



**El Camino College  
Behavioral & Social Sciences  
Division Council Minutes  
March 15, 2018**

**Present:** H. Elam (ASO), M. Fujiwara, X. Herrera, B. Knapp, C. Kroll, F. Leon, M. Moen, A. Nesbeth (ASO), R. Otero, D. Ram, A. Simon

**Absent:** M. Inouye (unexcused), D. Reed (unexcused)

**Meeting began at:** 1:00 p.m.

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**Enrollment Update/Scheduling**

The dean reported FTES is about below the 300 campus goal. The Behavioral and Social Sciences division has the most students this semester with a total of 13,408 with the highest FTES of 1,326. Our fill rate is 91% with some low-enrolled specialty courses.

**Warrior Smart Start**

College Night will be called Warrior Smart Start and will be held Saturday, April 21<sup>st</sup>. Past semesters we have had department representation from almost all departments. The dean thanked those who participated last fall and encouraged attendance this term. The event will offer a resource fair, choosing a major, and opportunities to complete orientation, assessment and ed plan.

**FT Hiring Update and EERs**

C. Gold reported Sociology was up first for final interviews with President Maloney, they are moving quickly with interviews scheduled for next week. Next Tuesday the hiring committee for Economics will meet. Sociology is piloting having students in teaching demo and plan to use a rubric for feedback. Each SOCI faculty will select one student to attend.

More representatives for equal employment are needed. The dean suggested interested faculty sign up for training. It was noted that more classified are reps and faculty involvement is needed. D. Ram and A. Simon are interested.

**Curriculum Update**

Last semester with the assistance of Janet Young all of the degrees were updated with the exception of A.A. for Psychology. They are still debating reactivating the degree. C. Kroll suggests it be offered and explained the student need. The Economics Department would like to resubmit A.A. and A.A.-T with minor changes. R. Otero asked about adding ANTH 11 to GE under Humanities and adding ANTH 4, 6, and 7. The dean suggested when courses are up for review we check with Lori Suekawa to see what is needed to do so. Also, she will check with Janet Young about getting them updated earlier than scheduled.

The DCC approved and forwarded Child Development 103, 106, 107, 108, 110, 125, 150, 152, and 169 for two-year CTE updates. Ethnic Studies 1, History 101, 102, 152, and Women's Studies will be reviewed and submitted this semester as well.

**SLOs and Assessment**

C. Gold referred everyone to handouts for SLO and assessment report and timeline. The ones that were up in fall are past due and prompt for completion is needed to colleagues. M. Fujiwara noted the courses listed for their department were done and questioned the accuracy of the report. Others noted that as well.

Discussion ensued. An updated version will be emailed. The dean noted our division had a good completion rate for SLOs.

### **Program Review and Unit Plan**

Program review for Economics was postponed to this academic year. The dean reminded everyone that a total of 16 hours of flex credit is offered for program review: Eight in spring for training and prep and 8 for fall to complete and present report.

The TracDat Unit Plan was completed by Dr. Miranda before she left. C. Gold thanked Division Council for completing prioritization last semester of department unit plan requests.

### **Guided Pathways**

C. Gold is serving on this committee which is working to improve student services making it easier to get to ECC, navigate website, and student enrollment and scheduling needs. The committee will verify if curriculum offered is supporting students getting through the system to transfer.

A good pathway implemented at other colleges J. Suarez reported is SSCI 101, Introduction to Social Sciences which can assist student in determining what area of Social Sciences would be of interest to them. ASO reps, Arianna Nesbeth and Hunter Elam expressed interest and stated other students would be as well. The dean will let them know when it will be offered and they volunteered to help get word out to other students.

### **South Bay Promise**

In fall 500 students will be attending for the first time tuition-free and will be connected with a program (i.e., FYE, Honors, Puente, and EOPS). Students in addition to being enrolled in a program will also take a math course their first semester.

### **Dual Enrollment**

This semester we had about ten courses offered as area high schools. Last semester we had about four and are looking to continue to increase offerings. Currently all our offerings are taught by adjunct faculty. The dean stated the need to start conducting peer evaluations there. R. Otero suggested Anthropology 2 be offered for dual enrollment. SoCal ROC is requesting CDEV and HDEV courses.

### **Online Education Initiative and Canvas**

Etudes will no longer be available effective summer 2018. C. Gold announced growth in online offerings will continue as per the Enrollment Management Plan. The college has applied to participate in the Online Education Initiative and we will find out by mid-spring if we are selected. Courses will be linked through course exchange where students can take required courses at other colleges. C. Kroll reported if a student is from ECC and are receiving financial aid coverage would be applied to other colleges as well.

### **New Funding Model**

A new funding model from the state changes formula used to determine funding we receive. Currently funding is 100% on FTES. This new funding formula will base 50% FTES, 25% based on amount of degrees/certificates, and 25% on number of students eligible for financial aid. This is a big shift in state funding.

### **Presidential and Academic Award**

The number of academic awards is based on division FTES. Our division will be awarding six students and one presidential scholar. The information will be distributed soon. Attendance at the award ceremony Tuesday, May 15<sup>th</sup> is strongly encouraged and shows support of student success to them and their families.

