



El Camino College Student Learning Outcomes and Assessment

SLOAC Project Progress Report: Academic Divisions October 23, 2006

Introduction:

The purpose of this report is to describe the progress of the Student Learning Outcomes Assessment (SLOAC) project in the divisions. This report summarizes the outcomes of the meetings between each of the deans and the SLO Assessment coordinators that took place in the month of August as well as divisional progress to date. The purpose of the summer meetings was as follows:

- to inform deans about the SLOAC project and the plan for August flex day and for the year,
- to discuss the breakdown of the programs in each division,
- to discuss programs that might be targeted for the first cycle,
- and to discuss faculty who may be interested in serving on SLO committees at the divisional and institutional levels.

Behavioral and Social Sciences:

The dean, Gloria Miranda, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 7, 2006 for a preliminary meeting to discuss the SLOAC project. At the meeting, it was tentatively decided that there would be two defined programs for the division for the purposes of SLO assessment: social sciences and behavioral sciences. Possible departments that might be targeted for the first cycle are those which are about to go through program review: history (social science), and anthropology and sociology (behavioral science). Faculty member Christina Gold (history) was mentioned as a possible member of the SLO committee at the institutional level.

After flex day, Christina Gold was confirmed as the divisional representative for the institution-wide committee, and it was decided that the division council would take on the role of coordinating SLO assessment in

the division. It was also confirmed that there would be two programs for the division: social science and behavioral science. The first meeting to discuss the SLOAC project at the division level is set for Tuesday, October 17, at which Jenny Simon will be present.

Humanities:

The faculty coordinator, Suzanne Gates, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 8, 2006. At the meeting, it was tentatively decided that programs at the division level would break down more or less along already existing departmental lines. Thus, the programs for Humanities would be: journalism, foreign language, English, reading, and academic strategies. It was further discussed whether reading, academic strategies, and pre-transfer level composition should comprise one program, and transfer-level English courses should make up another; alternatively, it was discussed whether transfer-level English courses should break up into three programs: creative writing, literature, and transfer-level composition. No specific names were brought up at the meeting to serve in the college-wide or division-wide SLO committee, but Suzanne promised to contact some faculty before flex day.

After flex day, two representatives were appointed to the campus-wide committee: Darrell Thompson (English) and Matt Kline (ESL). A division SLO committee was also formed, comprising of the following representatives: Dana Crotwell and Mimi Ansite (transfer-level English), Cynthia Silverman and Susan Corbin (prebaccalaureate--reading and developmental writing), Bernie Rang (foreign languages), Evelyn Uyemura (ESL), Jolene Combs and Lori Medigovich (journalism), and Sharon VanEnoo (academic strategies). Thus, the programs for the division are as follows: transfer-level English, prebaccalaureate, foreign languages, ESL, journalism, and academic strategies. The first meeting to discuss the SLOAC project at the division level is set for Tuesday, October 31, at which Jenny Simon will be present.

Business:

The dean, Virginia Rapp, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 8, 2006. It was tentatively decided that programs for SLOAC would break down along already-existing departmental

lines: accounting, business management, computer information systems, marketing, office administration, and paralegal studies/law, and real estate. Furthermore, possible targets for the first cycle might be business administration (which is about to go through program review), computer information sciences (which is currently going through program review) and real estate (which just finished a program review). Donna Grogan (real estate) was mentioned as a faculty member who might be willing to serve on the campus-wide committee. It was also mentioned that undertaking the SLOAC project in this division would be particularly challenging based on the limited number of full-time faculty as no new faculty had been hired for some time.

After flex day, Donna Grogan confirmed her willingness to serve on the campus-wide committee and was so appointed. A division-wide committee was also appointed: Dagmar Halamka (paralegal studies/law), Kriss Stauber (office administration), Ollie Hadley (accounting/business management/marketing), Jay Siddiqui (computer information systems), Donna Grogan (real estate). The first meeting of this committee is yet to be set up.

Mathematical Sciences:

The dean, Don Goldberg, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 9, 2006. It was tentatively decided that programs for the SLOAC would break down in the following way: pre-algebra, developmental math, business math, math for future teachers, calculus, computer science and engineering. No particular target programs were discussed, nor were any possible names brought up as faculty members willing to serve on the campus-wide or division-wide committees. However, the question was brought up as to what the relationship would be between the division curriculum committee and the division SLO committee, and it was decided that one of the first orders of business of the SLO committee should be to articulate their relationship with the curriculum committee.

After flex day, Judy Kasabian was confirmed as the division representative for the campus-wide committee. In addition, three faculty members have come forward to serve as at-large members of the division-wide committee:

Judy Kasabian, Susan Taylor, and Jacqueline Sims. The first meeting of this committee is yet to be set up.

Fine Arts:

The dean, Kristi Blackburn, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 9, 2006. It was tentatively decided that programs for the fine arts division would break down along already-existing departmental lines: art, dance, film/video, music, photography, speech communication, and theater. Furthermore, art and photography are two departments coming up for program review; and speech communication will come up for program review on the 2007-2008 academic year. Dance and film/video very recently went through program review. It was also discussed that art, photograph and music are the departments with the most full-time faculty members, and thus most likely to be productive targets for developing SLOs. While there are no faculty who have particular expertise in assessment, many departments already use panel juries to judge student projects and this process could easily be formalized to follow the requirements of SLO and assessment.

After flex day, Harrison Storms was confirmed as the division representative for the college-wide committee, with Bill Georges and Pam Santelman serving as alternates. No division committee has been formed as of yet.

