

**Division of Behavioral and Social Sciences  
Early Childhood Education Department Meeting**

**March 31, 2015**

**MINUTES**

**Present:** S. Baxter, P. Harley, M. Moen, J. Montgomery, H. Pham (CEC), J. Young  
**Meeting began at:** 1:00 p.m.

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**Spring Enrollment/Future Scheduling Patterns and Assignments**

The department reported that while enrollments have been steady in a couple of courses student drops were the result of failing to submit their assignments or following guidelines. The department did generate 115 F.T.E.S. in all sections at first census.

The department discussed addressing the need to map out their courses for the near future and also made recommendations on future assignments for adjuncts. J. Montgomery has someone in mind who can teach the administration courses, CDEV 129 and 130 beginning in spring 2016. The division office will proceed later with requesting an adjunct job announcement.

**Curriculum**

The department is current in their course review cycle with only CDEV 104 and CDEV 125 due to be updated next year.

The one CI-D issue for CDEV 110 is being addressed.

**Spring 2015 SLO Assessment Schedule**

The department is scheduled to assess CDEV 108 (#3), CDEV 112 (#3), CDEV 114 (#3), CDEV 115 (#1), CDEV 118 (#2), CDEV 125, 126 (#3), CDEV 131 (#2), CDEV 169 (#2) and PLO #1.

J. Young stated that she would like to recommend reducing the number of department PLOs from five to three and will ask for input from everyone on this suggestion.

**Program Review**

S. Baxter stated that is currently preparing surveys which will be completed this semester. She and J. Young will do the data collection online.

**Mapping Tools**

S. Baxter reported that all programs will be expected to map all strategies and outcomes. This is part of a Child Development Training Consortium and state mandate and Susan indicated that this will be an enormous and time consuming project. She asked if the department would consider undertaking this as a funded project.

**Success and Retention**

The dean distributed success and retention data for summer 2014 for departmental review. The department achieved an overall 75.8% success and 85% retention. Fall 2014 information is available in a

read only document on the portal. The new format is more comprehensive and breaks down student information by ethnicity in addition to by department, course, etc.

### **Program Plans**

S. Baxter volunteered to input recommendations into the department plan through fall 2015.

### **LAECO Grant**

J. Young and J. Montgomery discussed the proposed grant from LAECO which would fund head start teachers who must complete six units of infant and toddler course work by next year. All student expenses will be covered by the grant. J. Montgomery stated that the grant would require ECC to offer CDEV 106 and CDEV 108 in fall 2015 and spring 2016.

J. Young indicated that the requirements for the grant are similar to ones in the past through TANF and SEEDS. She has prepared a budget which B. Klier is currently reviewing.

### **LAUP Grant**

J. Montgomery indicated that she and N. Cornejo (permit specialist—PT) are constantly receiving calls regarding filing permit applications. They went to Duarte last weekend and this weekend will be going to Lancaster. The grant specifies that we will serve county-wide needs, thus the trips to these distant locations.

The grant is a pilot one and funding for continuing the program is uncertain at this time.

### **Teacher Resource Room Assistance**

J. Young has submitted a proposal to CTEA to fund program aides for the teacher resource room. She indicated that the room is in constant use by students this semester. Any funding would be invaluable to continue to provide services to students.

### **Child Development Training Consortium Update**

S. Baxter and M. Moen reported that for the first time in several years they have exceeded their unit submission by one hundred. The department surmised that students are taking more units this term, closer to a full-time load. Susan stated that the department should consider applying for more units. Currently, \$20,000 is being allocated to distribute to students who meet requirements. In the past, the department was funded at \$27,000 but could not meet their unit goal, thus the reduction.

### **Mentor Teacher Program Update**

J. Montgomery reported that with the closure of the center the program has lost three key mentors. The program is facing problems similar to the CDEV practicum class which is challenged to find placement for students in the practicum class. In the case of the mentor program, it has been challenging to find new mentors. Jennifer believes it will take a few years to recover.

### **Department Activities**

- Free Puppet Workshop—M. Moen is organizing this workshop for practicum students on April 9<sup>th</sup>.
- Children's Day—is scheduled for April 25<sup>th</sup>.
- Fall Conference Theme—M. Moen is beginning her search for presenters. This year's theme is: "Full S.T.E.A.M. Ahead." The focus will be on science, technology, engineering, art and math.

- Cupboard Clean Up—the department will clean out all their cupboards on the third floor of ARTB after graduation this semester.
- Susan’s Farewell—the department is planning a farewell celebration for S. Baxter after graduation on May 15<sup>th</sup>.

**AB 74**

M. Moen reported that a bill is being authorized to increase and return visits to child care centers to once a year from the current five year visitations. More details as the legislation unfolds.

**CDC Update**

J. Montgomery reported that she has spoken to the director of the center who indicated to her that they are not yet fully enrolled but would welcome ECC students to conduct observations but with some restrictions.

**Meeting adjourned at: 2:05 p.m.**

cc: T. Fallo  
F. Arce, J. Shankweiler (electronic copy)  
Child Development Faculty/Compton Center Faculty  
Division Counselors: Y. Cooper, C. Kroll, B. Mims  
CEC: Dean A. Osanyinpeju