

**Division of Behavioral and Social Sciences  
Anthropology Department Meeting  
October 27, 2011**

**MINUTES**

**Present:** B. Gibson, R. Otero, M. Waters; J. Young (guest)

**Absent:** A. Mannen (excused)

**Meeting began at:** 3:35 p.m.

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**Winter, Spring and Summer Scheduling**

The dean reviewed faculty assignments for next semester as well as winter and summer, pointing out that some section reductions will impact the department as is the case across the division. With this in mind, rotation of assignments among adjuncts will hopefully assist in making certain part-timers will have opportunities to continue to teach until the budget situation improves.

R. Otero asked when the department would be placed back into the Honors rotation schedule.

G. Miranda will follow-up since it was her understanding that the faculty would be given Honors assignments in the future. R. Otero reiterated departmental concerns that student surveys alone were the basis for the decision to discontinue Anthropology faculty involvement in the program. He underscored the importance of maintaining academic rigor in Honors sections. The quality of student performance in the program was briefly noted.

**Distance Education Report**

G. Miranda shared copies of the spring 2011 distance education report on student success and retention rates. The comparison with on-campus and online students varied with slightly lower success online. The report is a snapshot of one semester and should be measured over a longer period of time.

**Curriculum and SLOs**

M. Waters has completed course review for Anthropology 4 (Language and Culture) which will be reviewed during the spring 2012 semester by the CCC.

J. Young, the division ALC rep, updated the faculty on the assessment timeline for the department. Currently, assessments to be completed in Fall 2011 include Anthropology 7 (Native Peoples of South America) and Anthropology 12 (Ancient Civilizations of the World); also Program SLO #2 needs to be assessed. J. Young distributed to the faculty the four-year cycle for SLO assessment which will need to be completed by the next scheduled program review.

J. Young also pointed out that the faculty will need to align their SLOs with core competencies and Program Level SLOs.

### **Program Review**

The department is scheduled to begin program review in spring 2012. A. Mannen and R. Otero will spearhead the self-study.

### **Plan Builder**

G. Miranda reminded the department to complete the 2012-13 plan by mid-November. Requests for supplies, etc., need to be put into the plan.

### **Anthropology Club**

The students are planning a trip to the zoo on November 5<sup>th</sup>. Currently the club has about 20 students who are active members. Waters and R. Otero are the faculty advisors.

### **Department Activities**

The department has hosted two guest speakers, adjuncts David Cheetham and John McDermott. A third guest speaker, Greg Simon will also present on his research in the near future.

Planning for the annual Anthropology Symposium has begun. ICC has donated \$800 for prize money; date and location have been firmed up. The symposium will be held in the Haag Recital Hall on May 18, 2012. A workshop is planned for the first Thursday in December to provide interested student participants with information.

B. Gibson's study on Chiefdoms in Early Ireland which is being published by Cambridge University Press will soon be available.

M. Waters has begun a second Masters at USC this semester.

### **Supplies**

M. Waters noted that there might be issues over limited availability of skulls for class use by adjunct faculty, particularly if she would be using them during her Physical Anthropology Lab class. The department would like to have a second set of skulls. G. Miranda advised the faculty to include this and any other supply requests in their department plan.

R. Otero is requesting maps for use in his classes.

### **Anthropology Museum**

B. Gibson reported that the moveable walls and some of the cases have also been installed. M. Salazar still has asked for an extension to complete the remaining cases. The timeline would mean completion by the end of November. Consequently, there will be no Day of the Dead exhibit this year.

**Facilities Issues**

B. Gibson reported that load noise from the A/C unit in ARTB 311 interrupts class lectures periodically. The same was reported for ARTB 307. Also, the screen in ARTB 311 has a bluish tint to it which distorts video or overhead presentations.

B. Gibson also noted that there is no air going into the museum during the remodel which is very problematic for the collection. The Division office will follow-up on the above concerns.

**Meeting adjourned at:** 4:30 p.m.

cc: T. Fallo  
F. Arce (electronic version)  
Anthropology Department Faculty  
Compton Center: C. Lyles, S. Dever  
Division Counselor: Y. Cooper