

**Division of Behavioral and Social Sciences
Childhood Education Department Meeting
September 15, 2015**

MINUTES

Present: P. Harley, J. Jefferis, C. Kroll, M. Moen, J. Montgomery, B. Wilson, J. Young
Meeting began at: 1:00 p.m.

Enrollment Update

The department faculty reported that classes were doing well as evidenced by good enrollments on first census. Fill rates in weekly census courses averaged 96% and for online sections 98%. The softest enrollments were in the one unit CDEV 160 (Autism Spectrum Disorders). The second one unit sequence, CDEV 166 is scheduled to begin in late October and has higher numbers of enrollees at this time than CDEV 160.

Curriculum

The department received the six year course review timeline. J. Young is working on updating 12 courses and the special education certificate as part of course review. As a CTE program, department courses are reviewed every two years.

The department has agreed to inactivate CDEV 160, 163 and 166 and combine these one unit courses into a three unit course. Student enrollments have been soft in the one unit sequences.

J. Young reported that CAP expansion courses were approved in July at the state level. Also, CDEV 131 will be offered as a three unit course in spring 2016. The one unit increase was necessitated by changes to requirements for directors and administrators of child care programs. Students need to take nine units whereas ECC previously only offered eight units.

SLO Assessments

The department is scheduled to assess the following courses: CDEV 103-#2, CDEV 104-#1, CDEV 107-#2), CDEV 110-#1, CDEV 119-#2, CDEV 152-#1, CDEV 160-#1 and CDEV 166-#1. Faculty conducting assessments have been notified.

Annual Program Plans/Program Review

The department's program review date is October 15th. J. Young is finalizing the draft document. G. Miranda asked that she be sent a copy of the draft as well.

The annual planning process will begin soon. The department was reminded to update all recommendations as they begin the 2016-17 planning process.

Child Development Training Consortium

M. Moen reported that for the first time in several years the department exceeded their units last semester. Should this pattern continue, funding might be increased which would help in disbursement of monies to qualifying students.

Mentor Teacher Program

J. Montgomery reported that the Mentor Teacher Program budget is slightly lower this year due to less placements. Currently ECC has five mentor teachers assigned to various sites. Formal MOUs have been signed with Lawndale and the Training Institute.

Teacher Resource Room

J. Young stated that the department needs funding to supports the Super Tutor program. Apart from \$8,000 allocated by Dr. Arce last year, no additional funds have been forthcoming. LA Universal Preschool and the Learning Resource Center have been the only additional support that has been provided.

\$100,000 dollars in funding from LAUP provides for the permit specialist (Nubia Cornejo), Jennifer and two program assistants. There is no guarantee of future funding from the organization. The funding for the permit specialist includes service to the Compton Center while J. Montgomery covers an extended region throughout Southern California.

CTEA

J. Young reported that the department received CTEA funding this year that totaled \$28,730. The funding is for two program assistants, textbook purchase, library software and supplies, a computer and color laser printer for the Teacher Resource Room.

Updated Child Development Handouts

M. Moen distributed various updated department handouts including flyers about the A.A. and A.S.-T degrees and certificate programs. M Moen also distributed a copy of updated information on Career Options for CDEV majors as well as links for conducting job searches, volunteer opportunities and a glossary of key CDEV terms.

Upcoming Workshops

M. Moen discussed planning for forthcoming workshops this year which would replace the annual large fall program of previous years. At present, the series of planned workshops include "Media Influences in the Classroom" on October 3rd and led by B. Wilson; "Robot Building and Play: A S.T.E.M. Workshop" on November 21st and led by J. Montgomery and V. Marquez (a Mentor Teacher). Also on November 21st, M. Cleator has agreed to lead "A Waldorf Storytelling Workshop."

M. Moen also noted that in spring 2016 the department is planning a family child care workshop and hopes to collaborate with Counseling and Sociology faculty on this career and jobs presentation.

Preschool Observation Sites

The department discussed the challenges faced in securing preschool observation sites. Among them is the requirement that students be fingerprinted and have a TB test. Quality is a paramount issue as the number of good schools programs is reduced and costly requirements increase for our students. J. Young reported that she has placed 13 of her practicum students with mentor teachers.

J. Young stated she will ask if a notation on Live Scans and the TB test can be added to the schedule of classes. It is not a course requirement but an information item.

Meeting adjourned at 2:00 p.m.

cc: T. Fallo
J. Shankweiler (electronic copy)
CEC: Dean A. Osanyinpeju
Child Development Faculty/Compton Center Faculty
Division Counselors: C. Kroll, B. Mims