### **Service Animals – Dogs and Miniature Horses**

The dean reported service animals are allowed on campus and can include many types of animals. The service animal needs to be under owners control and be housebroken. This is allowed only for those that have a disability. Two questions you may ask student in your class with a service animal: Is the service animal required because of a disability? And; what work or task does the animal perform?

### **FERPA**

The Federal Educations Rights and Privacy Act (FERPA) protect student information and grades which cannot be shared or posted even if ID number only is used. There is a 15-minute training video available which gives a nice overview. The college is liable for any violation and it is our responsibility under FERPA to protect a student right to privacy. This includes an underage student while they are taking a college course.

### **Active Shooter Drill, Incident Report and Referral Form**

The drill for active shooter went well with some reports of phones not broadcasting. If you need to report any problems with the drill or have any suggestions let the dean know.

Talk to Dean Gold if you need help filing report for incident or student referral. Besides cheating the form can be used for student misconduct. Tracking of report is available as well. Hunter suggested at orientation about what students should do if they hear something said by another student that they feel is alarming. There was discussion of various situations and possible ways to handle them. See Chris if you need assistance or have any questions concerning filing report online.

### **Commencement Participation**

Letters are to be slotted today notifying those who are due to attend the commencement ceremony June 8<sup>th</sup>. If you are not due to attend you are always welcome. The dean noted, seeing all of the students on this important day is fulfilling, exciting, and attendance is encouraged.

### **Department Reports**

#### **Anthropology**

R. Otero reported World Anthropology Day event in the museum February 15<sup>th</sup> went well. They had meet and greet with faculty, club members and SI coaches. Today the club is hosting a get to know club members, "Ice Breakers" followed by discussion of ICC World Tour and upcoming events. On March 22<sup>nd</sup> they are having a Potluck (Women's History month) where student share a description of a woman that inspires them. Other scheduled events this semester: March 29<sup>th</sup> Symposium workshop, April 5<sup>th</sup> Cultural Relativism discussion, April 26<sup>th</sup> Careers in Anthropology workshop, May 18<sup>th</sup> Student Research Symposium (15<sup>th</sup> annual), May 24<sup>th</sup> Climate Change and Indigenous People, and May 31<sup>st</sup> the semester last event, Potluck and Symposium Awards. Also, the department is encouraging students attend Climate Change presentation by Joe Holliday on May 17<sup>th</sup>.

#### **Childhood Education**

M. Moen reported they were awarded Teacher Futures grant from the chancellor's office. A CTEA grant proposal was just submitted to offer stipends to mentor teachers in the community who work with practicum students. They are working on formally bringing the Teacher Education Program back. Currently working with South Bay Adult School Consortium on Child Development Pathways, this will begin non-credit ESL courses for Childhood Educators, ESL and CDEV faculty will develop content together. Increasing dual-enrollment with high schools, four courses were requested for fall. Workshops scheduled April 19<sup>th</sup> – "Ways to Support Children with Special Needs and their Families" and March 17<sup>th</sup> – "The Business of Family Childcare." Also, they are partnering with Rio Hondo who is the lead in the Strong Workforce L.A. Regional grant which provides funds for workshops and conferences.

#### **Counseling**

C. Kroll discussed state-wide shortage of teachers and mentioned the two-plus-two plan with LMU and how interested future teachers can earn their degrees and credentials more expeditiously. Discussion ensured. Cheryl also encouraged faculty to recommend that students come in for their comprehensive

education plans and she mentioned that the flyers for the Option for Transfer workshops were sent out and thanked faculty for making announcements to their classes.

**History/Ethnic Studies**

X. Herrera reported events for Celebration of Chicano Culture have been arranged and information will be sent out with information. May exciting events are scheduled and Dr. Miranda will be presenting as well. The former dean will also be the guest speaker at the Women's History Month luncheon.

**Human Development**

D. Ram reported applicants for two, \$1,000 HDEV Scholarships for Excellence and two, \$2,000 HDEV Transfer Scholarships for Excellence are being reviewed by Kristie and Yun. Eight community leaders from six different organizations spoke to Human Development and Psychology classes about service learning. Thank you to Dean Gold for welcoming the supervisors. HDEV students will complete at least 3,000 hours of service this semester in local organizations such as Hope in Action, Reading Partners, Mychal's Learning Place, and Lawndale Garden Education Program. The department is collaborating with campus initiatives to support the college's mission: South Bay Promise, supporting FYE growth as they add students; Career Advancement Academy, and working with Industry and Technology to provide learning communities. Human Development will be advertising for the faculty pool this semester to help support department growth. Also, under Dr. Gold's leadership the department has been working to support Dr. Shankweiler's goal to grow dual enrollment offerings. This semester three high school sections are offered and they hope to expand in the fall.

**Philosophy**

F. Leon reported on the Philosophy Club which is going strong and meets every week. On May 2<sup>nd</sup> at 1:00 in the Marsee Auditorium there is a debate scheduled, "Dialogue on the Evolutionary Debunking of Morality" – Roberto Garcia will be debating Tomas Bogardus from Pepperdine, and Felipe will be the moderator..

The meeting adjourned at 1:59 p.m.

cc: D. Maloney (electronic copy)  
Jean Shankweiler (electronic copy)  
CEC: I. Bunting, B. Perez (electronic copy)  
Division Faculty and Staff (electronic copy)  
Counselors: Cheryl Kroll, R. Miranda (electronic copy)