



**Division of Behavioral and Social Sciences
Childhood Education Department Meeting
April 18, 2017**

MINUTES

Present: C. Cervantes, J. Jefferies, C. Kroll, M. Moen, J. Montgomery, H. Pham (CEC), B. Wilson, J. Young
Meeting began at: 1:00 p.m.

Enrollment Trends and Future Scheduling

The department discussed enrollment patterns this semester which have gone well this term. Two CDEV 112 sections were scheduled this semester and neither completely filled. The two sections were offered in the afternoon on alternate days. J. Montgomery recommended altering the schedule next spring 2018. Two sections of CDEV 117 were offered this semester but only one (the evening section) filled completely. M. Moen indicated that next spring she would only offer one section of CDEV 117. M. Moen also stated that in place of the afternoon CDEV 117, she would like to offer CDEV 115 instead. The department also discussed offering CDEV 115 online in the future. This would be the first time the department would be offering a curriculum class online.

The department also recommended increasing the number of CDEV 110 sections from one to two with one in the afternoon and the other as an evening offering. In addition, M. Moen stated she is interested in teaching a Saturday class in the future.

M. Simon has been asked by the department to take online training in order to teach CDEV 129 and 130. The faculty believes that they will attract a larger audience online than by offering these courses on campus.

Curriculum/Prerequisites

The department is current in its course review cycle but will need to complete two year CTE review for CDEV 112, 114, 115, 116, 117, 118, and 119 which are due in fall 2017 for course updates. J. Young updated the department stating that the non-credit course proposal, CDEV 100 was rejected by the Chancellor's office and won't be resubmitted in the future.

C. Cervantes pointed out a prerequisite issue some of her students have been having. She noticed this semester that some students in her CDEV 108 and 112 classes had not taken CDEV 103 which is the prerequisite course. Others who had completed CDEV 103 could not initially get into these two classes. The issue will need to be addressed. The division will bring this up to D. Mussaw.

C. Cervantes will become the department rep beginning in fall, replacing J. Young who becomes CCC chair then.

SLOs

This semester CDEV 106 (#2), CDEV 114 (#2), CDEV 115 (#3), CDEV 117 (#1), CDEV 125 (#1), CDEV 131 (#3) and CDEV 150 (#1, 3) are scheduled to be assessed. All faculty have been assigned their SLO assessments. J. Young also noted that they will be doing follow-up actions this semester as well.

Two Year Program Review

J. Young and C. Cervantes attended the orientation for program review and plan to have it completed by fall. Surveys have been completed already this semester.

Certificates and Financial Aid Adjustments

M. Moen and C. Kroll briefly summarized issues surrounding financial aid for students who had earned their certificates stating that these students would face some adjustments in their allocation once they attained 45 units. But, if the goal is to earn an A.A., financial aid would not be impacted.

M. Moen reported that they have had an increase this semester of applications for certificates. Last year 88 students earned certificates and the department believes that total will be exceeded in 2017.

Child Development Training Consortium Spring Units

M. Moen reported that due to an increase in units this spring that she requested 150 additional units from the Consortium. 150 more were awarded to the department for distribution monetarily to qualifying students.

M. Moen also reported that the department is now only required to have one advisory meeting each year.

Career and Majors Fair/College Night

C. Cervantes, M. Moen and B. Wilson will represent the department at the Career and Majors Fair while C. Cervantes and J. Young will participate in College Night this semester.

CTEA and LACOE Grant Opportunities

J. Young reported that she submitted a proposal to CTEA for a second year of funding for the community liaison program that has been very successful due to the work of J. Jefferies. The department also received funding from Los Angeles County Office of Education to offer two classes for early head start teachers. The grant for \$66,244 will run through June 30th and covers student fees, textbooks, super tutors, and permit specialist services by the department. J. Montgomery and J. Jefferis will teach the eight week classes online classes. J. Montgomery also mentioned that LACOE wants to continue the grant next year.

Department Activities

Children's Day—is scheduled for this Saturday, April 22nd from 9:00 a.m. to noon.

Connections for Children Workshop—J. Montgomery and M. Moen expressed some concerns regarding the partnership with Connections, noting that there is a need for better communication by the organization with ECC. They stated that they would like to see more professionalism and honoring of Child Development policies.

Helping Children Understand Death and Loss—K. Wosick and M. Moen are hosting a presentation on this topic on April 27th from 6—7:30 p.m. All are welcome to attend.

Feedback on Effective and Fun Circles Times with Preschool Children—M. Moen reported that they had a sellout crowd for the March presentation.

Other Ideas for Fall 2017—J. Montgomery stated that the department is considering some transitional activities possibly for next year.

B. Bond is interested in a partnership with the Care Program and the Child Development Department. The faculty is interested in participating in the near future.

Child Development Club

C. Cervantes reported that students have begun the process to launch a Child Development club. Applications have been submitted to the Inter-Club Council. She has agreed to serve as the faculty advisor for the club.

Mentor Teacher Program

J. Montgomery stated that there are currently nine mentors in the program but also that interest has been limited this semester.

A final note from S. Baxter who wants J. Jefferis recognized for her efficiency in following up on job and special announcements she sends her to post for students. In addition, Susan wants to recognize Wendy in the division office for updating the website.

Meeting adjourned at: 2:00 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
CEC: A. Osanyinpeju
Child Development Department Faculty/Compton Center Faculty
Division Counselors: C. Kroll, B. Mims, R. Miranda