



**Division of Behavioral and Social Sciences
Economics Department Meeting
March 1, 2017**

MINUTES

Present: T. Carter, M. Inouye

Meeting began at: 2:30 p.m.

Enrollment and Scheduling

The department's enrollments were well filled by the beginning of the semester. Online offerings also were filled to capacity. The trend has been to offer more sections of ECON 1 and less of ECON 2 in fall (and now also in winter) in order to have sufficient classes for spring semester enrolled students. This enrollment pattern is in place for summer and fall 2017 scheduling.

Active Enrollment Report/Hard Copies of Fall Grades

The dean reminded the faculty to complete their active enrollment rosters by the due date. M. Inouye was also directed to submit hard copies of his fall 2016 semester attendance and grade records as soon as possible.

Curriculum: Economics Major

The department has no courses currently in need of course review. The dean discussed issues with the Economics AD-T. Math 160 has not been offered in recent semesters and may be inactivated. Also, the other Math 270 does not match the C-ID descriptor for Math 270. Once corrections are made by the Math Division, the Economics major will need to be updated.

SLOs

The department is scheduled to assess all three of their courses: ECON 1, 2 and 5 this semester. The dean encouraged the department to include adjuncts in this semester's assessments.

Program Review

The department's scheduled program review has been delayed until 2018. However, faculty were encouraged to participate in training orientations this semester.

Success and Retention

The department reviewed fall 2016 success and retention statistics which were all above 60% in success and among some faculty in the 80% range.

Degrees Awarded 2015-16

Thirty Economics degrees were awarded last year with twenty-two issued as AD-Ts. A brief discussion ensued on the value of the degree.

Department Needs

T. Carter and M. Inouye were reminded that the deadline for submitting requests for supplies or other instructional materials is soon approaching. They were asked to contact Maria who needs to input requisitions this month and prefers not to have requests submitted on the last day of the month.

The dean reviewed the current list of adjuncts in the department as the topic of the reemployment list was raised by T. Carter. Currently, three adjuncts meet the criteria for placement on the reemployment list: M. Keskinel, G. Nebbia, and F. Tahernia.

Meeting adjourned at: 3:05 p.m.

cc: D. Maloney
J. Shankweiler (electronic copy)
CEC: R. Murray
Economics Department Faculty/CEC Faculty
Division Counselors: C. Kroll, B. Mims, R. Miranda