



Division of Behavioral and Social Sciences
SOCIOLOGY DEPARTMENT
Thursday, March 14, 2019

MINUTES

- Members:**
- | | |
|--|---|
| <input checked="" type="checkbox"/> Dean: Chris Gold | <input type="checkbox"/> Allison Lidner |
| <input type="checkbox"/> Peter Aguilera | <input type="checkbox"/> Bob Osterman |
| <input checked="" type="checkbox"/> Stacey Allen | <input type="checkbox"/> Kate Rippel |
| <input type="checkbox"/> Michelle Bell Blossom | <input type="checkbox"/> Jessica Rodriguez |
| <input type="checkbox"/> Corina Diaz | <input type="checkbox"/> Kell Stone |
| <input type="checkbox"/> Mediha Din | <input type="checkbox"/> James Thing |
| <input type="checkbox"/> Sue Dowden | <input checked="" type="checkbox"/> Kassia Wosick |
| <input checked="" type="checkbox"/> Melissa Fujiwara | <input checked="" type="checkbox"/> Counselor: Cheryl Kroll |
-

Enrollment and Scheduling

The department reviewed its Spring 2019 enrollment. Enrollment is healthy, with fill rates for the Sociology classes around 100%. The Women's Studies' fill rates are around 90%.

Faculty Position Request

In Fall 2019, the department will request a full-time faculty position. With the new college funding formula, we will advocate for the Sociology position in part by emphasizing the many degrees earned in Sociology. The department promotes its degree and students complete it at a comparatively high rate.

Adjuncts and SLOs

To make the assessment process most useful to each class and instructor, the department does not have a standardized tool. Each instructor develops their own assessment methods and enters their own data and results into TracDat. The department reviewed the faculty contract Article 10, section 22 (c), "Participation in Student Learning Outcomes:"

All faculty will include the approved SLOs in their course syllabi and participate in the assessments of course and program SLOs per the District's assessment timeline.

Full-Time faculty has the primary responsibility of developing course and program student learning outcomes and assessment rubrics. Full-Time Faculty is encouraged to solicit and include the expertise of Part-Time faculty in the development and assessment of SLOs.

In disciplines where there is no Full-Time faculty, Part-Time faculty will be responsible for developing appropriate course SLOs and assessment rubrics for classes they teach with the assistance of a faculty facilitator.

If a Part-Time faculty member is directed by the division dean to coordinate the development and/or assessment of program SLOs or course SLOs where there are multiple instructors, the part-time faculty member will be compensated at the special rate of pay set forth in Appendix D-3, Rate II not to exceed five (5) hours.

Adjunct Sociology faculty have been participating in the process. They will not be asked to take the lead in SLO assessment, but will be asked to fill out a one-page form that summarizes their assessment and conclusions. This form will be provided to the SLO-lead in the department by a specified due date. Only adjunct faculty teach Sociology 102, 108 and 112.

Audit List

The department reviewed the list of classes that are and are not permitted for audit. The department would like to continue to keep all its classes on the list as available for audit.

Guided Pathways

The department discussed Guided Pathways and reviewed the draft model prepared by Jason Suarez in consultation with Cheryl Kroll. Students who complete this pathway will receive the ADT and will have fulfilled the IGETC, CSU GE, and UC transfer pathway requirements. This allows for maximum flexibility for student transfer upon completion. The department discussed a few changes they will likely request, such as moving Sociology 109A into the second semester and offering a choice between Human Development 110 or 115. Under the Sociology course option list, the name of Sociology 102 needs to be updated to Families and Intimate Relationships. The list of career exploration sites should include the Pacific Sociological Association and the California Sociology Association. Cheryl will arrange a meeting with the Sociology faculty to discuss and finalize changes to the Sociology pathway.

Follow-up on Action Items from the Fall, 2019 Department Meeting

- In Fall 2019, Melissa and Kassia will swap committees, with Melissa serving on the Division Curriculum Committee and Kassia serving as the representative on the Division SLO Committee.
- UC Articulation: Kassia reported that SOCI 115 and 118 are now UC transferable. Melissa will check with Lori Suekawa about SOCI 113 and 110.
- Stacey is working on completing the Women, Gender and Sexuality Studies AA. She will meet with Debra Breckheimer to determine whether the English classes listed in the degree will be offered.
- Chris reminded the department that if they want to pursue a reduction in class sizes, they should develop a proposal and present it to the Division Load Committee, which will determine whether to bring it forward to College Load Review Committee.

Department Activities

Kassia is sponsoring and working with five students who will be presenting at the Honors Transfer Conference at UC Irvine in April. The Real Deal will be presented on April 4, 1:00-2:00 pm in ARTB 317. At this popular, annual event, ECC alums who have transferred to other colleges participate in a panel discussion. The club is active and Jessica Rodriguez is serving as the co-advisor.

Counselor's Report

Cheryl made announcements regarding upcoming workshops, including the Transfer in Spring workshop for students applying in July for Spring transfer. The Options for Transfer workshop is being offered for student who have earned 30 units. The University Fair is on March 19 on the Library Lawn from 1-2:00 and the college tours of universities are continuing to places such as CSU Channel Islands. A northern California trip is planned over Spring Break. Students will stay in college dorms. Workshops and tour information is posted on the bulletin board outside Cheryl's office. Chris thanked Cheryl for her ongoing support of our programs and students.

cc: D. Maloney
J. Shankweiler
Department Faculty
BSS Counselor: C. Kroll