

**Division of Behavioral and Social Sciences
Anthropology Department Meeting
September 27, 2012**

MINUTES

Present: B. Gibson, A. Mannen, J. McDermott, R. Otero, M. Waters

Meeting began at: 2:00 p.m.

Scheduling

Spring 2013 schedule has been finalized. Discussed also was the emphasis on courses required for the major and additional elective offerings. M. Waters noted that ANTH 10 (Medical Anthropology) had not been offered recently. R. Otero was corned that if additional sections were reduced in the future due to the budget crisis, would ANTH 11 not be offered. G. Miranda noted that this course is a core course for the major, thus would be retained.

Curriculum Review

Department faculty received copies of the course review cycle. ANTH 5 and ANTH 8 are scheduled for updates in fall 2013. G. Miranda stated that she would like the department to begin course review in spring in order to be prepared to present these courses to the CCC in the fall term.

The recently approved TMC for Anthropology has yet to be published by the Chancellor's Office. When the TMC is presented, the department will receive copies in order to proceed quickly to complete the Anthropology transfer studies A.A. degree for submission to the DCC and CCC.

The department was notified that ANTH 99abc has been inactivated and informed that the Chancellor's Office has made changes to the regulations regarding independent study courses. Students will be limited to one time only enrollment in these courses.

Program Review

The final discussion for the department's program review will take place on October 2nd. A. Mannen and R. Otero will attend the meeting. G. Miranda briefly informed the faculty of the expected meeting protocol.

Faculty was reminded that recommendations in program review will need to be put into the plan builder.

Plan Builder

The department received hard copies of previously distributed unit plans. The unit plan has been rolled over for 2013-14. R. Otero noted that the department's program review has fourteen recommendations but after attending the plan builder orientation, it was suggested that they have no more than 7 in plan builder. G. Miranda underscored the importance of prioritizing the recommendations.

SLOs

ANTH 3, 11 and 12 are scheduled for assessment this semester. R. Otero will coordinate with faculty teaching these courses.

Success and Retention Rates

G. Miranda distributed success and retention rates for Spring 2012 and stressed their importance in evaluations. She summarized the emphasis on evaluations to faculty which had previously been presented at a meeting of this semester's faculty evaluators.

Department Activities

Anthropology Club—A. Mannen distributed a flyer of proposed club activities for the semester. A. Mannen distributed flyers for a discount at Ruby's Diner on October 4th. The club will receive a percentage of sales on that day.

Anthro Chats—An anthro chat has tentatively been scheduled for sometime in November. The theme will be "Traditional Healing." M. Braun from the Psychology Department has been invited to participate.

Anthropology Symposium—A workshop for students will be held this semester to provide those interested in submitting papers/projects for the May 17th event. This will be the tenth year of the very successful symposium.

Faculty—B. Gibson recently had his book, "From Chiefdom to State in Early Ireland" published by Cambridge University Press. M. Water is taking two courses at CSU Fullerton this semester in the Environmental Studies Master's program. R. Otero has been working on preparing his dissertation for publication. A. Mannen is very active in departmental activities.

Anthropology Museum

B. Gibson reported on the status of the remodel of the museum and the need for a new track lighting system since the existing system is forty years old and in need of replacement. He has been looking into the cost for using an LED system that while more expensive will reduce the price of utilities in the long run.

Blair also reported on the exhibit plans for this year. The students preparing a martial arts exhibit which will be followed by the traditional "Day of the Dead" altar on November 1st. He has been negotiating with the Skirball Center to lend artifacts for an exhibit on the Ancient Eastern Mediterranean. He anticipates a nominal fee of \$50.00.

Textbook Rentals

The faculty was informed that the bookstore has a textbook rental policy for students who cannot afford to pay higher prices for new books. A brief discussion ensued.

Supply Needs

B. Gibson inquired about the request for a new museum office computer. The computer is used by students in the museum studies class. G. Miranda will follow-up with the VPAA's office on instructional equipment requests. B. Gibson also mentioned the need for better speakers.

M. Waters stated that she has requested a skeleton for use in the Anthropology 5 Lab course. The estimated cost is \$1,800.00.

Certificate folders for the Anthropology Symposium were requested by A. Mannen and the possibility of poster boards and an easel.

Meeting adjourned at: 3:05 p.m.

cc: T. Fallo
F. Arce (electronic version)
Anthropology Department Faculty
Compton Center: S. Dever, C. Lyles
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