activities including but not limited to its community service functions or to authorized activities held off campus. Obstruction or disruption includes but is not limited to the use of skateboards, bicycles, radios, and roller skates.

Persistent, serious misconduct not listed above.

Disciplinary Action

Disciplinary action appropriate to the misconduct as defined above may be taken by an instructor (see below), the Dean of Student Services or his or her designee (see below), and the Board of Trustees (see below).

Discipline

The following types of disciplinary action may be taken or pursued by the college:

Warning - A verbal or written notice, given to the student by a faculty member, the Dean of Student Services or any college manager that continuation or repetition of the specified conduct may be cause for other disciplinary action.

Reprimand - A written reprimand for violation of specified regulations sent to the student by the Dean of Student Services, noting that continued violations may result in further disciplinary action. The Dean of Student Services shall place a copy of this reprimand in the student file.

Removal by Instructor - In addition to an instructor's right to drop a student permanently from a class when the student is no longer participating i.e. lack of attendance in the course, an instructor may remove (suspend) a student from his or her class for the day of the incident and the next class meeting. During this period of removal, a conference should be held with the instructor and the student to attempt to resolve the situation that led to the student's removal and the student shall not be returned to the class from which he or she was removed without the concurrence of the instructor of the class.

If a student is suspended for one class meeting, no additional formal disciplinary procedures are necessary.

If a student is suspended from class for the day of the incident and the next class meeting, the instructor shall send a written report of the action to his or her dean who shall forward this information to the Dean of Student Services, the Vice President of Student Services, and the President. If the student removed by an instructor is a

minor, the President's designee (Dean of Student Services) shall ask a parent or guardian of the student to attend a parent conference regarding the removal as soon as possible. If the instructor or the parent or guardian so requests, a college administrator shall attend the conference.

The instructor may recommend to his or her dean that a student be suspended for longer than two class meetings. If the dean, instructor and student cannot resolve the problem, the suspension will be referred to the President or the President's designee (Dean of Student Services) for possible actions described in Section 6 of this item.

Suspension- The President or the President's designee (Dean of Student Services) may suspend a student as follows:

- a. From one or more classes for a period of up to ten days of instruction; or
- b. From one or more classes for the remainder of the term; or
- c. From one or more classes and activities of the community college for one or more terms. The Dean of Student Services shall send the notice of suspension to the student, the student file, the Vice President of Student Services, the President of the College and the Campus Police. Whenever a minor is suspended from the College, the parent or guardian shall be notified in writing by the President or the President's designee (Dean of Student Services).
- d. During the period following the initial suspension from class for the day of the incident and the following class meeting, the student shall be allowed to return to the class until due process and the disciplinary procedures are completed unless the student is further suspended as a result of actions taken as defined in Section 6 of this item.

Cheating or Plagiarism

Cheating violates Section I.B.1 of El Camino College's Board Policy 5138, Standards of Student Conduct.

The El Camino College faculty, staff and administrators are dedicated to maintaining an optimal learning environment and will not tolerate academic dishonesty. To uphold the academic integrity of the institution, all members of the academic community, faculty and students alike, must assume responsibility for providing an educational environment of the highest standards characterized by a spirit of academic honesty.

The following statement is part of Board Policy 5138, Standards of Conduct: "Dishonesty, including but not limited to cheating, plagiarism or knowingly furnishing false information to the college." When there is evidence of cheating or plagiarism in classroom work, students may receive an F for that piece of work or may be suspended from all classes for that term and the following term if deemed appropriate.

Examples of Cheating or Plagiarism are:

- § Representing the words, ideas or work of another as one's own in any academic exercise (plagiarism), including the use of commercial term paper companies;
- § Copying or allowing another student to copy from one's paper or answer sheet during an examination;
- § Allowing another individual to assume one's identity for the purpose of enhancing one's grade in any of the following: testing, field trips or attendance;
- § Falsifying or attempting to falsify attendance records and/or grade rosters;
- § Changing answers on a previously scored test, assignment or experiment with the intent to defraud;
- § Inventing data for the purpose of completing a laboratory experiment or case study analysis with the intent to defraud;
- § Giving and/or taking information during an examination by any means such as sign language, hand signals or secret codes;
- § Obtaining copies of notes, exams or exam questions by any means other than distribution from the instructor. (This includes copying and removing exam questions from the classroom for any purpose.);
- § Using study aids such as calculators, tape recorders or notes that have been specifically prohibited by the instructor.

Responsibility of El Camino College Students

It is the responsibility of each student to conduct him/herself in a manner which encourages learning and promotes honesty; and to act with fairness toward other students in the classroom. This incorporates the notion that students should not seek an unfair advantage over other students when completing an assignment, taking an examination or engaging in any other kind of academic activity.

Consequences for Cheating or Plagiarism

Given alleged violation of the Standards of Conduct, any or all of the following actions may be imposed:

1. The instructor may assign a failing grade to the examination or assignment in which the alleged cheating or plagiarism occurred. This action is based on information that the instructor had.

2. The instructor may dismiss the student from the class or activity for the present and/or following class session(s) as stipulated in

BP5138, section IIB5: Removal by Instructor.

The instructor may recommend suspension or expulsion of the student from the college as stipulated in BP5138, Section IIB6 and 8. This recommendation must be in accordance with El Camino College's Due Process and Disciplinary Procedures.

Disabilities Act Statement

El Camino College is committed to providing educational accommodations for students with disabilities upon the timely request by the student to the instructor. A student with a disability, who would like to request an academic accommodation, is responsible for identifying herself/himself to the instructor and to the Special Resources Center.