

El Camino College Childhood Education Department
Advisory Committee Meeting

Thursday, March 21, 2019
6:00 pm to 7:30 pm
ARTB 344

Attendance: Dr. Cristine Gold, Dr. Janet Young, Jennifer Montgomery, Cynthia Cervantes, Michelle Moen, Brittany Wilson, Janice Jefferis, David Welch, Wendy Mata, Nancy Alvarez, Erik Fisk, Zubia Khan, Carol Tatsumi, Dr. Hoa Pham, Bobby Becka, Yadira Arellano -Lopez

Regrets: Susan Baxter, Christina Mundt, Alec Colchico, Toni Newman

Agenda Item 1 - Introductions

The meeting convened at 6:04 pm. M. Moen welcomed the advisory members and introductions were made.

Agenda Item 2 – Child Development Training Consortium (CDTC) Updates

M. Moen gave a brief summary about the CDTC. She also shared the current CDTC budget (re: El Camino College) of \$22,500 for the year 2018-2019. This school year we collected 1,107 units (207 over our contracted amount). This is the second year in a row that we were awarded 900 units, an increase of 100 units from previous years. M. Moen stated that she will request additional units and an amended contract from the CDTC. If extra funding is not requested, students who applied for spring units might only receive about \$17 per unit, rather than \$25. This was the second year that El Camino accepted Winter units, although the count was only 24 units.

H. Pham shared that the Compton College is working on collecting their units for fall while the coordinator (P. West) is not available.

M. Moen highlighted some facts contained in the Child Development Training Consortium 2017-2018 Annual Report Summary, which was distributed at this meeting.

Agenda Item 3 – Mentor Teacher Program

J. Montgomery, the Mentor coordinator at El Camino College, addressed this program's updates for both El Camino and Compton campuses. She said we have nine (9) total mentors combining both campuses. She stated there is some interested in local schools. Teachers have expressed interest in being a mentor. There was a discussion whether El Camino and Compton

will be together once Compton receives its accreditation back in June 2019. M. Montgomery stated that she needs paperwork for the Compton Practicum students/mentors to complete the required reports (both quarterly and annual reports).

Agenda Item 6f – Permit Specialist

J. Montgomery stated that Child Care Agencies contract for professional growth mentors (ie: Children’s Institute) There is still a need. J. Montgomery and N. Alvarez have secured a date in May to help Children’s Institute secure professional growth hours for their teachers.

J. Montgomery also stated the LACOE grant will help pay for Head Start Teachers mandated 6 units of Infant Toddler classes. There is definitely a need for these infant/toddler classes. LACOE funded two of them at El Camino starting this semester. It pays for both books and tuition. J. Montgomery stated that she received over 150 emails from Head Start teachers who need these units/classes. J. Montgomery will provide in-kind services, basically means they will go out and provide permit services. There are 8 different Head Start agencies.

Agenda Item 5 –Compton Center CDEV Department Updates

H. Pham stated that the Children’s Institute has been conducting workshops for the Child Development students, since Children’s Institute has a grant to give workshops to the community. They have been working collaboratively with Compton CDEV faculty and the Child Development Center. We have also been working on getting Memos of Understanding (MOUs) with outside agencies for Practicum students who will need mentor sites outside of Compton Campus CDC. We have 32 students in the Practicum class and only one CA mentor teacher at the CDC. It has become draining on all the teachers who are not CA mentor teachers.

H. Pham also stated that buildings are being demolished and others are being fixed. She stated that their Teacher Resource Room (TRR) is not operational due to roof issues. The entire row of buildings where the department and TRR is located will be demolished in a year. It may not be functional for this year because there is little space to house the materials and equipment.

H. Pham stated that the TPP/Strong Workforce - Round 1 funding was over in December 2018 for Childhood Education. She is still responsible for closing out that round. The CTE Dean wants to focus the next set of funding on STEM but is unable to find faculty who is willing to participate. B. Becka questioned the use of funding and emphasized that it should be used for Teacher Preparation Program (TPP) – there was some inclination by the CTE Dean at Compton to use the dollars for general professional development for his CTE faculty, unrelated to the goals of the grant project. Discussion was made regarding Rounds 2 and 3 of funding. The CTE Director has tried to include the Permit Specialist in the funding for the Compton College.

Agenda Item 6i – Child Development Club

C. Cervantes shared that the Club just found out that they received the Community Partner Award which will be presented in May. This award is the result of the Club collaborating with

the EOPS (Extended Opportunity Programs & Services) and CARE (Cooperative Agencies Resources for Education) programs on campus. CARE is a supplemental component of EOPS.

The Club continues to host their monthly You and Me Play Group time on the first Saturday of each month. They seem to have a solid turn out each month. Last Saturday (in the rain) they had 17 children attend the event! B. Wilson underscored the value and outcome of Play Group. The Club members also recently started training for their new Parent Café program. They started the training last Saturday. It is in collaboration with Connections for Children. This event will be a way for parents to network. They will be targeting the CARE Program students on campus. The event will be held in April through May for about six (6) Fridays. To promote attendance, they might be able to provide child care. Y. Arellano mentioned possible collaboration with the Future Teacher Club.

