

Sociology Department Meeting

MINUTES

Tuesday, February 22, 2018 – 1:00-2:00pm

In Attendance: Stacey Allen, Melissa Fujiwara, Chris Gold, Cheryl Kroll, and Kassia Wosick

I. Fall Enrollment, Scheduling, Curriculum, and Degree

- We reviewed the spring enrollments.
- Sociology 102 and Women's Studies filled very quickly. With the new Women, Gender, and Sexuality Studies AA, the sociology faculty decided it would be a good idea to offer another Women's Studies class online.
- The Women, Gender and Sexuality AAT has been approved by the Curriculum Committee and the ECC Board. It is headed to the Chancellor's Office.
- The Introduction to Social Work and Sociology of Death and Dying courses were reactivated. The courses are softly enrolled and may need time to gain a following.
- We can promote the Social Work class with the counselors and with flyers.
- Cheryl recommends that we make the Social Work and Death and Dying classes part of the AAT, as part of the major prep.
- Gender and Society will be added to the fall schedule. Cheryl recommends adding it to List C in the AAT.
- Sexuality is also a new class to be offered in fall.
- The faculty may be bringing back the local AA degree, using the same required classes as the AAT with a different math requirement.
- Communication Studies faculty wanted to know if Sociology faculty would consider updating SOCI 109/PSYC 9A to include Communication Studies. The sociology faculty declined. They would like to uncouple SOCI 109 from PSYC 9A so they don't want to add another discipline to the COR. Sociology students have been confused by the Psychology focus in 109/9A. They recommend that communication studies, faculty builds their own statistics/methods course.

2 Sociology Class Size

- Normal class size for a sociology class is 50 students. The Sociology faculty would like to reduce their class size to 45 students.
- Chris will follow-up with Janet Young to find out how to pursue this.

3 . Program Review Recommendations Update

- The Sociology Department last completed program review in 2016. It is due again in 2020.
- We reviewed the program review recommendations and discussed the following things:
 - Recommendations 1 and 2: Were completed by developing new courses and reactivating Death and Dying and Intro to Social Work.
 - Recommendation 3: Need to work with Janet to change the recommended preparation for SOCI 104 to a prerequisite of SOCI 101 with a minimum of a C or concurrent enrollment.
 - Recommendation 4: We are currently in the process of interviewing for a full-time sociologist. The recommendation calls for two.
 - Recommendation 5: We will be talking with Janet about how to reduce class sizes to 45.
 - Recommendation 6: Currently we have 2 classes in fall and spring with an SI coach.

- Recommendation 7: We will check with Bev about where we are in the process for the separation of PSYC 9B/SOCI 109.
 - Recommendation 8: The department has diversified and increased its online offerings.
 - Recommendation 9: Developing a hybrid class is on the back burner.
 - Recommendation 10: The department is offering back-to-back 8 week sections of 104 online. Could also offer a second 8-week of 101 for students who are struggling or didn't get in.
 - Recommendation 11: Chris will talk to the department about a computer lab as we move forward with the plans for the new building. We should see what software other campuses are using, i.e. SPSS. We can't use Chromebooks because it won't run the software.
4. SLOs/PLOs
- Assessment of PLO #1 Theoretical Perspectives is due this semester.
 - For Fall 2017, SLO #1 was assessed for odd numbered classes as well as SLO #2, for WSTU 1.
 - For Spring 2018, Sociology faculty are going to assess SLO #2 for all even numbered classes. All faculty assessing have already been notified for this semester.
5. Adjunct Evaluations
- We have been evaluating adjuncts during each of their first three semesters. This is a time consuming process, especially for the small departments with only 2 or 3 full time faculty members. The contract states:
 - "Part-Time Faculty Members shall be evaluated during the first semester of employment and at least once during the next three (3) semesters of employment. Thereafter, the Part-Time Faculty Member will be evaluated at least once every three (3) years providing that a break of service of over one (1) year does not occur."
 - Sociology faculty agreed that we would begin evaluating according to the contract schedule. However, if we are cutting back on evaluations, we need to be more thorough and careful in those evaluations. A needs improvement on any portion of an adjunct faculty members evaluation will trigger another evaluation the next semester.
6. Hiring
- We are in the process of the search for a full-time faculty member. We may also draw adjunct faculty members from those we don't hire.
7. Supply/Equipment Needs
- None

cc: D. Maloney (electronic copy)
 J. Shankweiler (electronic copy)
 Compton: R. Murray (electronic copy)
 Sociology Faculty (electronic copy)
 Division Counselors: C. Kroll and R. Miranda (electronic copy)