

Life Sciences Department Meeting

September 27, 2012

NS 206

1:00pm – 2:00pm

Present: L. Ohara, S. Leonelli, J. Padilla, N. Freeman, J. Bellemin, T. Palos, M. Steinberg, A. Valle, T. Bui, T. White, M. Stupy and J. Shankweiler.

Agenda

1. Technician Report
No report.
2. Curriculum Report – Bryan
 - a. Biology 101, 102, 103 to be reviewed for spring 2013 (#101 will be reviewed by Bryan, #102-Steve, 103—Teresa).
3. SLO report—Nancy and Margaret
 - a. LS—getting together Tuesday to submit.
 - b. Biology—Nancy ready to submit (tools—one class is keying and the rest are assess microscope use).
4. Planning/Planbuilder
 - a. Teresa and Jessica are plan leaders. Drafts are due December 3.
5. Great Shakeout—10/18/12 @ 10:18am
 - a. Evacuation plan – reviewed
 - b. Question – Can it ever be on another day? Answer—participating in Statewide event so we don't choose the day.
6. Building Doors and computer cabinets – Cynthia
 - a. Make sure they are locked when you leave.
7. Cadaver – Jessica
 - a. Grant – get equipment \$5000
8. Equipment – Bryan
 - a. Slides – need new ones, they are starting to break often.
9. Biology Tutors – Bryan
 - a. Items in LRC for student study—can we get more put in? There was some discussion of items to send to LRC.
10. Other
 - a. Summer schedule in development.
 - b. Discussion of microscope needs, inventory and repair.