

**Division of Behavioral and Social Sciences
History Department Meeting
September 22, 2011**

MINUTES

Present: M. Eula, C. Gold, E. Rader, J. Suarez, A. Verge

Absent: F. Baker, M. Brown

Meeting began at: 1:05 p.m.

Winter and Spring Scheduling

G. Miranda stated that no history sections will be cut from winter or spring offerings.

Faculty Identification Position Process

The timeline for submissions for this year were discussed and the possibility of a larger number of full-time hires for the following academic year. The dean will resubmit last year's request for a full-time historian. At the end of the meeting M. Eula announced his intent to retire at the end of the academic year. Consequently, the dean will request two FT positions for the department.

Contract Ed—Da Vinci Schools

G. Miranda discussed the request from the Da Vinci schools to interview and hire their high school instructors to teach History 102 in the spring semester. After a brief discussion, the decision of all was to not go forward with this request.

Book Selection

E. Rader distributed among her colleagues a list of potential library book purchases for their review. Recommendations should be forwarded to her.

UC Course Review

L. Suekawa expects a decision by next week on the status of course review of all history course outlines and selected syllabi. Should changes need to be made to the existing course outlines of record, the department will have a year to make corrections. The focus of the review is on the extent of reading and writing required in our courses.

Course Syllabi Template

As a follow-up, the dean discussed the possibility of developing a standardized course template for the history department with particular interest in part-time syllabi. In preparing syllabi for submission to L. Suekawa she noticed that the syllabus of all history faculty is varied including incorrect course descriptions, lack of major topics data, limited SLOs or course objectives, etc. Given the current scrutiny by the UCs, the dean would like to improve the information expected in all syllabi in the event she must submit them for additional review and approval. The division staff has requests for numerous faculty to incorporate official course descriptions or content information in various disciplines.

Program Review

J. Suarez is working on a draft including incorporating recommendations from the previous department self-study for inclusion in this current program review. He will work with the dean on incorporating information on Ethnic Studies as well.

SLO Assessments

The current courses scheduled for assessment include History 105, 140, 152 and 183. The program level SLO is also to be assessed.

C. Gold stated that the current SLOs on the web page are incorrect. W. Lozano will follow-up and make the appropriate corrections.

Plan Builder

E. Rader will assume responsibility for updating the department's plan builder for 2012-13. The dean would like all planned recommendations and edits completed before the semester ends. A specific deadline will be set soon.

Department Activities

F. Baker has suggested the name of a potential guest speaker for a potential 150 year commemorative program on the Civil War.

M. Eula announced a possible follow-up program through Community Education set tentatively for spring 2012. The focus would be on Progressivism.

A "Careers in History" Workshop is scheduled for October 27th with F. Baker, C. Gold and E. Rader as facilitators.

Curriculum

The department's course reviews are current with submissions for fall 2011 and will be reviewed at the next CCC meeting.

G. Miranda reminded the department to participate in the statewide discussions on the transfer model curriculum.

G. Miranda distributed the recently completed distance education online success and retention rate information for spring 2011. The report which was prepared by Institutional Research suggests that on campus success and retention is higher than those for online instruction. This will be a topic for further review at a subsequent meeting.

Retirement

As stated above, M. Eula announced his decision to retire at the end of the spring 2012 semester. His contributions to the department including his scholarly work and teaching excellence were noted in the department's response to the announcement.

Meeting adjourned at: 1:55 p.m.

cc: T. Fallo
F. Arce (electronic copy)
History Department Faculty/Compton Center History Faculty
Compton: S. Dever, C. Lyles
Division Counselor: Y. Cooper