

**Division of Behavioral and Social Sciences
Anthropology Department Meeting
September 29, 2015**

MINUTES

Present: B. Gibson, C. Kroll, A. Mannen, R. Otero, M. Waters

Meeting began at: 1:00 p.m.

Enrollment Update and Future Scheduling

Fall enrollment overcame a soft registration period with a 99% fill-rate in on-campus classes and 97% in the seven online sections. The importance of advertising classes with sluggish enrollment was underscored. Enrollments increased in ANTH 7, 9 and 11 by promoting these classes. The dean encouraged B. Gibson to do the same for Anthropology 12.

Scheduling of elective courses was discussed with the following sequence: Anthropology 6 and 8 to be offered in fall with ANTH 7 and 12 in the spring semester. A. Mannen and R. Otero agreed to offer ANTH 11 on alternate days. Angela will teach on Tuesday-Thursdays and Rodolfo on Monday-Wednesdays.

Curriculum

Anthropology 4, 6, 9, 11, and 12 have been DCC approved and are now ready for CCC review this semester. The dean asked the department to begin to plan to renumber their course to three numerals. A brief discussion on where to place ANTH 5 (Physical Anthro Lab) in the renumbering sequence took place.

M. Waters also discussed the possibility of changing the title of ANTH 1 (Physical) to reflect more accurately the emphasis of the course (e.g. Human Biological Evolution).

Planning and Program Review

G. Miranda asked the department's planning team contact Institutional Research to take the training necessary to complete the 2016-17 program plan. The deadline for completion of the plan this year is November 15th.

Next semester the department will begin program review. Both R. Otero and A. Mannen will again assume responsibility for writing the self-study.

SLO Assessment Schedule

This semester ANTH 1(SLO #3), ANTH 5 (#2), ANTH 7 (#2), ANTH 9 (#3) and ANTH 11 (#2) are scheduled to be assessed. PLO #3 is also being assessed. Since M. Waters will be on sabbatical next semester, C. Sepulveda and A. Vigil will conduct the SLO assessments for Anthropology 5.

Part-Time Pool Needs

The job announcement for enhancing the adjunct pool is closing soon. B. Gibson and M. Waters are scheduled to review the applicant files and conduct interviews.

Adjunct Requests

G. Miranda inquired if the department wanted to reassign a former adjunct to teach Anthropology classes. A discussion ensued about the challenges of adjuncts that used inappropriate videos. The dean recommended that the department create a video list of suggested and appropriate videos for class use.

B. Gibson agreed to work with W. Nida who is interested in teaching Physical Anthropology.

Anthropology Museum

B. Gibson reported that he is planning an open house at the museum on November 3, 2015. The present exhibit on display is a permanent one.

Department Activities

Mannen distributed a flyer with this semester's planned Anthropology Club activities. This Thursday an Anthro Chat on the topic of Indigenous People is scheduled. Preparations of El Dia de los Muertos including a presentation on the symbols and celebration of the event and craft workshops are scheduled. The festivities for the day will culminate with a display on October 29th on the Library Lawn.

A guest lecture by Dr. Jerry Moore, from CSU Dominguez Hills (Oct. 15th) and a Careers in Anthropology Workshop scheduled for November 12th are among the numerous department and Anthropology Club activities scheduled this semester.

R. Otero stated that he will have a Diviner as a guest speaker later this semester.

Supplies/Storage Space

M. Waters requested shelves for the ARTB 322. The department is also in need of additional skulls for lecture classes. The dean stated that these requests should be put into the annual program plan as well.

Other

B. Gibson will attend the first meeting of the Fine Arts Precinct Plan scheduled for this Friday, October 2nd.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
J. Shankweiler (electronic copy)
Anthropology Department Faculty/Compton Center Faculty
Division Counselor: C. Kroll, B. Mims
Dean R. Murray (CEC)