

**Division of Behavioral and Social Sciences
Sociology Department Meeting
November 29, 2016**

MINUTES

Present: S. Allen, S. Dowden, M. Fujiwara, C. Kroll, K. Wosick

Meeting began at: 1:00 p.m.

Enrollment/Scheduling

Fall enrollments at first census averaged a 99% fill-rate. S. Dowden reported recent attrition in her online sections although M. Fujiwara indicated she still had good enrollments. K. Wosick reported similar good enrollments at this time in the semester.

The dean and faculty discussed future scheduling recommendations with more emphasis from the department on scheduling patterns and assignments.

Annual Program Plan

S. Dowden stated that she had added all program review recommendations to this year's annual plan. These included full-time faculty replacements (Cannon and Dowden), two supplemental instruction coaches, dedicated computer lab classroom with IT technician as well as release time for a department chairperson. Also discussed was the possibility of having a sociology tutor for spring 2017.

All funding requests will be included in the division's prioritization list for Division Council ranking.

Program Review

S. Allen provided an update on the department's program review. She discussed some of the suggestions from the program review committee. Additionally, faculty agreed that the recommendation for a SMART board should be deleted from their list of recommendations. What was added was the computer lab and department chair recommendations. Stacey also noted that the program overview was sufficient and did not need additional expansion in narrative.

SLOs

There are no scheduled SLO assessments in Sociology this semester. S. Allen is scheduled to assess Women's Studies 1.

Curriculum

Sociology 101 and 104 are in need of course review and are currently being updated by faculty. Sociology 107 and 109B have been submitted for review by the College Curriculum Committee. The new course proposals, Sociology 113 and 118 have also been submitted for CCC review.

S. Allen stated that Women's Studies 1 has been approved to meet CSULB's lower division requirement for their Women's, Gender, and Sexuality Studies.

S.I./Tutoring Needs

The department discussed interest in having two S.I. coaches in the near future. S. Allen circulated a flyer with information on the responsibilities for both instructor and coach. In addition, S. Allen also

handed out an announcement for a sociology tutor for spring 2017 sent out by the Learning Resources Center. A discussion ensued on possible coaches and/or tutors to recommend.

Adjunct Pool Needs

The department will need to send out a job announcement for additional adjuncts for spring 2017. One of the current new adjuncts is a finalist at a couple of campuses and if selected, will vacate a tentative assignment for spring 2017.

Department Activities

S. Allen has been very busy with the PRIDE Leadership Academy while M. Fujiwara is preparing for her spring 2017 SER cohort with J. Baranski in history. They will link Sociology 107 (Race and Ethnicity) with History 102 (U.S. History from 1877 to the Present). Also scheduled to link in spring are Stacey (Sociology 101) with Juli Soden (Human Development 110). K. Wosick will participate in the spring Honors Transfer Conference and continues her own scholarly research.

M. Fujiwara is scheduled to participate in the "Getting the Job" panel presentation scheduled for next week.

The Sociology Club participated in College Night with K. Stone representing the department at that event. The club has held a transfer workshop and is working on hosting a campus hygiene drive and participating in KEVA again.

S. Dowden will retire at the end of summer 2017 after 15 years of service.

Meeting adjourned at: 2:00 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
Sociology Department Faculty/Compton Center faculty
CEC: R. Murray
Division Counselors: C. Kroll, B. Mims, R. Miranda