

## **EARTH SCIENCE DEPARTMENT MEETING**

Meeting was held on April 2, 2009 at 1:00-1:50 pm.

**Attendees:** Sim Yoe, Lynn Fielding, Sara Di Fiori, Chuck Herzig, Jim Noyes, Gary Booher, Jean Shankweiler and Matt Ebiner

Minutes were taken by Lynn Fielding

### **Computer Virus Scans**

Information Technology will clean the computers once a month. Gary had problems with his flash drive being infected with a virus. Gary was referred to James Evans

### **New Equipment Announcement**

Sara has received the survey equipment that she ordered. It was paid for out of the supply money. Plan Builder items (raised relief globe) were ordered. Other items are on a prioritized list for future purposes. Display case is first and DVD's for class uses are second.

### **Onizuka Space Science Day**

Chuck has a display/activity planned for the event and Sara is going to help. All are welcome to attend or watch.

### **Summer Assignment**

Lynn will teach geology. Jim and Sara will each teach Oceanography. Sara is taking Chuck class that is listed in the schedule. Kofi is teaching Geography (2 courses) and Jerry is teaching Geography (2 sections).

### **Sharing Display Case w/Geography**

Matt Ebiner suggests sharing the Geology display cases for materials with Geography displays. These displays could be rotated to provide more interesting exhibits to promote interest in the department. Add all items to next meeting's agenda, since Joe is absent and has an opinion on this matter.

### **Display Cases purchased from Mineral Show last year**

Plan is for these to be used for UV mineral display in the room behind NATS. 206.

### **Curriculum**

A training session for Curriculum is being planned. Courses that have not been reviewed within the past six or more years need to be reviewed no later than the end of the semester. Weeks to hour changes need to be made. Text books and objectives need to be updated. The lists of reviewers are: Matt and Gary, Geog. 2, 20, 5 and 7. Jerry Brothen, Geog. 9. Chuck, Geology 2, 4, 6, 30 and 34. Sara, Geol. 1, 3. Joe, Geol 32, 36. Jim, Oceanography 10.

### **Other**

2010 Winter classes will be planned soon. Next Tuesday is the Division meeting. Campus police will provide security information. Jim needs a sub for May 1<sup>st</sup>. Matt may be able to help.