



# El Camino College Student Learning Outcomes and Assessment

## Assessment of Learning Committee Agenda for the Monday, March 12, 2007 Meeting

Location: ADM 127

Time: 2:30p - 4:00p

### Voting Members:

<i>Coordinators:</i>	Jenny Simon & Lars Kjeseth
<i>Business Rep:</i>	Donna Grogan
<i>Soc/Beh Rep:</i>	Cristina Gold
<i>Humanities Rep:</i>	Matt Kline & Darryl Thompson
<i>Nat Sci Rep:</i>	Nancy Freeman
<i>Math Rep:</i>	Judy Kasabian
<i>Ind / Tech Rep:</i>	Ray Lewis
<i>Fine Arts Rep:</i>	Harrison Storms
<i>Health / PS Rep:</i>	Kelly Clark & Rory Natividad
<i>Learning Res Rep:</i>	Claudia Striepe
<i>Student Services Rep:</i>	Kathryn Romero
<i>Compton Rep.:</i>	David Maruyama

### Ex-Officio Members:

<i>Vice President for Academic Affairs:</i>	Francisco Arce
<i>Dean Rep:</i>	Don Goldberg
<i>Accreditation Rep:</i>	Arvid Spor
<i>Inst. Research Rep:</i>	Irene Graff

### AGENDA

- |             |   |                     |
|-------------|---|---------------------|
| <b>I.</b>   | <b>Call to Order</b>  | <b>(0 minutes)</b>  |
| <b>II.</b>  | <b>Working Session for Publicity, Accreditation, and Handbook &amp; Resources Subcommittees</b> | <b>(60 minutes)</b> |
| <b>III.</b> | <b>Adjourn</b>  | <b>(0 minutes)</b>  |

Thank you for a very productive meeting on Monday, February 26<sup>th</sup>. Below is based on Jenny's Summary. Today's meeting will be a working meeting for the three subcommittees below, who will work on their Spring Objectives, listed below. All members are welcome, of course, but ADM 127 isn't a very large room, so if you aren't on one of these subcommittees, you do not need to attend.

#### A. Publicity Committee

*Responsibilities:* To keep SLOs and Assessments at the forefront of faculty's consciousness and to bring SLOs and Assessments to the attention of students. Also responsible for deciding means of reporting progress. *Members:* Judy Kasabian, Kelly Clark, Nancy Freeman

##### *Spring Objectives:*

1. Link SLO website to the ECC website.
2. Develop SLO website to include: college SLO, definition of SLO, program/faculty SLOs, student focus (what they are, how it can guide them, understand when they see it on a syllabus)

#### B. Accreditation Committee

*Responsibilities:* Coordinating efforts to collect information and evidence for the accreditation self-report regarding SLOs and Assessments. *Members:* Don Goldberg, Lars Kjeseth, Arvid Spor, David Maruyama

*Spring Objective:* Assist Don Goldberg and his team with researching and collective evidence for the Accreditation Self-Study and the new SLO report.

#### C. Handbook & RESOURCE Committee

*Responsibilities:* Coming up with a table of contents and coordinating efforts to put together a handbook and/or resource binder for use by faculty, programs and divisions. EVALUATING RESOURCES IN AN ONGOING BASIS, STARTING WITH RESOURCES ALREADY ON WEBSITE. *Members:* Jenny Simon, Claudia Striepe, Irene Graff, Darrell Thompson

##### *Spring Objectives:*

1. Evaluate links on ECC SLO website for usefulness. (For March 12)
2. Find several examples of SLO handbooks, and evaluate tables of contents. (For March 12)
3. Start drafting table of contents for ECC's SLO handbook.
4. Compile and organize more useful resources for SLO website.
5. Collect "the best of" current assessment proposal forms to compile into a packet—a precursor to the full-fledged binder/handbook. Also collect examples from other schools.