

**Division of Behavioral and Social Sciences  
History/Ethnic Studies Department Meeting  
September 12, 2013**

**MINUTES**

**Present:** M. Brown, J. Evans (Compton Center), C. Gold, X. Herrera, S. Panski, K. Radcliffe (Compton Center), E. Rader, J. Suarez, A. Verge, D. Walker

**Absent:** F. Baker (excused)

**Meeting began at:** 1:00 p.m.

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**Enrollment Update/Spring and Summer Scheduling**

Enrollments have been solid and the additional sections have also filled well. Spring scheduling is almost complete. Similar trends were reported at Compton albeit for a smaller program. Summer priority lists have been distributed to full-time faculty and are due back to the division office as soon as possible. Since there will be two back to back summer sessions, scheduling the second session which will be smaller than the first one.

**SLOs—Assessments/Update on PLOs/SLOs**

The department is scheduled to complete three SLOs for History 105, 114, and 162 this semester. J. Suarez will facilitate these assessments. The courses have not been assessed before because of they were not in last spring's schedule. J. Suarez also stated that the department plans to maintain the one PLO and SLO.

**Curriculum**

History 114 and 122 are scheduled to go through course review this semester by the CCC. The Chancellor's Office approved the AA- T degree for History. J. Suarez briefly explained the basis for the courses included in the degree pattern which he stated followed IGETC requirements for transfer.

X. Herrera inquired if an Ethnic Studies AA-T was being reviewed. The dean stated that it was not in the first list of 25 majors to be updated.

**Course Success and Retention Rates**

G. Miranda distributed course success and retention rates for the spring 2013 for faculty review. She will meet individually with faculty if there are significant negative results.

**Plan Builder**

The dean will redistribute the 2013-2014 plan to the faculty for their update. Roll-over of the plan to 2014-15 should be completed by the end of October. The dean will send out a firm date later.

### **Library Book Selection**

E. Rader discussed the yearly College Library request for book purchases. She asked the department if they wished to continue purchasing books. Faculty agreed to continue requesting the purchase of books. Emily then distributed book titles for faculty review by area category. She also explained the procedure for making recommendations. Ethnic Studies book purchases will be added to the list of suggested purchases as well.

### **Department Activities**

F. Baker did not attend the department meeting today because as faculty advisor she was overseeing the initial History Club meeting for the semester.

On September 17<sup>th</sup> the department is hosting a presentation on the "Impact of Globalization on the People of Cambodia." The speaker is filmmaker Kalyanee Mam.

The planning committee for Black History Month is scheduled to meet on September 26<sup>th</sup> to begin developing the 2014 program.

### **Supplies/Media Materials**

G. Miranda reminded faculty to transfer any VHS videos to DVD since it is increasingly difficult to replace VHS/DVD combos. The division has purchased four because several in the SOCS building have had to be replaced.

### **Adjunct Mentorship**

The deans discussed developing a mentorship for the adjuncts in the department which has a large group of part-timers, a good number who rarely have opportunities to connect with full-timers.

### **English 1A Project Meeting with Non-English Department Faculty**

Faculty were encouraged to participate in a forthcoming meeting with English 1A instructors and to share their writing and research assignments. The project is a large program effort by English 1A faculty who would benefit from feedback from colleagues in non-English disciplines.

**Meeting adjourned at:** 1:55 p.m.

cc: T. Fallo  
F. Arce (electronic copy)  
CEC: R. Murray, I. Bunting, C. Garrett  
History Department Faculty/Compton Center History Faculty  
Division Counselor: Y. Cooper