

**Division of Behavioral and Social Sciences
Anthropology Department Meeting
November 25, 2014**

MINUTES

Present: B. Gibson, A. Mannen, R. Otero, M. Waters

Meeting began at: 1:00 p.m.

Fall Enrollment Report/Summer/Fall Scheduling Patterns

The department's overall fall enrollment statistics were stable with a 100% fill rate at first census. Summer assignments are almost finalized with the possibility of R. Otero offering ANTH 11 again in the second summer 2015 session. The class filled last summer. Full-time faculty fall request for assignments have been submitted to the division office. The dean discussed one adjunct member's interest in teaching classes beyond his current assignment. She asked if one of the full-timers could work with the adjunct on broadening his preparation for other teaching assignments and requested recommendations from the department for all adjuncts.

Curriculum

The department has two courses in need of update during spring 2015—ANTH 9 and 11. By fall 2015, ANTH 6 and 12 will need to undergo course review.

CI-D issues regarding ANTH 2 were discussed. The dean will provide a copy of the concerns that will need to be addressed in the course outline. G. Miranda also reported that ANTH 5 was fully approved for CI-D designation.

SLOs

This semester SLO assessments are scheduled for ANTH 1 -#2 (Otero), ANTH 5-#1 (Waters), ANTH 11-#3 (Otero/Mannen), ANTH 12 -#1 (Gibson and PLO #2 (Otero).

Plan Builder/TracDat Training

Angela Mannen and R. Otero completed the PRP training last week and received a copy of the department's 2014-15 program plan that will need to be updated by early December. A discussion ensued on what recommendations should be included in the 2015-16 program plan.

Success and Retention Data

The department faculty received a two year average of success and retention statistics for each full-time instructor including how they fared in comparison to the overall department and by course each has taught. The dean suggested utilizing the data to reflect on their individual teaching effectiveness.

Anthropology Museum Report

B. Gibson reported that one of the glass display case covers accidentally broke while being moved this morning. The dean asked him to contact M. Sanchez who made the original cases to determine the cost for replacing the glass cover.

B. Gibson also reported that the permanent exhibit is almost complete which then raised the question of possibly reactivating the Introduction to Museum Studies class. G. Miranda reminded the department that the course was not a transferrable one so any student who enrolled in the course would have to be informed.

The department inquired about continuing to request a curator for the museum in their program plan since B. Gibson provides oversight but is not compensated for his efforts. B. Gibson also stated that adjunct J. Parikh is interested in being trained to oversee the museum.

The department will continue to ask for a part-time curator in their program plan.

Department Activities

Angela Mannen reported that the Dia de Los Muertos exhibit was highly successful and was pleased that Hawthorne Cable interviewed them while conducting one of their student workshops last month. The video clip is on the college website.

The club is having a fundraiser today at the Loft restaurant. Angela also reported that the Anthropology Club this semester has very few members, mainly officers, who are developing recruitment strategies to increase membership. A number of the members have transferred.

No firm date has yet been set for the annual spring symposium but workshops are being planned.

Instructional Equipment Update

The department has been approved to purchase cabinets to display skulls and for the chimpanzee skeleton collection as well as additional lighting tracks for the museum.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
Anthropology Department Faculty/Compton Center Faculty
CEC: I. Bunting, R. Murray
Division Counselors: Y. Cooper, C, Kroll, B. Mims