



**Division of Behavioral and Social Sciences
Child Development Department Meeting
November 15, 2016**

MINUTES

Present: C. Cervantes, J. Jefferis, C. Kroll, M. Moen, J. Montgomery, H. Pham, B. Wilson, J. Young
Meeting began at: 1:00 p.m.

Enrollment/Future Scheduling Patterns

Department enrollments had softer fill-rates by first census than in previous years. On average, weekly, daily, and online classes filled at around 92%. Faculty stated that they felt the new curriculum course, CDEV 115, might be having an impact on enrollments by reducing fill-rates in the other two curriculum courses (totaling four sections) scheduled this semester. This has never been an enrollment issue. Discussion ensued on future scheduling patterns for curriculum offerings.

B. Wilson reported that the CDEV 103 class offered for the first time at the Lennox Math Academy is well with highly motivated students.

Curriculum—New Proposals

CDEV 100, the new non-credit tutoring course will be reviewed by the College Curriculum Committee next week. Two other proposals are on hold. J. Jefferis suggested that the faculty give possible consideration to a course, "Play in Early Childhood." Further investigation is needed to determine if it is part of curriculum at other community colleges before moving forward.

The department is agreeable to participating in a high school pathway for the Child Development certificate of achievement. In addition, G. Miranda discussed the possibility of creating an online certificate of achievement in Child Development. Faculty was agreeable noting that one of the potential choices for a curriculum course would have to be offered as a hybrid.

Annual Program Plan

M. Moen will be responsible for inputting department recommendations into TracDat. Michelle will need access but the dean suggested that C. Cervantes participate and eventually take on this assignment. Michelle has numerous assignments including overseeing the Child Development Training Consortium and planning workshops.

SLOs

Assessments for this semester include CDEV 103 (#1), CDEV 104 (#2), CDEV 107 (#3), CDEV 110 (#2), CDEV 119 (#1), CDEV 130 (#1, 2), and CDEV 152 (#2). In addition, PLO #2 is to be assessed this semester. Department faculty has received their assignments including adjuncts.

Mentor Teacher Program

J. Montgomery stated that there is increased interest in the program with new applications. Three new mentors (two at ECC and one at CEC) have been accepted. J. Montgomery stated that students need to be immunized if they participate in Practicum courses. One of the new mentors also had to have a physical exam.

Child Development Training Consortium

M. Moen reported that the department received an 800 unit contract for this year and is well on its way to making the goal. Over 400 units were accepted for Fall 2016.

Compton Center Report

H. Pham reported on changes to the permit. She distributed a copy of the revised permit matrix recommendations which will eliminate the six semester unit requirement for those interested in becoming teaching assistants. Immunization requirements have increased as well. H. Pham also reported that they have hired a permit specialist for the center with student equity funds.

Teacher Resource Room Updates

The department is working to finalize the library check-out system for the Teacher Resource Room.

Department Web Page

W. Lozano has made updates to the department web page as requested by S. Baxter. G. Miranda suggested that M. Moen work with Wendy to update various links. The faculty inquired if job announcements can be listed on the web page.

Department Activities

Fall and Spring Workshops: M. Moen and J. Young organized fall workshops for students that included information on the permit, art and nature and a special needs guest speaker presentation. She is working on themes for spring 2017. Group time/story time, children and death are two identified themes with a third one yet to be determined.

New Vaccination Policies for Observations/Classes: J. Young reported that that new policies are now in place that requires students planning to conduct observations to have taken several vaccinations such as MMR, Diphtheria, Flu, TB, and Pertussis.

Accreditation Possibilities for CEDU Department: M. Moen reported that NAYEC can grant accreditation to community college Child Development programs and asked her colleagues to consider applying for it. Santa Monica College is applying for NAYEC accreditation.

Career Incentive Grants: M. Moen reported that the Child Development Training Consortium website has a link for student grants in four-year schools. CDTC reported not many students are applying for the \$1500 grant.

First Five LA: has a proposal on its website for hosting a conference; they will provide up to \$25,000 to groups who want to hold one. The event will need to take place within six months of the application. J. Montgomery and M. Moen will look into a possible conference at El Camino.

CTEA Grant

J. Young reported that J. Jefferis has been active as the community liaison for ECC. She is creating partnerships with local pre-schools and elementary schools. J. Young also stated that the department has established good connections with the PACE program housed at the Child Development Center which is allowing classroom observations. The department also plans to attend a conference on ECERS which will be funded by the CTEA grant.

Meeting adjourned at: 2:00 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
Child Development Department Faculty/Compton Center Faculty
CEC: A. Osanyinpeju

Division Counselors: C. Kroll, B. Mims, R. Miranda