Industry and Technology:

The associate dean, Tom Jackson, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 10, 2006. The programs in this division are particularly far-flung, numerous, and diverse. They are as follows: administration of justice, air conditioning/refrigeration, architecture, auto collision repair, automotive technology, CADD, construction technology, cosmetology, electronics and computer hardware, engineering technology, environmental technology, fashion, fire and emergency technology, machine tool technology, manufacturing technology, nutrition and foods, quality assurance, and welding. A particular challenge in this division is not only that the diverse nature of the programs makes it difficult to collapse several into one program, but also that many of the

programs have only one or two full-time faculty members, making building a SLO assessment program in this division particularly labor-intensive. On the other hand, many of these programs have outcomes and standards which are mandated by outside entities, which may also simplify the process for some programs. As for possible target programs, administration of justice and air conditioning/refrigeration are both up for program review this year.

After flex day, Steve Cocca was confirmed as the division representative for the college-wide committee, but Ray Lewis was later appointed, with Steve Cocca as alternate because of scheduling difficulties. The division council is taking on the responsibility of coordinating the SLOAC project in this division. Jenny Simon visited the first meeting of this council on September 26 to further clarify the SLOAC process.

Natural Sciences:

The dean, Barbara Perez, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 21, 2006. It was discussed that Nancy Freeman would serve as the main contact for the Natural Sciences division and would also represent the division on the campus-wide committee. It was also discussed that the division would not break down its SLO programs by department, like many other divisions, but rather by student goal. Thus, the programs for the SLOAC process will be as follows: pre-professional/pre-major, Allied Health preparation, and general education. It was also mentioned that the physics department and the astronomy department are both about to finish program review; life science will go through program review this year.

After flex day, Nancy Freeman was indeed confirmed as the division representative for the college-wide committee and the programs for SLO development were confirmed as the above: pre-professional/pre-major, Allied Health preparation, and general education.

Health Sciences and Athletics:

As Dean Ian Haslam is the SLOAC dean-level liaison, no special meeting was arranged prior to flex day, although the dean and the SLO assessment coordinators met several times over the summer to discuss general issues with the SLOAC project. It was also mentioned during these meetings that the Health Sciences division could serve as a useful model for the rest of the campus because many of its programs, such as nursing, radiologic technology, and respiratory care already have SLOs mandated by an outside entity.

After flex day, Kelly Clark was confirmed as the division representative for the college-wide committee. In addition, a division committee has been formed: Bill Hoanzl (special resource center), Kelly Clark (radiologic technology and respiratory care), Rory Natividad (kinesiology), Karen Hellwig (nursing). No meeting has been arranged as of yet.

Library/Learning Resources Unit:

The unit director, Alice Grigsby, and the SLO Assessment Coordinators Jenny Simon and Lars Kjeseth met on August 21, 2006. The programs within the Learning Resources Unit are: library services, library orientation/information competency, learning resources center/open computer labs, media services, and distance education. Programs that may be appropriate target programs for the 06-07 cycle are library orientation/information competency, and learning center/tutoring (which is about to go through program review in 2008).

After flex day, Claudia Striepe was confirmed as the division representative for the college-wide committee, and the unit council was confirmed as taking on the responsibility of coordinating the SLOAC project in the unit. Lars Kjeseth is planning to attend the unit council meeting on Tuesday, October 17.

Summary of Standing Committees to Date:

Assessment of Learning Committee (College-Wide SLOAC Committee):

Voting Members:

Jenny Simon (SLO Assessment Coordinator, Co-Chair)

Lars Kjeseth (SLO Assessment Coordinator, Co-Chair)

Donna Grogan (Business)

Cristina Gold (Social and Behavioral Sciences)

Matt Kline (Humanities)

Darrell Thompson (Humanities)

Nancy Freeman (Natural Sciences)

Judy Kasabian (Mathematics)

Ray Lewis (Industry and Tech) (Alternate: Steve Cocca)

Claudia Striepe (Learning Resources)

Harrison Storms (Fine Arts) (Alternate: Bill Georges and Pam Santelman)

Kelly Clark (Health and Physical Sciences)

Ex-Officio Members

Francisco Arce (Vice President of Academic Affairs)

Ian Haslam (Dean of Health Sciences and Athletics)

Arvid Spor (Dean of Student Services)

Linda Arroyo (Dean of Counseling)

Irene Graff (Institutional Research)

Division-Level Committee: Business

Dagmar Halamka (paralegal studies/law)

Kriss Stauber (office administration)

Ollie Hadley (accounting/business management/marketing)

Jay Siddiqui (computer information systems)

Donna Grogan (real estate)

Division-Level Committee: Social and Behavioral Sciences:

same as Division Council

Division-Level Committee: Health Sciences and Athletics:

Bill Hoanzl (Special Resources Center)
Kelly Clark (Radiologic Technology, Respiratory Care)
Rory Natividad (Kinesiology)
Karen Hellwig (Nursing)

Division-Level Committee: Humanities

Dana Crotwell (transfer-level English)
Mimi Ansite (transfer-level English)
Cynthia Silverman (prebaccalaureate)
Susan Corbin (prebaccalaureate)
Bernie Rang (foreign languages)
Evelyn Uyemura (ESL)
Jolene Combs (journalism)
Lori Medigovich (journalism)
Sharon VanEnoo (academic strategies)

Division-Level Committee: Mathematical Sciences

Judy Kasabian (at large)
Susan Taylor (at large)
Jacqueline Sims (at large)

Division-Level Committee: Industry and Technology

same as division council

Division-Level Committee: Natural Sciences

same as division council

Unit-Level Committee: Learning Resources

same as unit council

Unconfirmed division-level committees: Fine Arts

Jenny Simon
Lars Kjeseth
SLO Assessment Coordinators