

ANTHROPOLOGY DEPARTMENT MEETING

March 20, 2018

MINUTES

In Attendance: Dia Flores, Chris Gold, Angela Mannen, Rosie Miranda, Rodolfo Otero, Marianne Waters.

1. Winter and Spring Enrollment Statistics and Scheduling

- Winter enrollment in Anthro 2 was soft in the two on campus sections. The two Anthro 1 sections on campus were full with a waiting list. During winter there were two sections of Anthro 1 and 2. All four online sections filled.
- In spring, enrollment in Anthro 2 was also soft. One section of Anthro 2 was canceled. The Anthro 1 sections were fully enrolled with waiting lists.
- We discussed scheduling fewer sections of Anthro 2 and more of Anthro 1. It was also suggested that Anthro 2 could be given the prime times of MW or TTh 11:15 and that we make sure that Anthro 2 doesn't compete with other non-Anthro 1 classes, like Anthro 11 or 9.
- We should contact Lori Suekawa to find out about including Anthro 4, 6, 7, and 11 as a Humanities option in the GE pattern. This could boost enrollment. Some other colleges have included Anthro under Humanities.
- Four sections of the Anthro 5 lab filled quickly and had waiting lists. The Anthro 5 lab parallels Anthro 1, but they are not linked in enrollment. Our counselor reported that students would like to enroll consecutively in Anthro 1 and Anthro 5, but there is often not space in Anthro 5. Students would like to take it to meet their lab requirement. We have lab space to offer more sections but it is a labor intensive 1 unit lab course, so it is awkward to fit into a full time faculty member's schedule and it is paid at a lower scale for adjuncts. A change in this would require union negotiation. Joe Holliday has championed this in the past, but there hasn't been a change as of yet. We will try to add another section of Anthro 5 if we are permitted to grow sections in the fall. Rosie recommends contacting counselors if we add more sections of Anthro 5.
- We reviewed the scheduling patterns from 2013 through 2018. For Fall 2018, the number of Anthro 2 sections was reduced to 8 from 10 last year. They were replaced by two sections of Anthro 1 online. The faculty are concerned about the uneven number of online Anthro sections with seven Anthro 1 and only two Anthro 2. Chris will keep this in mind during future scheduling.
- We discussed the possibility of developing other Anthro classes to be offered online. Faculty will contact Chris if they are interested.
- Now is a good time to make and post fliers for summer and fall classes. Fliers can be shared with counselors and Anthro 1 professors.

2. Curriculum

- There is no scheduled curriculum review for Anthropology this semester.
- Anthro faculty are interested in possibly reviving Anthro 10, Medical Anthropology. It had been inactivated. Rodolfo is interested in teaching it. It was part of the nursing options.
- Marianne would like to consider an applied Anthro course.

3. Program Review

- The department completed program review in 2016.
- We reviewed some of the prioritized recommendations from program review.

- There is a request for a full-time faculty member who would specialize in Anthro 1 and 5. This makes good sense given enrollment patterns, but with overall enrollments slightly down it is not likely the position would be chosen during the selection process for faculty positions to hire. We can check the Faculty Obligation Number to see if it is a possibility.
- There is problem with the air flow into the faculty offices. There was dirt and debris coming out of the vents. A work order was filed and asbestos testing revealed there is no asbestos. Marianne vents were fixed and are working but the vent in Rodolfo's office was simply covered and air doesn't seem to be flowing. Angela's vent is not covered but air only flows for a couple minutes and then stops. Chris will check into this and follow-up.
- Several of the recommendations relate to the anthropology museum. The museum studies course has been deactivated. The class size is small and it is a labor-intensive course. There is a lot of extra work but there is no release time, nor a stipend. Blair has taught this in the past but does not want to continue in the future. The recommendations ask for hiring an adjunct faculty member with museum curating experience, hiring student workers, and reactivating Anthro 20A, Museum Studies when someone is hired. The plan for the new Arts and BSS buildings includes a space for the Anthro Museum next to the Art Museum. This is several years in the future, but it would be a good idea to start rebuilding the curriculum and hiring faculty soon. Chris would like an anthropology faculty member to join her on the planning committees when we start developing plans for the new building. Anthro has unique concerns with the museum and the lab.

4. SLOs and Assessments

- The following assessments are due for this Spring 2018:
 - Anthro 2 – Rodolfo and Angela
 - Anthro 4 – Marianne
 - Anthro 7 – Rodolfo
 - Anthro 9 – Angela
- Adjunct faculty members have been included in some of the SLO assessments in the past. This semester they will be asked to participate in the Anthro 2 assessment.

5. Faculty Evaluations and Hiring

- Faculty members are aware of who they need to evaluate.
- We will not conduct a search for adjuncts at this time. We have just enough people to cover the classes.

6. Supply/Equipment Needs

- Room 338 has a problem with the data projector. There is a short and it will work for a minute but then the image turns yellow and then goes black. A work order was submitted and faculty were told to hit the side of the machine to make it work. An adjunct faculty member jiggles the cord in the back and that will help it work for a few minutes.
- Chris will check it out and put in a request for a new data projector.

7. Counselor Announcements

- Rosie Miranda reported that Brian Mims has been reassigned and will not be a designated counselor for BSS for now.

- There is a transfer fair on March 22 in the Student Activities Center from 10-1 pm. Rosie will send us a flier to share with students. The Anthro faculty request electronic copies of fliers because they post them on their Canvas sites and share through email.
- The March 2 AAT filing deadline has passed but students can still meet with a counselor, fill out the form, and have it reviewed in the summer.
- The anthro faculty would like to update the AAT form that describes the field of Anthropology and future employment prospects. Any edits should be sent to Cheryl Kroll.

8. Spring Department Activities

- The anthro faculty devote a lot of time to developing activities for anthro students. The highlight in spring is the anthro symposium. Although it is a lot of work, the satisfaction of watching the student presentations on the day of the symposium make it all worth it.
- Feb. 15 – World Anthropology Day
- March 15 – Club meeting – Ice Breakers
- March 22 – Club potluck and discussion of Women’s History Month
- March 29 – Symposium Workshop – begin student preparation for presentations
- April 5 – Club discusses cultural relativism
- April 26 – Careers in the Anthropology Workshop (Faculty should share the flyer with counselors)
- May 18 – Student Research Symposium from 1:00-3:30pm in the Haag Recital Hall. Students present original research to the campus community. This is the 15th year of the symposium that was founded by Angela Mannen. The Club fundraises for prize money but faculty feel that the money the club raises should be spent on club activities. It would be good to find another funding source. They may check into the Foundation.
- May 24 – Club discussion of Climate Change and Indigenous People
- May 31 – Club potluck and presentation of the symposium awards.
- The following events are still in the planning stages: Transfer Experience (former students discuss fieldwork, Anthro classes, etc.); building your student resume, anthro chats, etc.

cc: D. Maloney (electronic copy)
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