C. Cervantes shared that the Club received The Most Active Club award as well as the Most Interesting Event (last Spring 2018)

Agenda Item 6a– Practicum Placements

J. Young stated that she was able to accept 35 Practicum students this semester which is 10 over the class size of 25. She also taught a section last summer as the class seems to be highly impacted. This class is in high demand as it is a required course for the AS-T degree and the Site Supervisor Permit. In fall 2018, the Department was awarded a CTEA grant to provide mentors with a \$250 stipend as token of appreciation for mentoring our students. The Mentor Program provides a stipend for students placed with approved California Mentors, and the CTEA Stipend Program provides stipends for the rest of the mentors in the communities. J. Young stated that we have built up our special education practicum sites. She currently teaches a combined practicum class with CDEV 125 and 169 students.

Since the ECC Child Development Center closed in 2013, locating practicum sites has been a challenge. Although this has been steadily improving, the department has stopped offering CDEV 126 (Child Development Practicum II) as a strategy to accommodate the high number of students in need of CDEV 125. The Advisory Board was asked about this practice of discontinuing CDEV 126. Y. Arellano said we might be one of the only/few colleges to offer CDEV 125 Early Practicum. B. Wilson and C. Tatsumi added input from the director's perspective, and D. Welsch commented as well. There was ample discussion on this topic. The Advisor Board clearly stated that they believed the department should to offer CDEV 126 as this advanced practicum gives students invaluable experience in the classroom needed for the profession. The department will work with the dean to explore the possibility of offering the combined CDEV 125, 126, 169 practicum classes three times per year instead of two.

Agenda Item 6d– Program Review

J. Young stated that our department is scheduled to conduct a scheduled, comprehensive Program Review every four (4) years as we are an Academic program. She noted that we also

are required to conduct a supplemental program review every two (2) years being we are also a CTE/Vocational program.

J. Young asked explained the challenges in our department in carrying out all of the additional professional obligations and services for our students in additional to keeping a rigorous teaching schedule. The program is unique in that it is both an academic and CTE program. While other vocational/CTE have college support, the Childhood Education Department has relied solely on grants for the past 18 years to fund the SuperTutors, Teacher Resource Room Attendants, Teacher Education Program (now TEACH El Camino), Child Development Permit Specialist, Community Liaison and other projects. Writing grant proposals and managing grants requires a tremendous amount of time and energy. She stated that there is a great deal of stress involved in not knowing if we are going to be able to offer services to students from year to year and that the current model was not sustainable. It was noted that this topic was discussed at the last Advisory meeting and again at this year's meeting.

J. Young noted that some ideas included having a department chair or program director was considered by the administration. The possibility of hiring a 5th faculty member in a growth position was likely as our full-time to part-time faculty ratio is not high enough to support this. Next, J. Young asked if the Advisory Committee was in support of hiring a full-time classified employee to serve as a Program Specialist whose duties would perform the duties of the Permit Specialist, Professional Growth Advisor, and Community Liaison, and oversee the Teacher Resources Room, and other duties as assigned in order to improve services to students.

A discussion and vote followed which passed unanimously. The request for a full-time Program Specialist will be listed in the Department's 2019 Program Review.

Agenda Item (added) - Child Development Center

B. Becka asked if we could get our CDEV Center back again. A discussion followed with statements about previous discussions with the ECC President (via Dean Chris Gold and Janet Young), who denied the returned use of the old CDC for Child Development. The current plan for the building is that Community Education will move in when the resident moves out in June/July 2019. There have been subsequent discussions with staff from other areas (EOPS, CARE, Community Education, Fiscal, etc.) in the course of random committee and program meeting in which others (outside of just B&SS) have expressed interest in the college getting another Child Care Center (as we had in the past). The decision to have/or not to have should not all be about the bottom dollar, and student support and success factors should be taken into consideration.

Agenda Item 6c –Teacher Preparation Pipeline (TPP) and Strong Workforce Program (SWP)

J. Young shared that the TPP funding is ending soon. Our funding for the Teacher Pipeline Grant will end June 30, 2018, but we also have some Strong Workforce Program (SWP) funding to fund basic aspects of some programs. Regarding the Teacher Education Program at CSUDH- we are in plans to apply for a cooperative Title V grant with CSUDH but it is "soft money". B.

Becka stated the TEACH El Camino Program (and all grant applied for) embraces CDEV too, i.e. all areas of teacher education.

