

**Division of Behavioral and Social Sciences  
Anthropology Department Meeting  
September 22, 2010**

**MINUTES**

**Present:** B. Gibson, A. Mannen, R. Otero, M. Waters

**Meeting began at:** 2:30 p.m.

---

**Enrollment Update/Spring Scheduling/Wait Lists**

The department exceeded their enrollment caps as a department. All courses continue to have strong enrollments by the fourth week of the semester. The additional course added during the first week of the semester filled quickly. B. Gibson recommended raising the section limit from 10 to 15 for Anthro 20A.

M. Waters inquired about increasing the online offerings since the two sections offered per semester are full. She also recommended an additional lab section of Anthropology 5 in the future.

**Curriculum Update**

Anthropology 10 is being reviewed as part of course review this semester.

**Department Pool**

Should the online program expand in the future, this would require advertising for adjuncts with distance education training.

**SLOs/Assessments**

Angela Mannen stated that the department will be assessing Anthropology 1 this semester and plans to assess Anthropology 6 and 9 in spring 2011.

**Plan Builder 2011-12**

R. Otero and A. Mannen will oversee the department's planning process.

**Department Activities**

The department is planning the semester's **Anthro Chats** with the Four Field approach and an interdisciplinary chat with the Psychology Department.

**Anthropology Club**

The first club meeting had a turnout of 50 students. Elections for officers will take place at tomorrow's meeting. The club is an active supporter of department activities including the annual symposium. They are considering providing tutor/mentor assistance to students taking Anthropology classes.

### **Anthropology Museum**

The Tibet exhibit will come down in early October. The Dia de los Muertos exhibit will then be prepared. G. Miranda suggested contacting the Chicano history classes who are interested in participating this year. B. Gibson will also inform the Art 7 class.

This year's exhibit theme will focus on the guitar. Students in Anthro 20A are currently narrowing down the guitar theme.

### **Equipment/Supplies/MBBM Issues**

B. Gibson stated that the museum office computer is very slow and in need of an upgrade. He wanted to know if there is one on campus that they can use.

The faculty pointed out that they cannot print off the faculty workroom printers since they acquired their laptops. They need an IP address in their laptops to do so.

M. Waters inquired about the status of Anthropology 5 lab supplies that were to be ordered through instructional equipment funds. Part of the supply request was ordered but unspent funds were frozen, preventing the completion of the order. A. Mannen would like to purchase certificate holders.

### **Other**

Faculty discussed ways to alleviate the shortage of anthropology journals in the library available for students in their classes.

Meeting adjourned at 3:30 p.m.

cc: T. Fallo  
F. Arce (electronic version)  
Anthropology Department Faculty/Compton Center Faculty  
Compton Center: S. Dever, C. Lyles  
Division Counselors: Y. Cooper, C. Kroll