

**Division of Behavioral and Social Sciences  
Anthropology Department Meeting**

**March 3, 2015**

**MINUTES**

**Present:** B. Gibson, A. Mannen, R. Otero, M. Waters

**Meeting began at:** 1:00 p.m.

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**Spring Enrollment Update/Future Scheduling Patterns**

Department faculty reported that classes are going well at this juncture in the semester. At census the weekly on campus sections had a 99% fill-rate with an FTES total of 113. A discussion ensued to address the cancellation of several elective courses this semester. The faculty agreed to a rotation scheduled for ANTH 6, 7, 8, 9 and 12 beginning in spring and fall 2016. ANTH 6 will be offered beginning in fall. ANTH 7 is currently scheduled for fall 15 but will be offered in spring thereafter. ANTH 8 will be placed on a fall rotation schedule with ANTH 9 to be scheduled in the spring semester to coincide with women's history month events. ANTH 12 will also be offered in a spring semester rotation beginning in 2016.

The dean asked the faculty to adjust the schedule for these classes so that MW or TTh are options for students who wish to take more than one elective in a given semester. The goal is not to have classes compete against each other as was the case this semester.

M. Waters inquired about adding an ANTH 5 lab to future summer schedules but because it is a 3 hour one-unit course, it cannot be offered in the traditional 4 days per week rotation. After further discussion, the recommendation was to increase sections in fall and spring.

**Curriculum/CI-D Issues**

ANTH 9 and 11 are scheduled for course review this semester. ANTH 6 and 12 are due in fall 2015. In addition, the dean asked that the department respond to the CI-D requests for revisions to ANTH 2 as soon as possible in order to lift the conditional approval status. ANTH 4 also has been conditionally approved. M. Waters will make the requested changes by the CI-D reviewers.

M. Waters inquired if it would be possible to develop a new course focusing on globalization and anthropology. She is also interested in collaborating with Natural Sciences Division faculty who are considering developing an environmental studies program. Marianne will follow-up.

**SLO Assessments**

The department is assessing ANTH 2 (#3), ANTH 3 (#2), ANTH 4 (#2) and ANTH 6 (#3).

**Supplies/Storage Space Issues**

G. Miranda asked if B. Gibson could provide the department with one of the offices in the faculty suite occupied by R. Otero and M. Waters so that some of the casts and other materials used in the lecture classes can be kept there. The concern for storage space is compounded by the limited space size in ARTB 322 which is used for the ANTH 5 lab. The recently received skeleton storage cabinet is in the back of the classroom but M. Waters is awaiting a requisition to have facilities unwrap the cabinet. In time, she plans to remove the existing cabinets at the back of the compact room. Thus, the premise for asking

B. Gibson to free up storage space in the Anthropology offices. Discussion on the space limitation also included possible reconfiguration of the room which is rearranged by A. Vigil who teaches the lab course on Fridays. The classroom is currently in use by HDEV, Honors sections as well as PSYC 3 instructors. The dean will take it into consideration in the future.

### **Department Activities**

Angela Mannen reported that the annual student symposium is scheduled for May 1<sup>st</sup>. The theme this year is aimed at promoting poster presentations by students.

The anthropology club has been quite active this semester. The club plans to participate in the Pow Wow scheduled for April 18<sup>th</sup> at CSU Dominguez Hills. A field trip to the San Diego Museum of Man is scheduled for May 2<sup>nd</sup>.

Previously the club members won a selfie contest sponsored by the American Anthropology Association on the first National Anthropology Day (February 19<sup>th</sup>). The club members' selfie focused on what anthropology meant to them. The club won a \$100 award.

On March 12<sup>th</sup> the department is hosting careers in anthropology panel with two applied anthropologists, one a park ranger for the national park service and a business anthropologist.

R. Osterman, Sociology adjunct is scheduled to present on prison culture in early April.

Anthropology Museum: the department received funding to complete the lighting upgrade to various display cabinets.

### **Career Fair Participation**

The department discussed ways to participate in the career fair since many are in class during the scheduled time for the event.

### **Student Help**

R. Otero and M. Waters inquired if student help requests for spring could be approved before the start of the semester since currently approvals take place by the fifth week. The issue of continuity is important particularly in the museum. The dean will discuss a process that could take place at the end of fall semesters.

**Meeting adjourned at: 2:00 p.m.**

cc: T. Fallo  
F. Arce (electronic version)  
Department Faculty/Compton Center Faculty  
CEC: I. Bunting, R. Murray  
Division Counselors: Y. Cooper, C. Kroll, B. Mims