Y. Arellano shared some statistics regarding the TEACH grant outcomes (from last reporting period of 10/01/2018 to 12/31/18) including the following:

- There were 232 people registered for the “Teaching Math and Making it Count! – A Conference for Current and Future Teachers” which was organized by Michelle Moen.
- This included approximately 35 faculty; with 15-20 student volunteers who helped on both Friday and Saturday (day of event).
- Students provided with mentoring (adult professional to student): 462
- Students provided with counseling and career advising: 50

Y. Arellano presents at various conferences regarding dual enrollment, TEACH, etc. at statewide meetings: CA Perkins Joint Special Populations Advisory Committee (JSPAC), and California Community Colleges Association for Occupational Education (CCCAOE).

M. Moen shared that the SWP grant funded four (4) CPR-First Aid trainings for our CDEV students this school year. They cost \$80 per student, with a capacity of 20 students per training. This training is required to work with young children and is in high demand.

Agenda Item 6e– Teacher Resource Room (TRR)

N. Alvarez and W. Mata shared some updates about the TRR. They have recruited two new hires: 1 Super Tutor (Leilani Garcia) and 1 Attendant (Jesicca Quackenbush).

N. Alvarez shared numbers of how many students she has been in contact with/helped each month (including meetings, emails, phone calls, etc.) as a Permit Specialist. There were 140 students helped in February with at least 100 each month from September through January. Additionally, N. Alvarez stated there were 128 students who checked in and used the Teacher Resource Room in February 2019.

H. Pham thanked N. Alvarez and J. Jefferis for helping Compton students as they no longer have a Permit Specialist at their campus. While they are still trying to get funding for the Permit Specialist, the ECC specialists have been a tremendous help.

N. Alvarez mentioned that there is a book loan program. She also stated that there is a need for an Activity Plan workshop this semester. N. Alvarez and W. Mata are looking into providing that service to our students.

B. Becka and Y. Arellano started a dialogue about students using cards to swipe each time they met with the Permit Specialist and/or used the TRR. Bobby Becka stated that we are on the list to get a card reader when the new system is in place (per Art Leible, Chief Technology Officer).

Agenda Item 6g- Workshops and Conferences

M. Moen updated the board on the various workshop and conferences that the campus has held this school year, including a large Math conference in November. Other workshops included workshops with a focus on Conflict Resolution, Permit information, First Aid/CPR trainings, as well as our continued/on-going collaboration with Connections for Children. This organization continues to hold regular (weekly) workshops on campus.

Agenda Item 6h -Children's Day

M. Moen said the department's annual Children's Day is scheduled for April 27th. It is open to the public. Flyers were shared at the meeting.

Agenda Item 6j Department Website

M. Moen postponed this topic until the next meeting. No updates were available.

Agenda Item 8 – Childhood Education Field Updates and Announcements

M. Moen postponed this topic until the next meeting. No updates were available.

Agenda Item 9 – Advisory Members' Announcements and Contributions

B. Wilson suggested that we look into creating a 3 unit class about Play. Some discussion followed. J. Young said we are limited by degrees, etc. C. Tatsumi asked whether or not our department had funding for Play Matters events. This Saturday is an upcoming Play Matters event sponsored by the CAEYC (California Association for the Education Of Young Children). Y. Arellano suggested hosting a mini conference on Play. A brief discussion between members voiced concerns about the value of learning through play which needs to be re-emphasized in all of our CDEV classes.

Z. Khan, who works with school age children, wanted to discuss about possible CDEV classes and workshops focused on that age range. This discussion began at our last Advisory meeting and continued this year. M. Moen mentioned that the department used to have school age classes, and school age permits, but when the budget crisis happened, these things were cut. We will add questions about providing possible school age classes to our Program Review to see if there is an interest in bringing back the school age classes. Z. Khan asked if the class or workshop might address issues such as behavioral issues, I.E.P.s, teacher/child ratios, etc. M. Moen will try to set up a school age workshop in Spring 2020.

B. Wilson stated her staff is interested in sensory processing and asked if we might consider hosting a sensory based workshop (perhaps occupational therapy based?) on a Saturday. Discussion ideas were shared, one of which was to have two (2) Saturday workshops, each one 2 hours for a total of 4 hours and offer attendees certificates.

B. Becka stated that there might be grant money for Special Needs type of workshops.

Examples/information:

- https://www.ctc.ca.gov/docs/default-source/educator-prep/grants/local-solutions-advisory-appendix-a.pdf?sfvrsn=a6a050b1_2
- <https://www.ctc.ca.gov/educator-prep/grant-funded-programs/local-solutions-advisory>

M. Moen stated she will ask other local community college (contacts) for possible leads and ideas. Y. Arellano suggested a possible infant massage workshop.

Agenda Item 12 – Recruiting (and Keeping) Advisory Board members

M. Moen asked the Advisory board members how long a member should remain on the list if they miss meetings. It was briefly discussed and voted upon. The decision was to drop board members if they have 2 unexcused absences. The topic of recruiting new Advisory board members was not discussed, but appreciation was shared for the members attending tonight's meeting.

Agenda Item 16 – Other thoughts of brilliance!

Not discussed.

Meeting adjourned at 7:30 pm.

Minutes taken by Michelle Moen.